Stellar PST Splitter

Installation Guide

Version 6.0

Overview

Microsoft Outlook data is stored in the personal folders file that ends with the PST extension. Almost all the data that one stores in various Outlook folders goes in to the PST file linked with that profile. Outlook PST file, also known as Outlook Data File contains all items like emails, calendars, to-do lists, tasks, journals, notes, contacts. Protecting this data is crucial since it contains confidential, personal and financial information.

One of the major threats to Outlook PST is that of size limit being exceeded. This in turn can cause damage to the PST file. Outlook versions before Outlook 2003, had a size limit of 2GB for the PST files and if the file exceeds this size limit, it can instantly lead to a corruption in the PST file. Inbox Repair Tool or SCAN PST fails to work on such large files.

Some versions of Outlook do allow PST file size to grow up to 20 GB. Due to this, danger of PST file getting corrupted is less probable. Still large PST file will take a longer time to start up as well to switch folders or view mail folders. In fact, as the PST file grows larger in size, there is a gradual degradation in the performance of Outlook.

Stellar PST Splitter is a very powerful and robust application that helps you split large PST files into smaller files as per the criteria specified by you.

What's new in this version?

- Support for MS Outlook 2016

Key Features

- Splits PST files on the basis of:
  - Date
  - Size
  - Mail ID
  - Folders
- Allows to split single or multiple files in one operation.
- Saves all your preferences to split files in a batch file.
- You can create your own batch file to automate splitting of multiple files.
- All activities of application are recorded in a log.
- Application doesn't make any changes in the original PST.
- Supports MS Outlook 2003, Outlook 2007, Outlook 2010 and Outlook 2013.

Note: Every time a split operation is performed, a new PST file is created without altering the contents and structure of original PST file. Thus **Stellar PST Splitter** never causes any damage to your invaluable original PST file.

Installation Procedure

Before installing the software, check that your system meets the minimum system requirements:

Minimum System Requirements:

- **Processor:** Pentium Class

- **Operating System:** Windows 10 / 8.1 / 8 / 7

- **Memory:** Minimum 1 GB

- **Hard Disk:** 50 MB of Free Space

- **MS Outlook:** 2016, 2013, 2010, 2007, 2003

To install the software, follow these steps:

- Double-click **StellarPSTSplitter.exe** executable file to start installation. **Setup- Stellar PST Splitter** dialog box is displayed.

- Click **Next**. **License Agreement** dialog box is displayed.

- Choose **I accept the agreement** option. **Next** button will be enabled. Click **Next**. **Select Destination Location** dialog box is displayed.

- Click **Browse** to select the destination path where the setup files will be stored. Click **Next**. **Select Start Menu Folder** dialog box is displayed.

- Click **Browse** to provide path for program's shortcuts. Click **Next**. **Select Additional Tasks** dialog box is displayed.

- Choose the check boxes as per your choice. Click **Next**. **Ready to Install** dialog box is displayed.

- Review the entries. Click **Back** if you want to change them. Click **Install** to start installation. The Installing window shows the installation process.

- After completing the process, **Completing the Stellar PST Splitter Setup Wizard** window is displayed. Click **Finish**.

*Note: Clear **Launch Stellar PST Splitter** check box before clicking **Finish** to prevent the software from launching.*

Launching the Software

To launch Stellar PST Splitter in Windows 10:

- Click Start icon -> All apps -> **Stellar PST Splitter** -> **Stellar PST Splitter** Or,

- Double click **Stellar PST Splitter** icon on the desktop. Or,

- Click **Stellar PST Splitter** tile on the home screen.

To launch Stellar PST Splitter in Windows 8.1 / 8:

- Click **Stellar PST Splitter** tile on the home screen. Or,

- Double click **Stellar PST Splitter** icon on the desktop.

To launch Stellar PST Splitter in Windows 7:

- Click Start -> Programs -> **Stellar PST Splitter** -> **Stellar PST Splitter**. Or,

- Double click **Stellar PST Splitter** icon on the desktop. Or,

- Click **Stellar PST Splitter** icon in Quick Launch.

User Interface

Stellar PST Splitter software has a very easy to use Graphical User Interface. The user interface contains features required for splitting Outlook PST files.

After launching the program, you will see the main user interface as shown below:
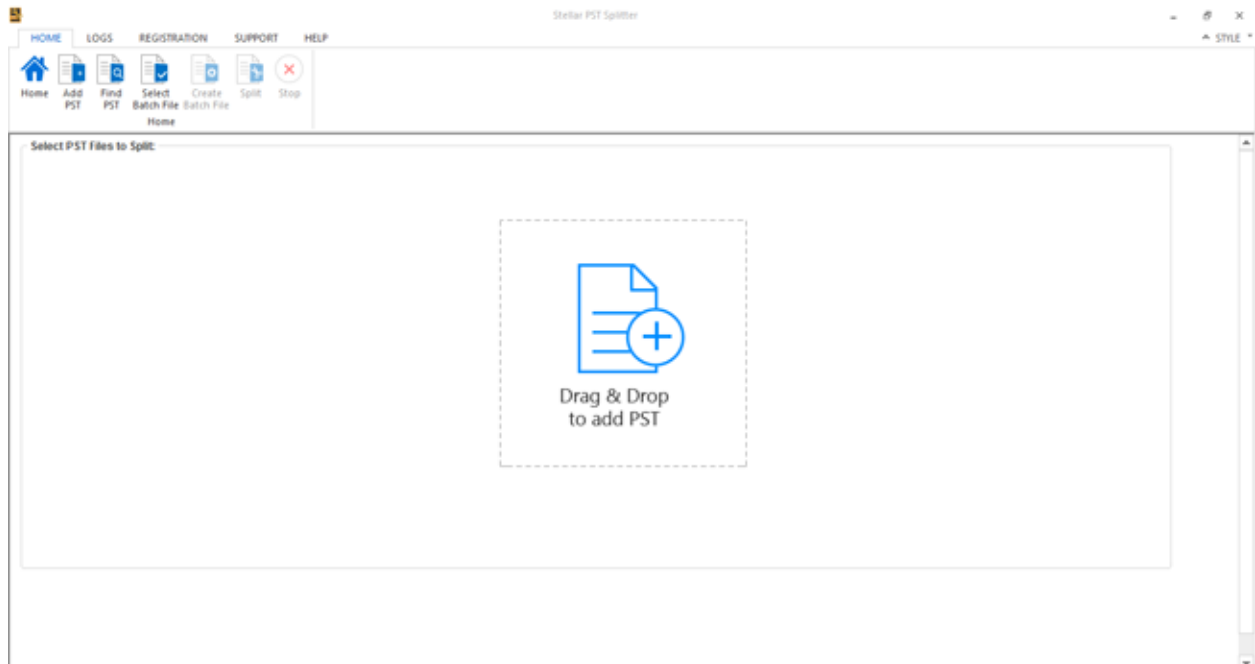
The user interface contains Menus and Buttons that let you access various features of the software with ease.

Menus

Home Menu
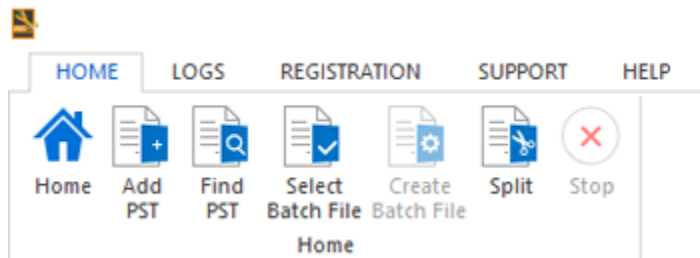
Home

Use this option to go to the home screen of the software.

Add PST

Use this option to add the PST files which you want to split.

Find PST

Use this option to search PST files from the system.

Select Batch File

Use this option to select already created batch file from the system.

Create Batch File

Use this option to create your own batch file to automate splitting of multiple files.

Split

Use this option to split single or multiple PST files.

Stop

Use this option to stop the split process.

Logs Menu
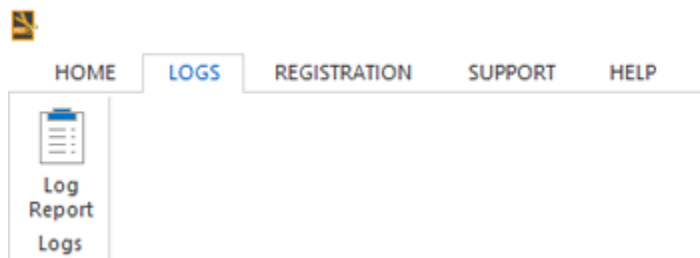
Log Report

Use this option to view / save the log report.

Registration Menu
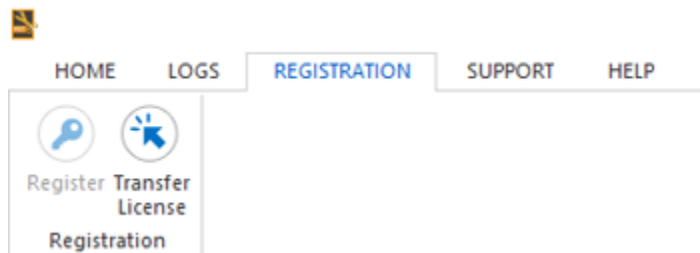
Register

Use this option to register the software after purchasing.

Transfer License

Use this option to transfer the license of the registered software to another computer.

Support Menu
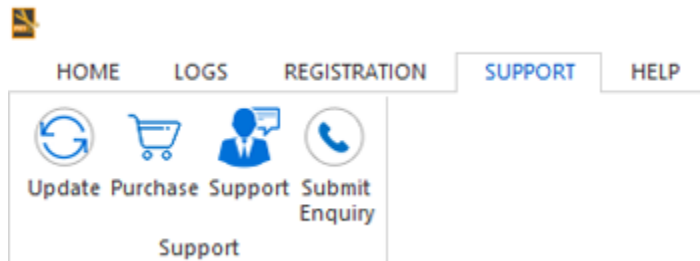
Update

Use this option to check for both, latest minor and major versions available online.

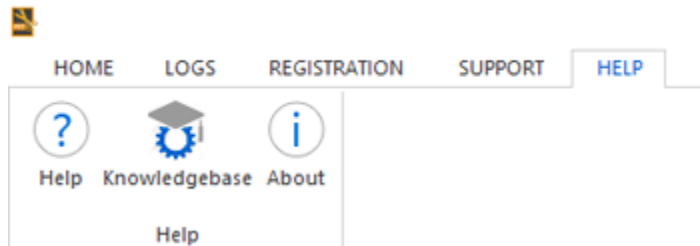**Purchase**

Use this option to buy **Stellar PST Splitter**.

Support

Use this option view the support page of stellarinfo.com

Submit Enquiry

Use this option to submit enquiry to stellarinfo.com

Help Menu

Help

Use this option to view the help manual for the software.

Knowledgebase

Use this option to visit Knowledgebase articles of stellarinfo.com

About

Use this option to read information about the software.

Style Menu
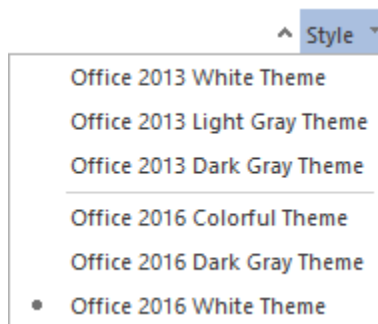
Style

Use this option to switch between various themes for the software, as per your choice.

Buttons

Click this button to go to the Home screen of the software.

Click this button to add the PST files which you want to split.

Click this button to search PST files from the system.

Click this button to select already created batch file from the system.

Click this button to create your own batch file to automate splitting of multiple files.

Click this button to split single or multiple PST files.

Click this button to stop the split process.

Click this button to view / save the log report.

Click this button to register the software after purchasing.

Click this button to transfer the license of the registered software to another computer.

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Click this button to check for both, latest minor and major versions available online.

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Click this button to buy **Stellar PST Splitter** software.

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Knowledgebase

Click this button to visit Knowledgebase articles of stellarinfo.com.

About

Click this button to read information about the software.

Ordering the Software

Click https://www.stellarinfo.com/split-pst-file.php to know more about **Stellar PST Splitter**.

To purchase the software online, please visit https://www.stellarinfo.com/email-repair/pst-splitter/buy-now.php

Alternatively, click on **Purchase** icon in **Support Menu** on **Menu Bar** to purchase the software online.

Select either of the methods given above to purchase the software.

Once the order is confirmed, a registration key will be sent to you through e-mail, which would be required to activate the software.

Registering the Software

The demo version is just for evaluation purpose and must be eventually registered to use the full functionality of the software. The software can be registered using the Registration Key which you will receive via email after purchasing the software.

To register the software:

1. Run demo version of **Stellar PST Splitter** software.

2. On **Registration** menu, click **Register** option. *Register* window is displayed as shown below.
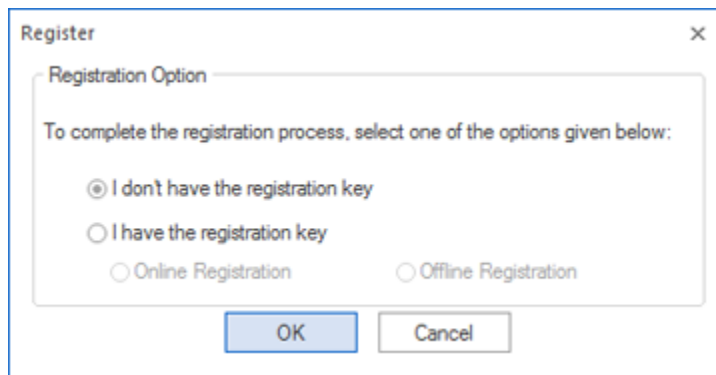
3. Choose 'I don't have the registration key' (Use this option if you have not purchased the product) or select 'I have the registration key' (Use this option if you have already purchased the product).

To register the software, when you do not have a registration key, follow the steps given below:

1. In the *Register* window, select '**I don't have the registration key**' option. Click **OK**, to go online and purchase the product.

2. Once the order is confirmed, a Registration Key will be sent to the email provided at the time of purchase.

3. In the *Online Registration* window, type the **Registration Key** and click **Register** button (Please ensure that you have an active Internet connection).
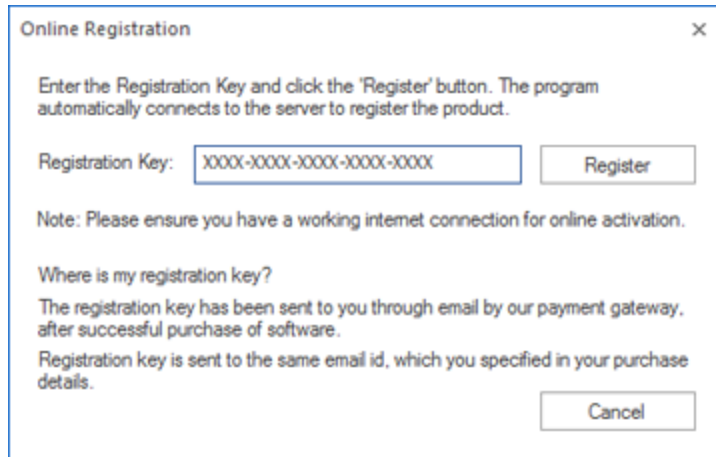
4. ' *Activation Completed* ' message is displayed after the process is completed successfully. Click **OK**.

**To register the software, when you have a key, follow the steps given below:**

1. In the *Register* window, select '**I have the registration key**' option.

2. You can choose either 'Online Registration' (Use this option to register the software over Internet) or 'Offline Registration' (Use this option to register the software manually / through e-mail if for any reason, Internet connection is unavailable).

- **Online Registration**

Online Registration is possible only when an active Internet connection is available.
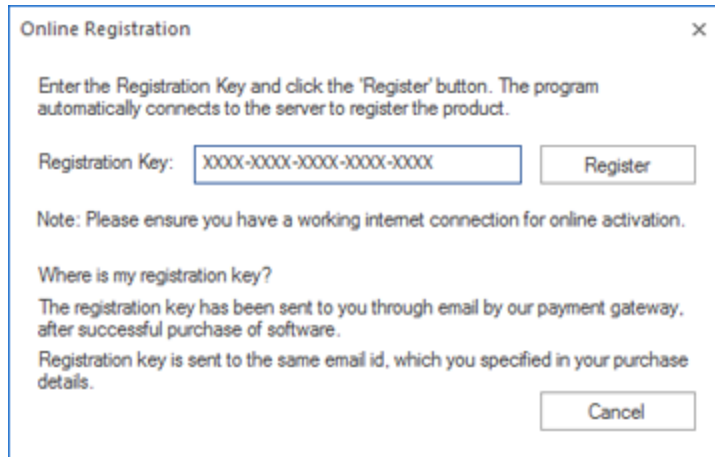
  o **To register the software online**:

    1. From the *Register* window, select **Online Registration**. Click **OK**.
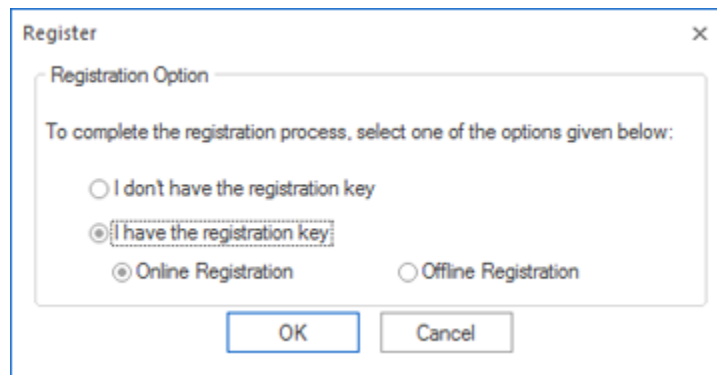
    2. An **Online Registration** dialog box will appear.

3. Type the **Registration Key** (received through email after purchasing the product) in the field of Registration Key. Click **Register**.
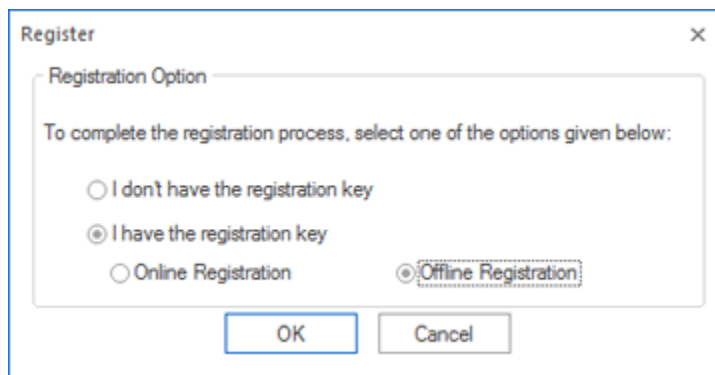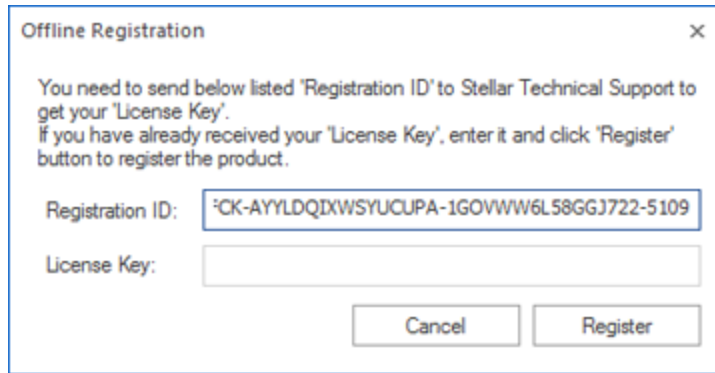

4. The software would automatically communicate with the license server to verify the entered key. If the key you entered is valid, software will be registered successfully.

- **Offline Registration**

Offline Registration enables you to register the product when your computer does not have an Internet connection.

  o **To register the software offline**:

1. From the *Register* window, select **Offline Registration**. Click **OK**.

2. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

3. To get your License Key, which is required to register the software manually, you need to mail the listed **Registration ID** to support@stellarinfo.com.

4. A License Key will be sent to your email address after verifying the Registration ID and purchase details by *Stellar Technical Support*.

5. After receiving the License Key, open **Stellar PST Splitter**. In *Register* window, select '**I have the registration key**'.

6. Select **Offline Registration** and click **OK**.

7. Enter the **License Key** received through email in the field of License Key.

8. Click **Register** to activate the software. A confirmation message is displayed if a valid key is entered. Click **OK**.
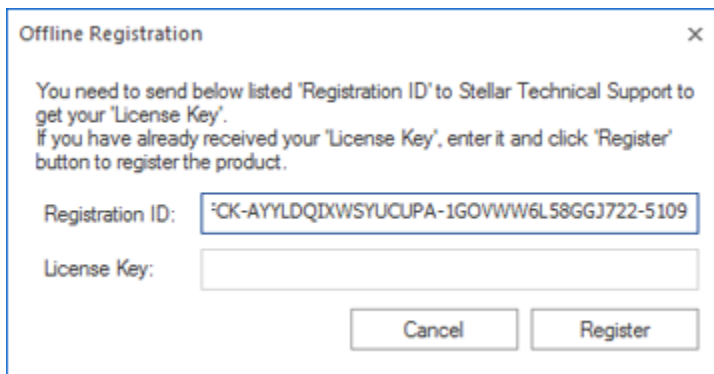
Transfer License

Stellar PST Splitter allows you to transfer the license of the registered software to another computer on which you want to run the software with full functionality. This operation deactivates the product on your current computer so it can be reactivated on the new computer.

To transfer a software license from one computer to another, please follow the specific steps below:

On Target Computer:

1. Run demo version of the software.

2. In **Registration** Menu on Menu Bar, click **Register**. A new dialog appears.

3. From the *Register* window, select **Offline Registration**. Click **OK**.

4. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

On Source Computer:

1. Run registered version of **Stellar PST Splitter** software.

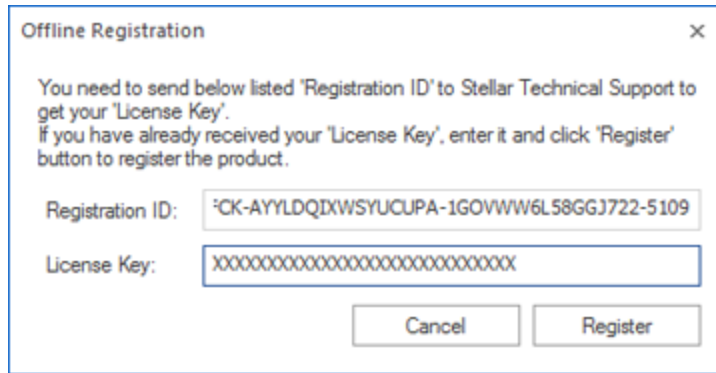2. In **Registration** Menu on Menu Bar, click **Transfer License**.

3. Copy the **Registration ID** displayed on the Target Computer in the field of Registration ID on the Source Computer.

4. To get your License Key, click **Transfer In** button on Source Computer. This will generate a License Key.

5. You can also save the License Key generated on the source computer. Click **Save to File** button to save the Registration ID and the License Key. In **Browse for Folder** dialog box, select the location where you want to save the details. Click **OK**.

6. ' *License Key has been saved successfully* ' message is displayed after the saving process is completed successfully. Click **OK**.

This will deactivate the product on Source Computer and you will no longer be able to use the software anymore on this computer.

On Target Computer:

1. Type the **License Key** which you have generated on the Source Computer in the provided field of License Key.

Offline Registration   ×

You need to send below listed 'Registration ID' to Stellar Technical Support to
get your 'License Key'.
If you have already received your 'License Key', enter it and click 'Register'
button to register the product.

Registration ID: ᴱCK-AYYLDQIXWSYUCUPA-1GOVWW6L58GGJ722-5109

License Key: XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

                              Cancel   Register

2. Click **Register** to complete the activation process.

3. ' *Activation Completed* ' message is displayed after the process is completed successfully. Click
   OK.

Updating the Software

Stellar releases periodical software updates for **Stellar PST Splitter** software. You can update the software to keep it up-to-date. These updates can add a new functionality, feature, service, or any other information that can improve the software. Update option of the application is capable of checking for latest updates. This will check for both latest minor and major versions available online. You can easily download minor version through the update wizard. However, the major version, if available, has to be purchased. While updating the software, it's recommended to close all the running programs. Note that demo version of the software cannot be updated.

To update Stellar PST Splitter:

- Click **Update** icon from **Support Menu**.

- **Stellar Update Wizard** window opens. Click **Next**. The wizard will search for latest updates, and if it finds any new updates, a window will pop up indicating its availability.

- Click **Next** and the software will download the files from the update server. When the process is complete, the software will upgrade to the latest version.

Live Update may not happen due to following reasons:

- Internet connection failure

- Updates are not available

- Unable to download configuration files

- Unable to locate updated files or version

- Unable to locate executable file

Note: If a major version is available, you need to purchase the software in order to upgrade it.

Stellar Support

Our Technical Support professionals will give solutions for all your queries related to Stellar products.

You can either call us or go online to our support section at http://www.stellarinfo.com/support/

For price details and to place the order, click https://www.stellarinfo.com/email-repair/pst-splitter/buy-now.php

Chat Live with an **Online** technician at http://www.stellarinfo.com/

Search in our extensive **Knowledge Base** at http://www.stellarinfo.com/support/kb/

Submit enquiry at http://www.stellarinfo.com/support/enquiry.php

Send e-mail to **Stellar Support** at support@stellarinfo.com

Support Helpline	
Monday to Friday [24 Hrs. a day]	
USA (Tollfree- Pre Sales Queries)	+1-877-778-6087
USA (Post Sales Queries)	+1-732-584-2700
UK (Europe)	+44-203-026-5337
Australia & Asia Pacific	+61-280-149-899
Netherlands Pre & Post Sales Support	+31-208-111-188
Worldwide	+91-124-432-6777
Email Orders	orders@stellarinfo.com