Stellar

Exchange Toolkit

Version 8.0

Overview

Stellar Exchange Toolkit is a collection of following software:

- Stellar Phoenix Mailbox Exchange Recovery

- Stellar Mailbox Extractor for Exchange Server

- Stellar OST to PST Converter

- Stellar Mailbox Extractor for Exchange Backup

- Stellar Phoenix Password Recovery for MS Exchange

Installation Procedure

Before beginning the installation procedure, make sure that the computer meets the minimum system requirements.

Minimum System Requirements:

Operating system: Windows 10 / Windows 8.1 / 8 / Windows 7 / Windows Vista / Windows Server 12 / Windows Server 8 / Windows Server 2003

Hard Disk: At least 100 MB of free disk space

RAM: 1 GB minimum (2 GB recommended)

MS Outlook: 2016, 2013, 2010, 2007, 2003

To install the software, follow the steps:

1. Double-click **StellarExchangeToolkit.exe Setup** dialog box is displayed.

2. Click **Next** to continue. **License Agreement** dialog box is displayed.

3. Select **I accept the Agreement** option. Click **Next**.

4. Specify the location where the installation files are to be stored. Click **Next**.

5. Select the folder where the files are to be stored. A default folder is suggested in the box. Click **Browse** to select a different location. Click **Next**.

6. In the **Select Additional Tasks** dialog box, select check boxes as per your choice. Click **Next**.

7. Review your selections. Click **Back** if you want to make any change. Click **Install** to start installation. The Installing window shows the installation process.

8. After completion of the process, **Completing the Stellar Exchange Toolkit Setup Wizard** window opens. Click **Finish**.

*Note: You may clear **Launch Stellar Exchange Toolkit** check box to prevent the software from launching automatically.*

Launching the Software

To launch Stellar Exchange Toolkit in Windows 10:

- Click Start icon -> All apps -> **Stellar Exchange Toolkit** -> **Stellar Exchange Toolkit** Or,

- Double click **Stellar Exchange Toolkit** icon on the desktop. Or,

- Click **Stellar Exchange Toolkit** tile on the home screen.

To launch Stellar Exchange Toolkit in Windows 8.1 / 8:

- Click **Stellar Exchange Toolkit** tile on the home screen. Or,

- Double click **Stellar Exchange Toolkit** icon on the desktop.

To start the application, do one of the following in Windows 7 / Vista / XP:

- Click Start -> All Programs -> **Stellar Exchange Toolkit** -> **Stellar Exchange Toolkit**. Or,

- Double click the **Stellar Exchange Toolkit** icon on the desktop. Or,

- Click **Stellar Exchange Toolkit** icon in Quick launch.

User Interface

Stellar Exchange Toolkit software has a very easy to use Graphical User Interface. The user interface contains features required for complete **recovery of corrupt EDB files, conversion of mailboxes from MS Exchange database files into PST files, conversion of OST files to PST files, extraction of Backup (.bkf and .vhdx) files and recovery of Windows server password.**

After launching the program, you will see the main user interface as shown below:

The user interface of **Stellar Exchange Toolkit** contains buttons that let you access various features of the toolkit.

Buttons

Following buttons are present on the main user interface of **Stellar Exchange Toolkit** software:

About

Click this button to read more information about the software.

Register

Click this button to register the software after purchasing.

Buy

Click this button to [buy](#) the software.

Help

Click this button to open the help manual for **Stellar Exchange Toolkit**.

Ordering the Software

Click http://www.stellarinfo.com/email-tools/exchange-toolkit.php to know more about **Stellar Exchange Toolkit**.

To purchase the software online, please visit http://www.stellarinfo.com/email-tools/exchange-toolkit/buy-now.php

Alternatively, click on **Purchase** button on the user interface to purchase the software online.

Select either of the methods given above to purchase the software.

Once the order is confirmed, a serial number will be sent to you through e-mail, which would be required to activate the software.

Registering the Software

The demo version is just for evaluation purpose and must be eventually registered to use the full functionality of the software. The software can be registered using the Registration Key which you will receive via email after purchasing the software.

Note: Transferring the license of the registered software to another computer can be done through the modules only.

To register the software:

1. Run demo version of **Stellar Exchange Toolkit** software.

2. On **Registration** menu, click **Register** option. *Register* window is displayed as shown below.
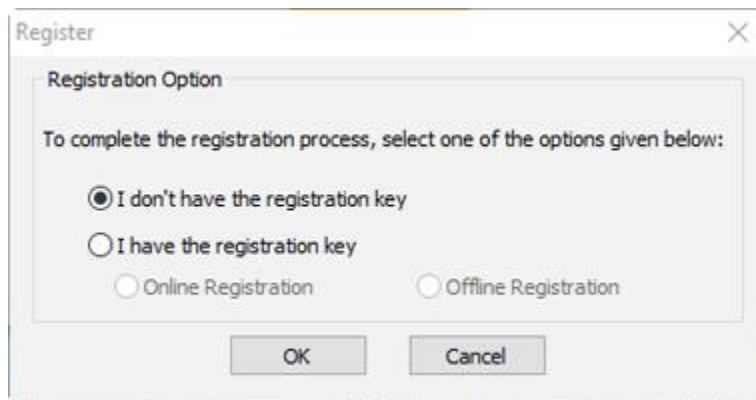

3. Choose 'I don't have the registration key' (Use this option if you have not purchased the product) or select 'I have the registration key' (Use this option if you have already purchased the product).

To register the software, when you do not have a registration key, follow the steps given below:

1. In the *Register* window, select '**I don't have the registration key**' option. Click **OK**, to go online and purchase the product.

2. Once the order is confirmed, a Registration Key will be sent to the email provided at the time of purchase.

3. In the *Online Registration* window, type the **Registration Key** and click **Register** button (Please ensure that you have an active Internet connection).
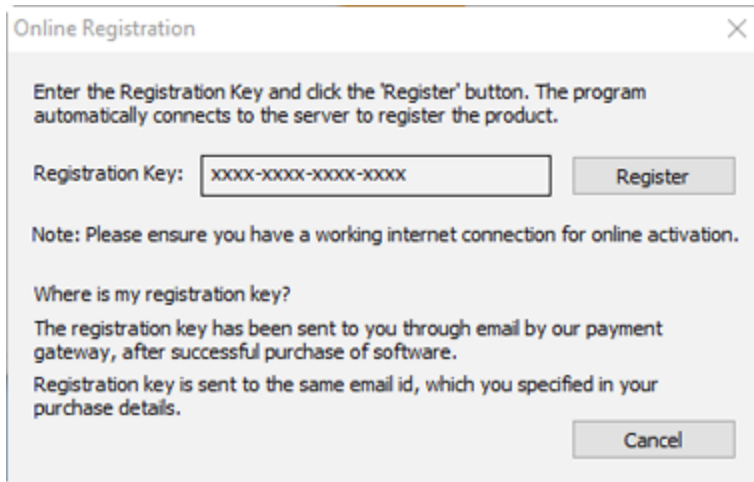
4. ' *Activation Completed Successfully* ' message is displayed after the process is completed successfully. Click **OK**.

To register the software, when you have a key, follow the steps given below:

1. In the *Register* window, select '**I have the registration key**' option.

2. You can choose either '<u>Online Registration</u>' (Use this option to register the software over Internet) or '<u>Offline Registration</u>' (Use this option to register the software manually / through e-mail if for any reason, Internet connection is unavailable).

- **Online Registration**

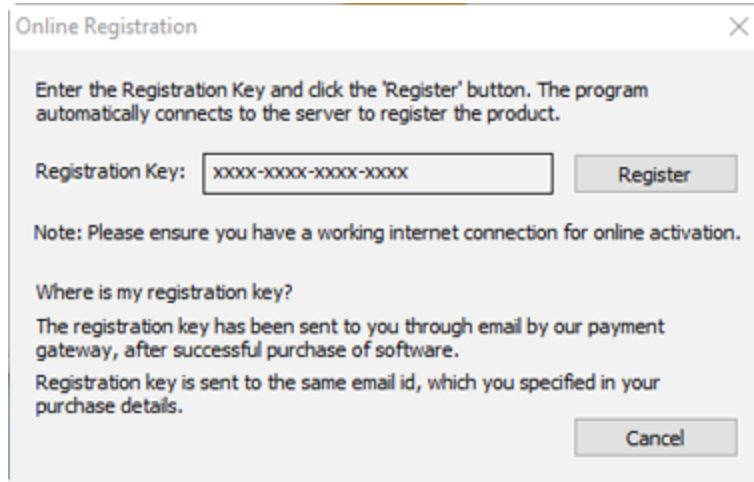Online Registration is possible only when an active Internet connection is available.

   o **To register the software online**:

      1. From the *Register* window, select **Online Registration**. Click **OK**.
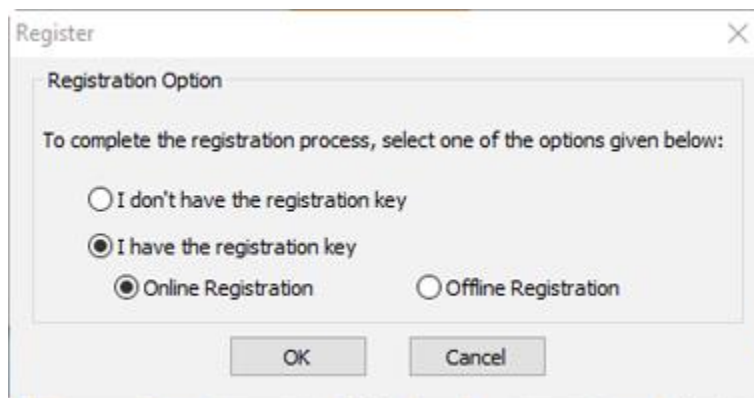
      2. An **Online Registration** dialog box will appear.

3. Type the **Registration Key** (received through email after purchasing the product) in the field of Registration Key. Click **Register**.
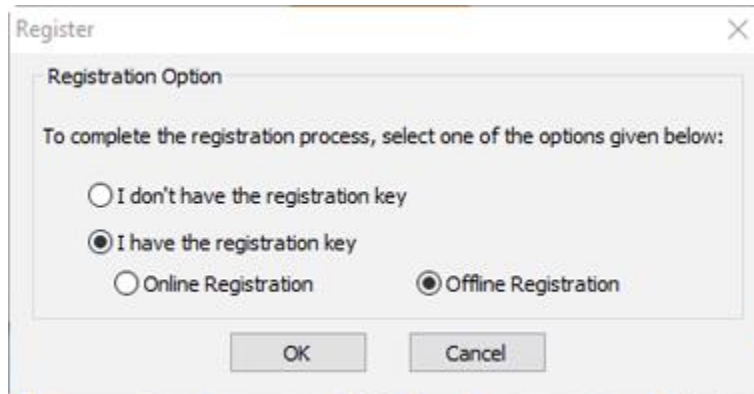

4. The software would automatically communicate with the license server to verify the entered key. If the key you entered is valid, software will be registered successfully.

- **Offline Registration**

Offline Registration enables you to register the product when your computer does not have an Internet connection.
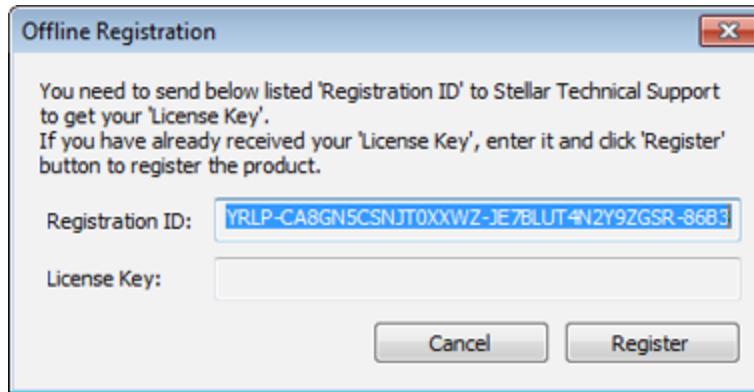
- o **To register the software offline**:

 1. From the *Register* window, select **Offline Registration**. Click **OK**.

  2. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

3. To get your License Key, which is required to register the software manually, you need to mail the listed **Registration ID** to support@stellarinfo.com.

4. A License Key will be sent to your email address after verifying the Registration ID and purchase details by *Stellar Technical Support*.

5. After receiving the License Key, open **Stellar Exchange Toolkit**. In *Register* window, select '**I have the registration key**'.

6. Select **Offline Registration** and click **OK**.

7. Enter the **License Key** received through email in the field of License Key.
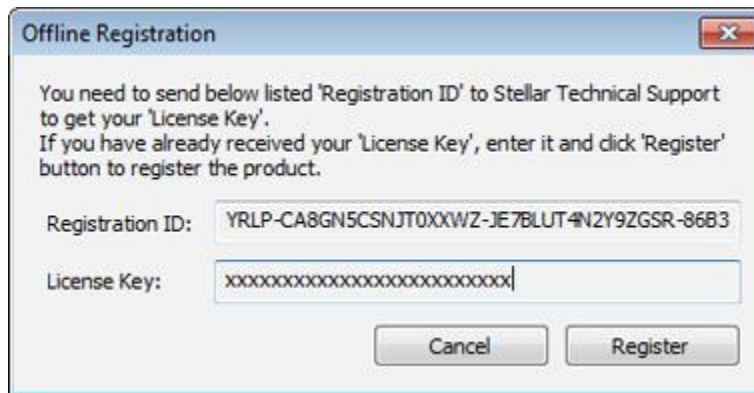
8. Click **Register** to activate the software. A confirmation message is displayed if a valid key is entered. Click **OK**.

Stellar Support

Our Technical Support professionals will give solutions for all your queries related to Stellar products.

You can either call us or go online to our support section at http://www.stellarinfo.com/support/

For price details and to place the order, click http://www.stellarinfo.com/email-tools/exchange-toolkit/buy-now.php

Chat Live with an **Online** technician at http://www.stellarinfo.com/

Search in our extensive **Knowledge Base** at http://www.stellarinfo.com/support/kb

Submit enquiry at http://www.stellarinfo.com/support/enquiry.php

Send e-mail to **Stellar Support** at support@stellarinfo.com

Support Helpline Monday to Friday [24 Hrs. a day]	
USA (Tollfree- Pre Sales Queries)	+1-877-778-6087
USA (Post Sales Queries)	+1-732-584-2700
UK (Europe)	+44-203-026-5337
Australia & Asia Pacific	+61-280-149-899
Netherlands Pre & Post Sales Support	+31-208-111-188
Worldwide	+91-124-432-6777
Email Orders	orders@stellarinfo.com

Stellar Phoenix
Mailbox Exchange
Recovery 8.0

Overview

Stellar Phoenix Mailbox Exchange Recovery offers a complete solution to recover corrupt MS Exchange database files.

The software recovers corrupt EDB files and restores all its content such as e-mails, attachments, contacts, calendars, tasks and journals. **Stellar Phoenix Mailbox Exchange Recovery** scans and extracts data from a corrupt EDB file, recovers it and then saves it in PST, MSG, EML, HTML, RTF and PDF format.

After recovering the mailbox file, the software shows its original content. All folders from the original EDB file are shown along with their content in a three-pane structure.

Key features of Stellar Phoenix Mailbox Exchange Recovery:

- Supports MS Exchange Server 2016 / 2013 / 2010 / 2007 / 2003 / 2000 / 5.5.

- Search particular mails from the repaired file.

- Added support for conversion of archive mailboxes.

- Repair multiple EDB files.

- Save repaired data in HTML, RTF, PDF formats.

- Export recovered file to an Exchange Mailbox.

- User-friendly and secure software.

- Saves repaired Exchange database (EDB) file as a PST, MSG and EML file.

- Supports repairing of PUB.EDB files.

- Selective repairing of user mailboxes.

- Supports MS Office 2016, 2013, 2010, 2007, 2003.

- Provides preview of mailboxes and mailbox items such as - Emails, Contacts, Calendar, Notes, Sent items etc.

- Compatible with Windows 10 / Windows 8.1 / 8 / Windows 7 / Windows Vista / Windows Server 12 / Windows Server 8.

User Interface

Stellar Phoenix Mailbox Exchange Recovery software has a very easy to use Graphical User Interface.
The user interface contains features required for recovering the corrupt EDB file.

After launching the software, you will see the main user interface as shown below:
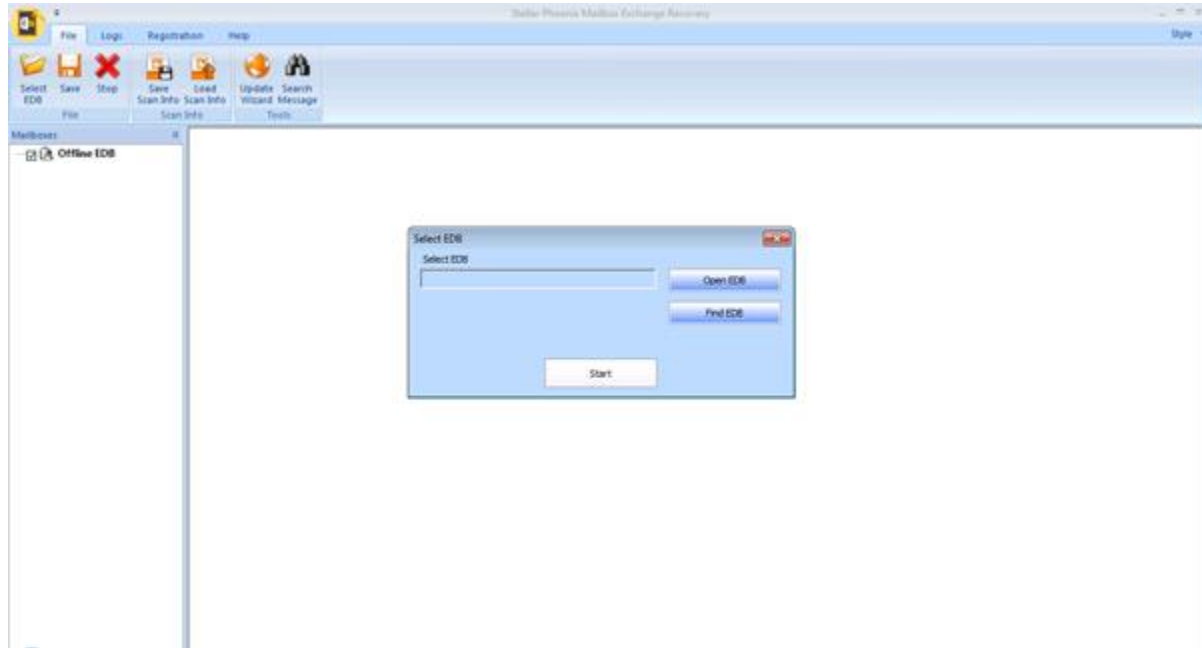
The user interface contains Menus and Buttons that let you access various features of the software with ease.

Menus

File Menu

Select EDB

Use this option to select the EDB file which you want to recover.

Save

Use this option to save the recovered file.

Stop

Use this option to stop the recovering process.

Save Scan Info

Use this option to save the scan information of the recovered files.

Load Scan Info

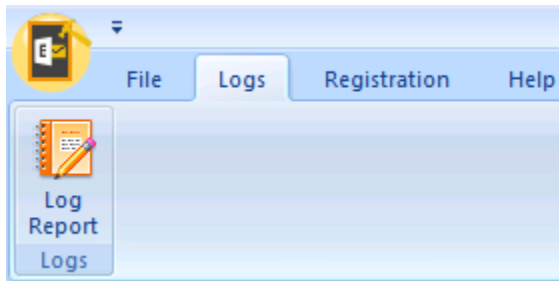Use this option to load the scan information.

Update Wizard

Use this option to check for both, latest minor and major versions available online.

Search Message

Use this option to search for particular mails from the recovered file.

Logs Menu

Log Report
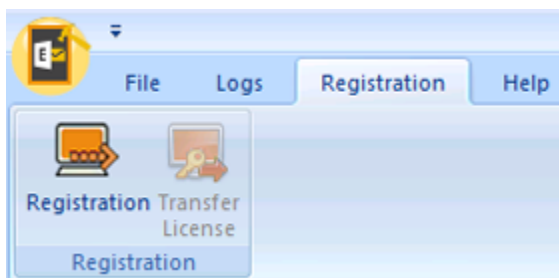
Use this option to view / save the log report.

Registration Menu

Registration

Use this option to register the software after purchasing.

Transfer License

Use this option to transfer the license of the registered software to another computer.

Help Menu

Help

Use this option to view the help manual for the software.

Order

Use this option to buy **Stellar Phoenix Mailbox Exchange Recovery** software.

Support

Use this option view the support page of stellarinfo.com

Knowledgebase

Use this option to visit [Knowledgebase](#) articles of [stellarinfo.com](#)

Enquiry

Use this option to [submit enquiry](#) to [stellarinfo.com](#)

About

Use this option to read information about the software.

Style Menu

Use this option to switch between various themes for the software, as per your choice.

Buttons

Click this button to select the EDB file which you want to recover.

Click this button to save the recovered file.

Click this button to stop the recovering process.

Click this button to save the scan information of the recovered files.

Click this button to load the scan information.

Click this button to check for both, latest minor and major versions available online.

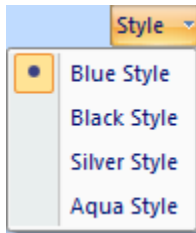Click this button to search for particular mails from the recovered file.

Click this button to view / save the log report.

Click this button to register the software after purchasing.

Click this button to transfer the license of the registered software to another computer.

Click this button to view the help manual for the software.

Click this button to buy **Stellar Exchange Toolkit** software.

Click this button view the support page of stellarinfo.com.

Click this button to visit Knowledgebase articles of stellarinfo.com.

Click this button to submit enquiry to stellarinfo.com.

Click this button to read information about the software.

Transfer License

The software allows you to transfer the license of the registered software to another computer on which you want to run the software with full functionality. This operation deactivates the product on your current computer so it can be reactivated on the new computer.

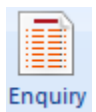**To transfer a software license from one computer to another, please follow the specific steps below:**

On Target Computer:

1. Run demo version of the software.

2. In **Registration** Menu on Menu Bar, click **Register**. A new dialog appears.

3. From the *Register* window, select **Offline Registration**. Click **OK**.

4. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

On Source Computer:

1. Run registered version of the software.

2. In **Registration** Menu on Menu Bar, click **Transfer License**.

3. Copy the **Registration ID** displayed on the Target Computer in the field of Registration ID on the Source Computer.

4. To get your License Key, click **Transfer In** button on Source Computer. This will generate a License Key.

5. You can also save the License Key generated on the source computer. Click **Save to File** button to save the Registration ID and the License Key. In **Browse for Folder** dialog box, select the location where you want to save the details. Click **OK**.

6. ' *License Key has been saved successfully* ' message is displayed after the saving process is completed successfully. Click **OK**.

This will deactivate the product on Source Computer and you will no longer be able to use the software anymore on this computer.

On Target Computer:

1. Type the **License Key** which you have generated on the Source Computer in the provided field of License Key.

Offline Registration

You need to send below listed 'Registration ID' to Stellar Technical Support to get your 'License Key'.
If you have already received your 'License Key', enter it and click 'Register' button to register the product.

Registration ID: CUPA-DJPZ9GWNJI9XGY6G-A96HKZITNE0AVZV2-F53D

License Key: xxxxxxxxxxxxxxxxxxxxxxxxx

Cancel   Register

2. Click **Register** to complete the activation process.

3. ' *Activation Completed Successfully* ' message is displayed after the process is completed successfully. Click **OK**.

Select EDB File

To Select an EDB File:

- Click **Select EDB** from **File Menu**. **Select EDB** dialog box opens.

- Click **Open EDB** to select the EDB file that you want to recover.

Stellar Phoenix Mailbox Exchange Recovery also allows you to search for EDB files in your computer's hard drive, in case you don't know their location.

To Find an EDB File:

- Click **Find EDB** in **Stellar Phoenix Mailbox Exchange Recovery** dialog box. **Find EDB File** dialog box opens.

- From **Find Options** section, select the required drive from the **Look in** list box or click **Look in** to search for EDB files within a specific folder. Click **Start** to start searching for EDB files.

- After the search is complete, list of EDB files found in the selected drive / folder is shown in **Find EDB File** dialog box as shown below:
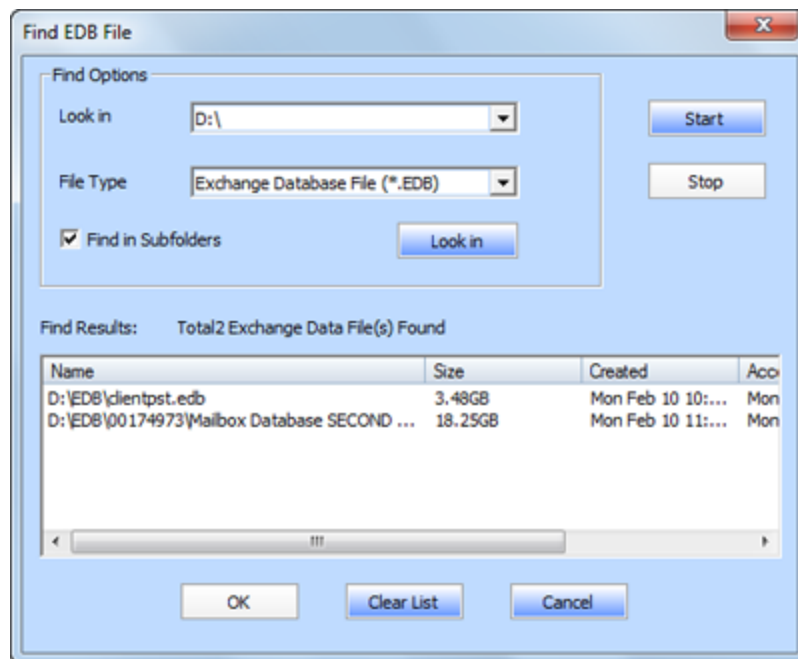
- Select file you wish to recover from this list and click **OK**.

Scan EDB File

- After selecting the EDB file that you want to recover, click **Start**. **Select Scan Mode** dialog box opens.
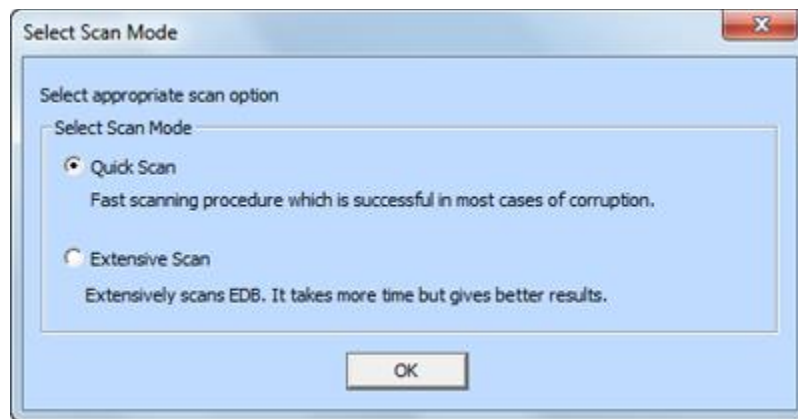
- If you want to quickly scan the corrupt EDB file, select **Quick Scan**, which is a fast mode to scan and recover corrupt EDB file. Or, If you want to scan the corrupt EDB file extensively for better results, select **Extensive Scan**. Click **OK** to start the scanning process.

- Once scanning is complete, you can preview the scanned file.

Left pane displays selected EDB filename under Root node in a tree like structure while the Middle pane displays the list of recovered mails. Click on any mail in the middle pane to see its content, which is displayed in right pane as shown below:
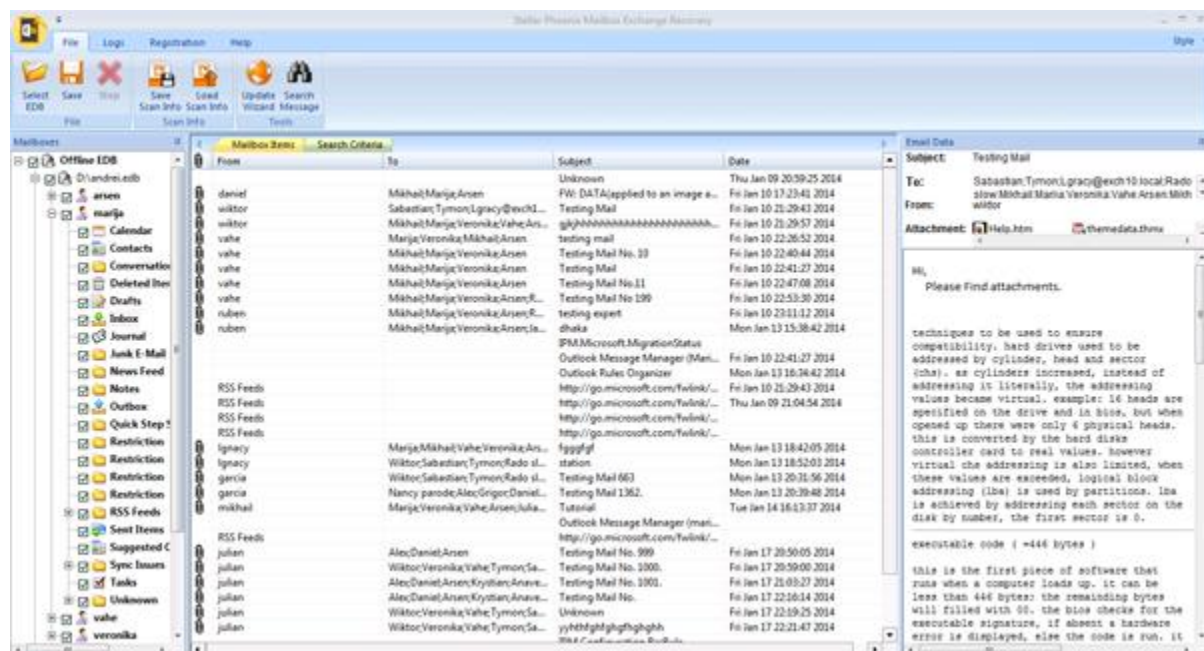
Stellar Phoenix Mailbox Exchange Recovery also allows you to search for particular mails from the scanned file.

To search for particular mails:

- Click on **Search Criteria** tab in Preview window, or select **Search Message** from **File Menu**.
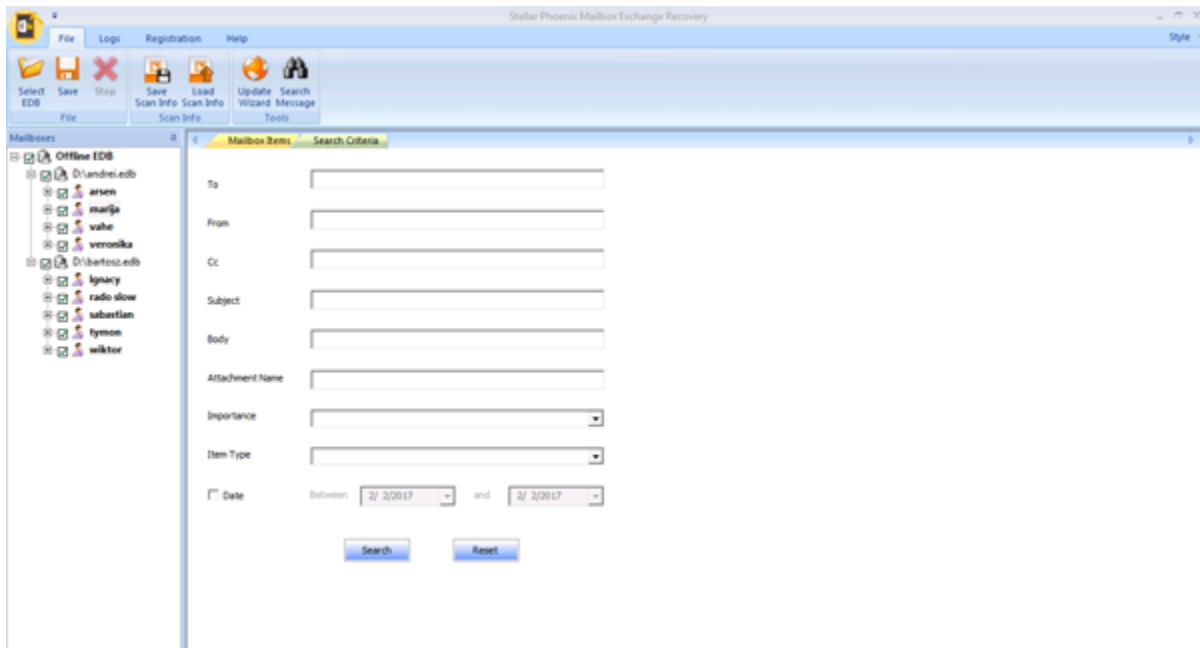
- Enter your requirements for any of the given attributes and then click **Search** to search for mails. However, you can only select one EDB at a time to search for mails.

Save & Load Scan Info

With **Stellar Phoenix Mailbox Exchange Recovery**, you can save the scan information of the recovered files, in case you need to access it at a later stage.

To save the scan info:

- From **File Menu**, select **Save Scan Info**.

- Click **Browse** to select the destination where you want to save the scan info. Click **OK**.

To load the scan info:

- From **File Menu**, select **Load Scan Info**.

- Click **Browse** to select the .img file from which you want to load the scan info. Click **OK**.
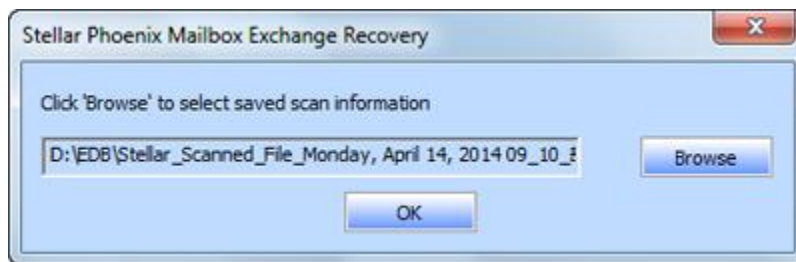
Save Scanned File

Stellar Phoenix Mailbox Exchange Recovery allows you to save the recovered files in various formats like PST, MSG, EML, HTML, RTF, PDF and Office 365.

To save the recovered files:

- Click **Save** from **File Menu**.

- Select the required format and then select the destination where you want to save the file. Click **OK**.

Using **Stellar Phoenix Mailbox Exchange Recovery**, you can save individual mailboxes in either of the given formats.

To save mailboxes individually, simply right-click on it and:

- Select Save as PST to save the mailbox in PST format.

- Select Save as MSG to save the mailbox in MSG format.

- Select Save as EML to save the mailbox in EML format.
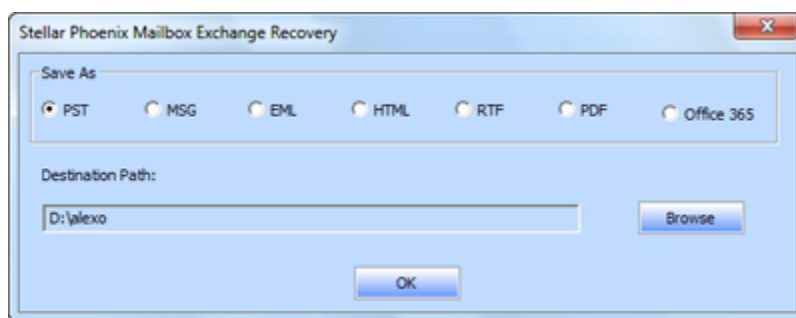
- Select Save as HTML to save the mailbox in HTML format. (Attachments cannot be saved, however, their names are visible)

- Select Save as RTF to save the mailbox in RTF format. (Attachments cannot be saved, however, their names are visible)

- Select Save as PDF to save the mailbox in PDF format. (CC of the mails is not shown and attachments cannot be saved, however, their names are visible)

Note: You can also right click on a message to save it individually in all formats **except PST***.*

You can export the recovered file to an Exchange Mailbox as well, using the following steps:

- Right Click on the tree item which you want to export and select **Export to Exchange Mailbox**.

- In **Connect to Exchange Server Mailbox** dialog box, choose **Connect to single mailbox** or **Connect to all mailboxes on server**, based on your requirement.

- In Connect to Exchange Server Mailbox dialog box, select Connection Options (either **Connect to single mailbox** or **Connect to all mailboxes on server**) and then enter Microsoft Exchange Server Information details. Click **OK**.

- In **Export To Mailbox** dialog box, double click the mailbox to which you want to export the mails. Click **OK**.

Stellar Phoenix Mailbox Exchange Recovery also allows you to save only those messages, which you have searched for using **Search Criteria** option.

To save search results:

- Click **Save** from **File Menu**.

- Select **Save Search Results** and click **OK**.

- Select your preference from **Save Search Results** section, select the required format, and then select the destination where you want to save the file. Click **OK**.
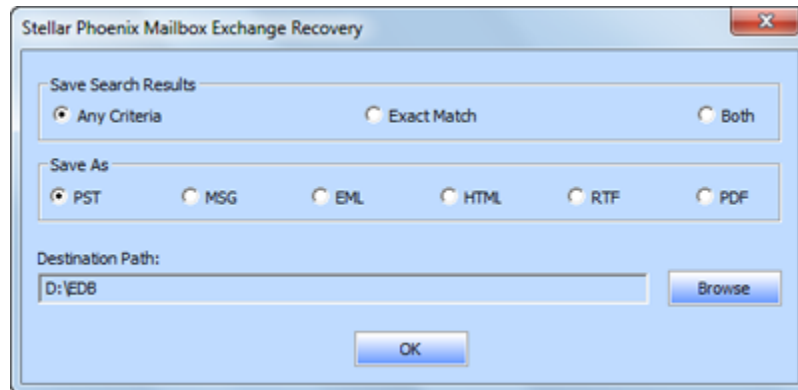
Note: After search is complete, you can right click on messages to save them individually.

Import PST file in MS Outlook

To import PST file in Microsoft Outlook 2016 / 2013:

- Open Microsoft Outlook. From **File Menu**, select **Open & Export.**

- Select **Import / Export** option from the right pane.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File (.pst)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2010:

- Open Microsoft Outlook. From **File Menu**, select **Open** -> **Import**.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File (.pst)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2007 / 2003:

- Open Microsoft Outlook. From **File menu**, select **Import and Export**.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Personal Folder File (PST)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Personal Folders** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

View Log Report

With **Stellar Phoenix Mailbox Exchange Recovery**, you can save the Log Report to analyze the repairing process at a later stage.

To save the log report:

- From **Logs** menu, select **Log Report**.

- In **Log Report** dialog box, click **Save Log**.

- In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

FAQs

1. **What is the difference between an .EDB file and a .STM file?**

   The .EDB file is the main repository for the mailbox data. The .STM or streaming media file is used in conjunction with the .EDB file to comprise the Exchange database. Both files together make up the database, and as such, they should always be treated as a single entity. Typically, if you perform an action on the .EDB file, the .stm file is automatically included. The purpose of the .STM file is to store streamed native Internet content.

   When you install a new Exchange server in an organization, two data stores are created automatically: a default mailbox store and default public folder store. Two database files are associated with the default mailbox store:

   Priv1.EDB: A rich-text database file containing message headers, message text, and standard attachments.

   Priv1.EDB: A streaming internet content file containing audio, video and other media that are formatted as streams of Multipurpose Internet Mail Extensions (MIME) data.

   The .stm file houses Internet content message streams as defined in Request for Comments (RFC 822), and the .edb file contains messages that are in MAPI format (Rich Text Format).

   When an Internet mail message comes into the Exchange information store, the body of the message is saved in the .stm file, and the header information (From, To, Cc, Time Sent, and so on) is converted to Rich Text Format (RTF), and then stored in the .edb file.

2. **I am not able to find my EDB file, how do I locate it?**

   Use **Find EDB** option to search and locate the EDB files.

3. **I want to recover my Calendars and address book, how do I recover them using mailbox exchange recovery tool?**

   First you need to recover mailboxes from the edb file using the software. Then, import the PST file in outlook and check your calendars and address book.

4. **What is difference between Quick Scan and Extensive Scan?**

   Quick Scan mode is a fast mode to scan and recover corrupt EDB file. If you are not satisfied with the Quick Scan mode, then you can try Extensive Scan mode. Extensive Scan mode of scanning

an EDB file is slow but more effective process. This mode is more powerful than Quick Scan mode. It is able to recover even highly corrupted EDB files.

5. **Can I export the recovered file to an Exchange Mailbox?**

Yes, you can export the recovered file to an Exchange Mailbox. Refer to Save Scanned File section for complete steps.

Stellar

**Mailbox Extractor for
Exchange Server 8.0**

Overview

Stellar Mailbox Extractor for Exchange Server converts mailboxes from MS Exchange database files into PST files. It allows you to convert Online and Offline Exchange database (EDB) to PST files. The software also provides preview of mailbox items such as - Emails, Contacts, Calendar, Notes, Attachments, Sent items, etc.

Key Features of Stellar Mailbox Extractor for Exchange Server:

- Supports MS Exchange Server 2016 / 2013 / 2010 / 2007 / 2003 / 2000 / 5.5.

- Export offline EDB data to live Exchange Mailbox.

- Option to save converted mailbox to Office 365.

- Search particular mails from the converted file.

- Convert multiple EDB files.

- Save converted data in HTML, RTF, PDF formats.

- User-friendly and secure software.

- Converts Online Exchange database (EDB) to PST file(s).

- Converts Offline Exchange database (EDB) to PST file(s).

- Supports PUB.EDB files for Offline conversion.

- Selective conversion of user mailboxes to PST file(s).

- Supports MS Office 2016, 2013, 2010, 2007, 2003.

- Provides preview of mailboxes and mailbox items such as - Emails, Contacts, Calendar, Notes, Sent items, Attachments, etc.

- Compatible with Windows 10 / Windows 8 / Windows 7 / Windows Vista / Windows Server 12 / Windows Server 8.

User Interface

Stellar Mailbox Extractor for Exchange Server software has a very easy to use Graphical User Interface. The user interface contains features required for conversion.

After launching the software, you will see the main user interface as shown below. You can select either of the conversion mode to start the conversion process.
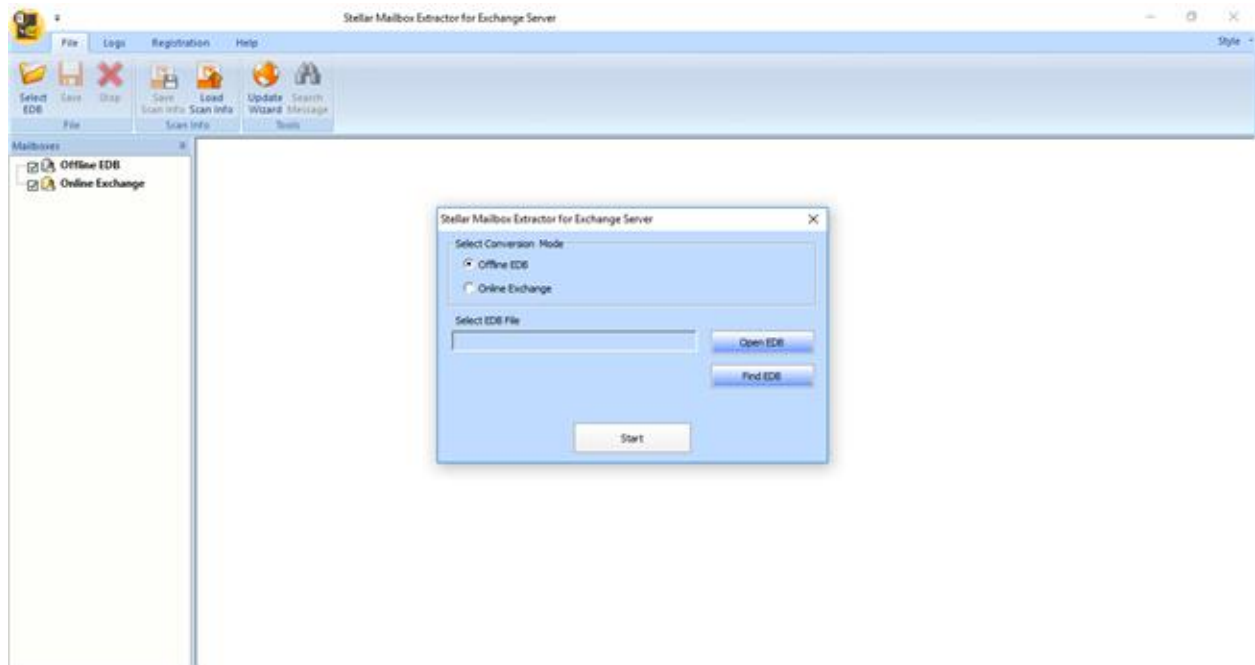
The user interface contains Menus and Buttons that let you access various features of the software with ease.

Menus

File Menu

Select EDB

Use this option to select the EDB file which you want to convert.

Save

Use this option to save the converted file.

Stop

Use this option to stop the conversion process.

Save Scan Info

Use this option to save the scan information of the converted files.

Load Scan Info

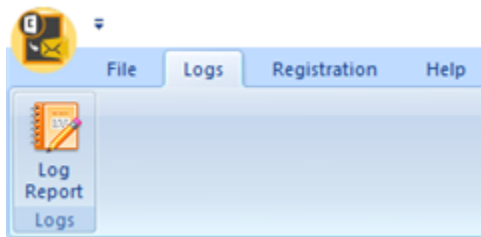Use this option to load the scan information.

Update Wizard

Use this option to check for both, latest minor and major versions available online.

Search Message

Use this option to search for particular mails from the converted file.

Logs Menu

Log Report
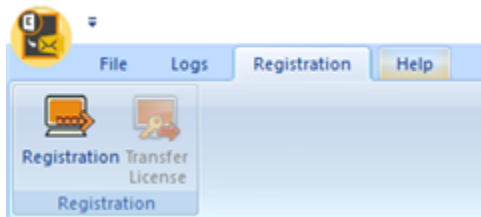
Use this option to view / save the log report.

Registration Menu

Registration

Use this option to register the software after purchasing.

Transfer License

Use this option to transfer the license of the registered software to another computer.

Help Menu

Help

Use this option to view the help manual for the software.

Order

Use this option to buy **Stellar Mailbox Extractor for Exchange Server** software.

Support

Use this option view the support page of stellarinfo.com

Knowledgebase

Use this option to visit Knowledgebase articles of stellarinfo.com

Enquiry

Use this option to [submit enquiry](#) to [stellarinfo.com](#)

About

Use this option to read information about the software.

Style Menu
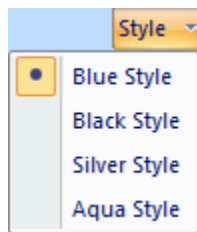
Use this option to switch between various themes for the software, as per your choice.

Buttons

Click this button to select the EDB file which you want to convert.

Click this button to save the converted file.

Click this button to stop the conversion process.

Click this button to save the scan information of the converted files.

Click this button to load the scan information.

Click this button to check for both, latest minor and major versions available online.

Click this button to search for particular mails from the converted file.

Click this button to view / save the log report.

Click this button to register the software after purchasing.

Click this button to transfer the license of the registered software to another computer.

Click this button to view the help manual for the software.

Click this button to buy **Stellar Exchange Toolkit** software.

Click this button view the support page of stellarinfo.com.

Click this button to visit Knowledgebase articles of stellarinfo.com.

Click this button to submit enquiry to stellarinfo.com.

Click this button to read information about the software.

Transfer License

The software allows you to transfer the license of the registered software to another computer on which you want to run the software with full functionality. This operation deactivates the product on your current computer so it can be reactivated on the new computer.

To transfer a software license from one computer to another, please follow the specific steps below:

On Target Computer:

1. Run demo version of the software.

2. In **Registration** Menu on Menu Bar, click **Register**. A new dialog appears.

3. From the *Register* window, select **Offline Registration**. Click **OK**.

4. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

On Source Computer:

1. Run registered version of the software.

2. In **Registration** Menu on Menu Bar, click **Transfer License**.

3. Copy the **Registration ID** displayed on the Target Computer in the field of Registration ID on the Source Computer.

4. To get your License Key, click **Transfer In** button on Source Computer. This will generate a License Key.

5. You can also save the License Key generated on the source computer. Click **Save to File** button to save the Registration ID and the License Key. In **Browse for Folder** dialog box, select the location where you want to save the details. Click **OK**.

6. ' *License Key has been saved successfully* ' message is displayed after the saving process is completed successfully. Click **OK**.

This will deactivate the product on Source Computer and you will no longer be able to use the software anymore on this computer.

On Target Computer:

1. Type the **License Key** which you have generated on the Source Computer in the provided field of License Key.

Offline Registration

You need to send below listed 'Registration ID' to Stellar Technical Support to get your 'License Key'.
If you have already received your 'License Key', enter it and click 'Register' button to register the product.

Registration ID: CUPA-DJPZ9GWNJI9XGY6G-A96HKZITNE0AVZV2-F53D

License Key: xxxxxxxxxxxxxxxxxxxxxxxxx

Cancel   Register

2. Click **Register** to complete the activation process.

3. ' *Activation Completed Successfully* ' message is displayed after the process is completed successfully. Click **OK**.

Convert Offline EDB

- Select EDB File

- Convert Files

Select EDB File

To Select an EDB File:

- Click **Select EDB** from **File Menu**.

- In **Stellar Mailbox Extractor for Exchange Server** dialog box, select **Offline EDB** from **Select Conversion Mode** section.

- Click **Open EDB** to select the EDB file that you want to convert.
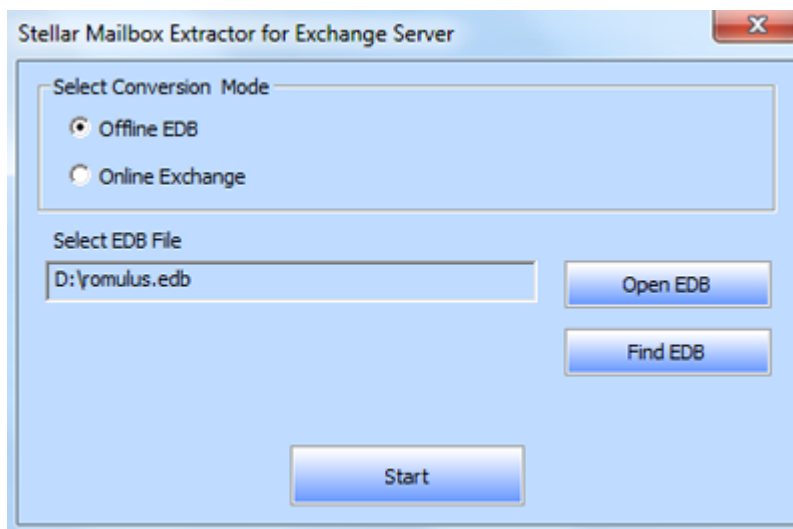
Stellar Mailbox Extractor for Exchange Server also allows you to search for EDB files in your computer's hard drive, in case you don't know their location.

To Find an EDB File:

- Click **Find EDB** in **Stellar Mailbox Extractor for Exchange Server** dialog box. **Find EDB File** dialog box opens.

- From **Find Options** section, select the required drive from the **Look in** list box or click **Look in** to search for EDB files within a specific folder. Click **Start** to start searching for EDB files.

- After the search is complete, list of EDB files found in the selected drive / folder is shown in **Find EDB File** dialog box as shown below:
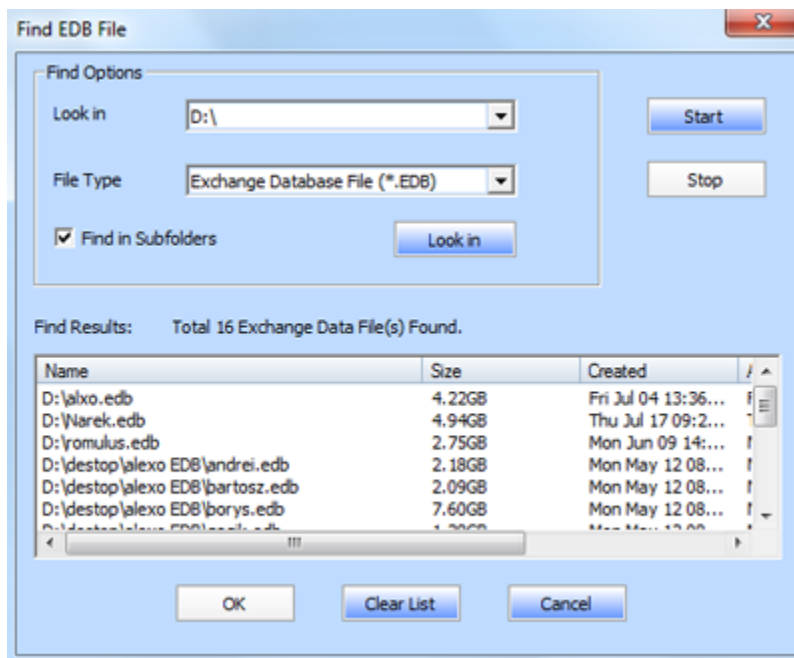
- Select file you wish to convert from this list and click **OK**.

Convert Files

- After selecting the EDB file that you want to convert, click **Start** to start the conversion process.

- Once the conversion process is complete, you can preview the converted file.

Left pane displays selected EDB filename under Root node in a tree like structure while the Middle pane displays the list of converted mails. Click on any mail in the middle pane to see it's content, which is displayed in right pane as shown below.
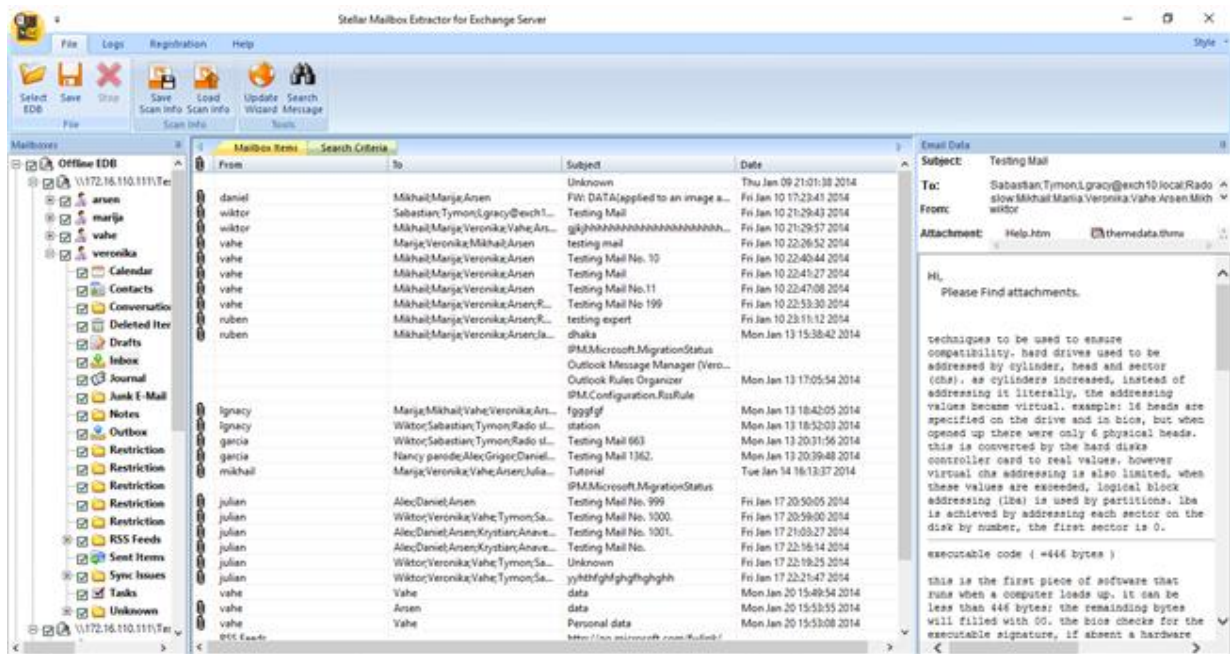
Stellar Mailbox Extractor for Exchange Server also allows you to search for particular mails from the converted file.

To search for particular mails:

- Click on **Search Criteria** tab in Preview window, or select **Search Message** from **File Menu**.
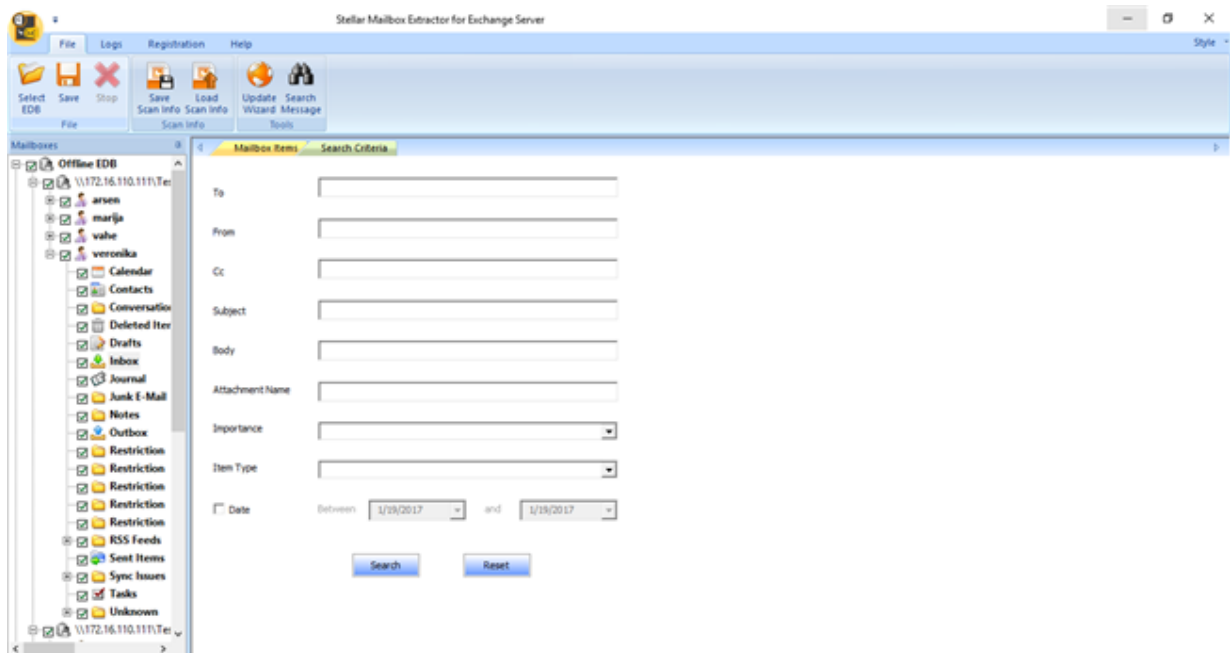
- Enter your requirements for any of the given attributes and then click **Search** to search for mails. However, you can only select one EDB at a time to search for mails.

Convert Online Exchange

- Connect to Single / All Mailboxes

- Convert Online EDB

- Grant Full Mailbox Rights in MS Exchange Server 2003 and 2000

- Grant Full Mailbox Rights in MS Exchange Server 2016, 2013, 2010 and 2007

Connect to Single / All Mailbox(s)

For Online conversion of EDB to PST Files, you need to connect to mailboxes on Exchange Server.

To convert EDB from a single mailbox on Exchange Server:

- Click **Select EDB** from **File Menu**.

- In **Stellar Mailbox Extractor for Exchange Server** dialog box, select **Online Exchange** from **Select Conversion Mode** section.
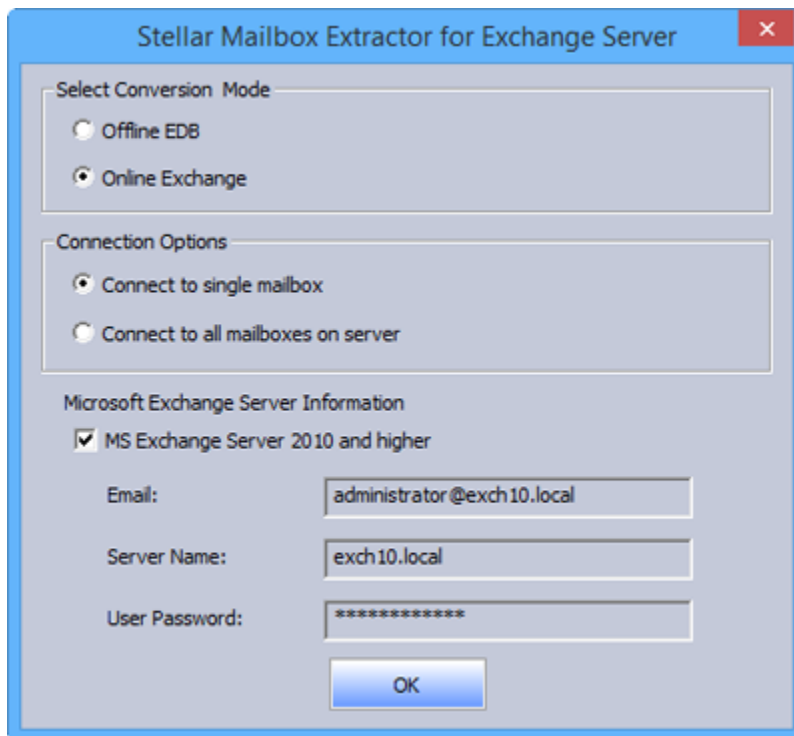
- Select **Connect to a Single Mailbox** from **Connection Options**.

- Enter **Mailbox Name** and **Server Name** (for MS Exchange 5.5 / 2000 / 2003 / 2007) or check the Exchange Server 2007 / 2010 / 2013 / 2016 checkbox to enter Email ID, Server name and password (for MS Exchange 2007 / 2010 / 2013 / 2016) in **Microsoft Exchange Server Information** section.

- Click **OK**. The application will start connecting to the Exchange Server and once the connection is established, a window containing name and status (connected / disconnected) of the mailbox will be displayed.

To convert EDB from all mailboxes on Exchange Server:

- Select **Connect to all Mailboxes on Server** from **Connection Options.**

- Enter **Admin** and **Server Name** (for MS Exchange 5.5 / 2000 / 2003 / 2007) or check the Exchange Server 2007 / 2010 / 2013 / 2016 checkbox to enter **Admin Email ID**, **Server name** and **password** (for MS Exchange 2007 / 2010 / 2013 / 2016) in Microsoft Exchange Server Information section.

- Click **OK**. Once the application has established a connection with the Exchange Server, a window displays list of all mailboxes and their status with total number of connected / disconnected mailboxes.

Stellar Mailbox Extractor for Exchange Server

User Name	Status
hakob	Connected
hamlet	Connected
harutyun	Connected
hayk	Connected
herry	Connected
hubert	Connected
husen	Connected
jacky	Connected
jakub	Connected
jally	Connected
johne	Connected
journal	Disconnected
journal mailbox	Disconnected
julian	Connected
Junaid Hanif	Connected
kacper	Connected
kalis	Connected
karen	Connected
karol	Connected
krystian	Connected
leon	Connected
Ignacy	Connected
lopez	Connected

Connected Mailboxes: 81
Disconnected Mailboxes: 2

How to Connect disconnected mailboxes

OK

Convert Online EDB

Once **Stellar Mailbox Extractor for Exchange Server** establishes a connection with Exchange Server, a window displays mailbox and its status. If you have selected **Connect to all mailboxes on server** option, the window displays a list of all mailboxes and their status with total number of connected and disconnected mailboxes. Click **OK** to close the window and preview the converted file.

Left pane displays selected EDB filename under Root node in a tree like structure while the Middle pane displays the list of converted mails. Click on any mail in the middle pane to see it's content, which is displayed in right pane as shown below.
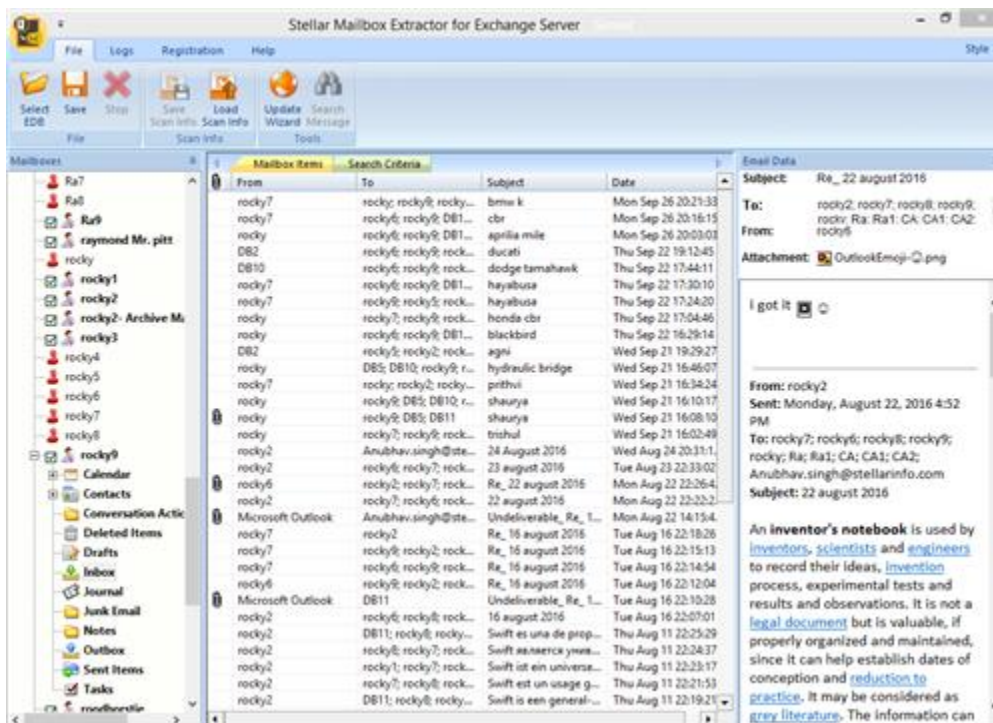
Grant Full Mailbox Rights in MS Exchange Server 2003 and 2000

In Exchange Server 2003 and 2000, by default even accounts having Enterprise Administrator privileges are not allowed to access all mailboxes of the Exchange Server. Even administrators have no right to open mailbox on any of the servers. Thus, you can access only mailboxes of your account, even if you have full admin, domain admin or enterprise admin rights. This limitation can be overcome by certain methods. But these methods can be applied only if they confer with security and privacy policies. We will discuss these methods to grant Full Mailbox Permission access rights in detail.
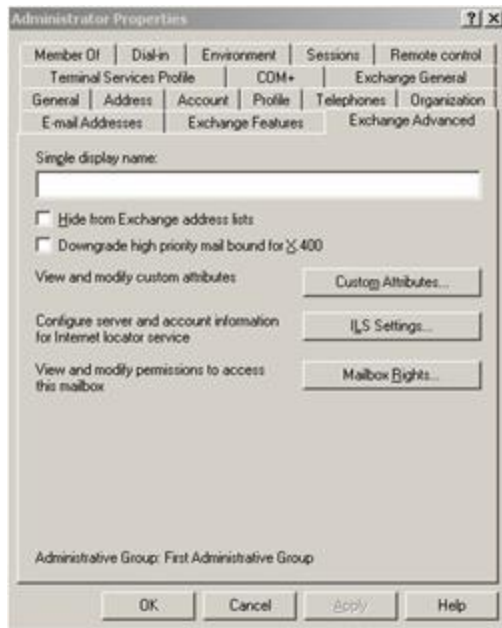
Access a Single Mailbox

If you have the proper Exchange Server administrative rights, you can follow the underlying procedure to access a single mailbox in Exchange 2003 and 2000.

- Click **Start** menu.

- In **Run** dialog box, type **mmc dsa.msc**.

- Click **OK**. Active Directory window is displayed.

- If **Advanced Features** is not selected, select it in **View** menu options.

- In the list of users shown in **Active Directory**, right-click on the user whose mailbox permission is to be given. Select **Properties** option.
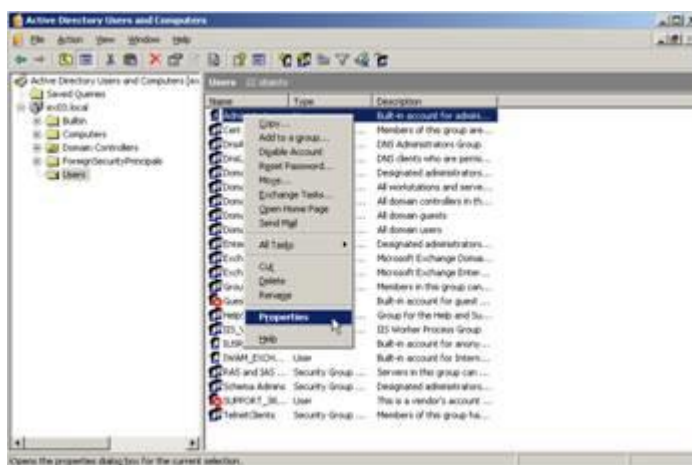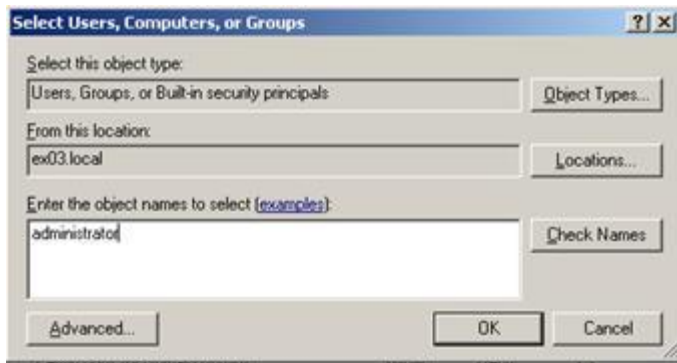

- In the [User] **Properties** dialog box, click **Exchange Advanced** tab.

- In **Exchange Advanced** window, click **Mailbox Rights** button. [User] Permission dialog box is displayed.

- In **Permission** dialog box, click the user or group whose mailbox is to be accessed. If user is not present in the list click **Add** button. Enter the object name and click **OK**.

- Select **Full mailbox access** option under **Allow** column.

- Click **Apply** and then click **OK**.

Access to Mailboxes of a Specific Mailbox Store

If you have proper **Exchange Server** administrative rights, you can follow the underlying procedure to access mailbox on a specific store in Exchange Server 2003 and 2000.

- Run **Exchange System Manager** (ESM).

- Navigate and select required **Mailbox Store** in the appropriate server object.

- Right-click on **Mailbox Store** and click **Properties** option. Properties dialog box appears.

- Click **Security** tab option.

- In **Properties** dialog box, click the user or group whose mailbox is to be accessed. If user is not present in the list click **Add** button. Enter the object name and click **OK**.
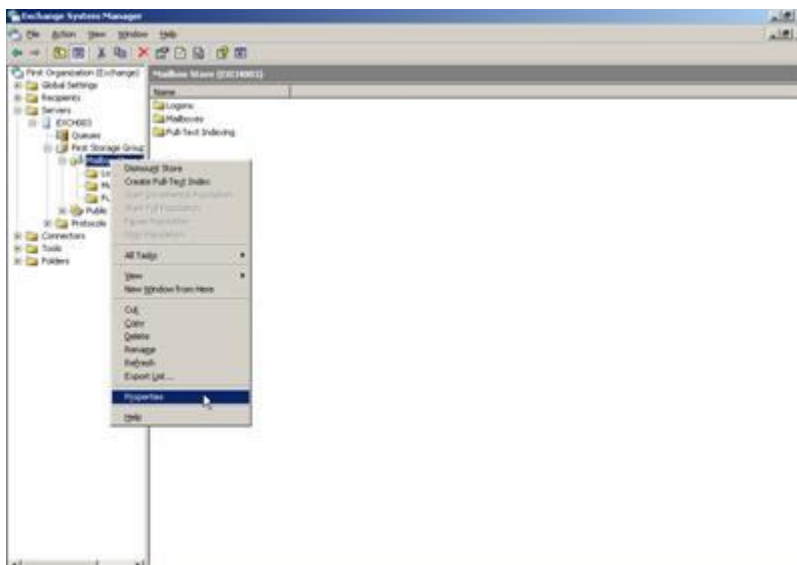
- Select **Full Control** options under **Allow** column.

- Click **Apply** and then click **OK**.

If Mailbox is on a Specific Server

If you have the proper 'Exchange Server' administrative rights, you can follow the underlying procedure to access mailbox on a specific Server in Exchange 2003 and 2000.

- Start **Exchange System Manager**.

- Navigate to desired **Administrative Group** and then the **Server** under the servers node. Right-click on the selected server and choose **Properties** option.
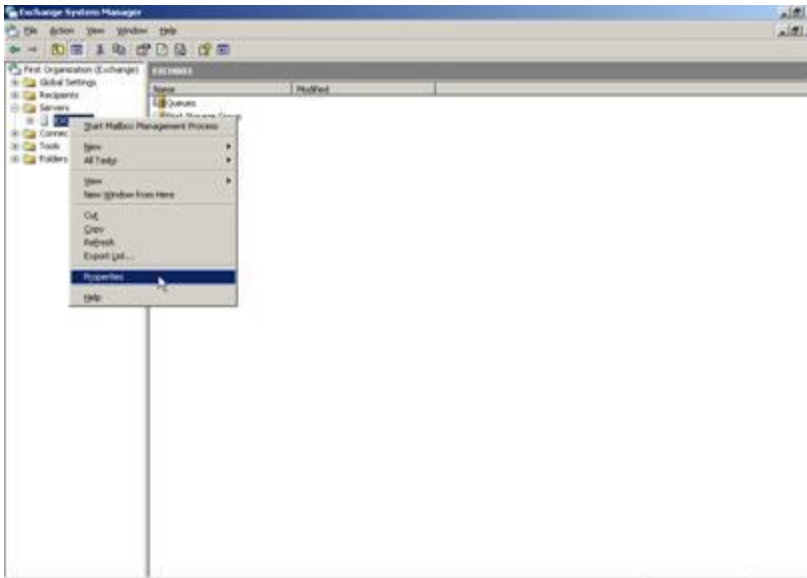
- Click **Security** tab.

- In **Properties** dialog box, click the user or group whose mailbox is to be accessed. If user is not present in the list click **Add** button. Enter the object name and click **OK**.

- Select **Full Control** under **Allow** column.
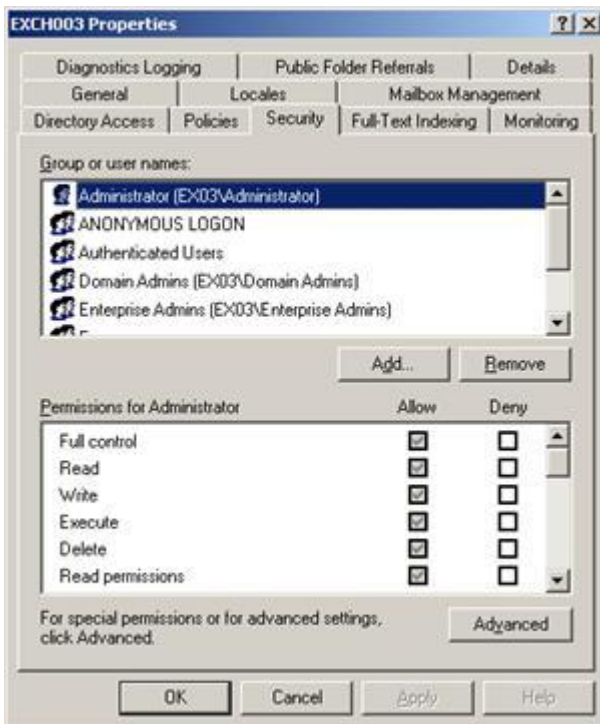
- Click **Apply** and then click **OK**.

Wait for few minutes depending on number of domain controllers, **Global Catalogs** and site replication schedules and intervals for the changes to take place.

Grant Full Mailbox Rights in MS Exchange Server 2016, 2013, 2010 and 2007

If you have MS Exchange Server 2016, 2013, 2010 or 2007 with .Net framework 3.5 or higher, then you need to use **Stellar Phoenix Server Console.exe** to provide the Full Mailbox Permission to disconnected mailboxes.

To grant Full Mailbox Rights using Stellar Phoenix Server Console.exe:

- Launch **Stellar Phoenix Server Console.exe**. **Login** dialog box opens.
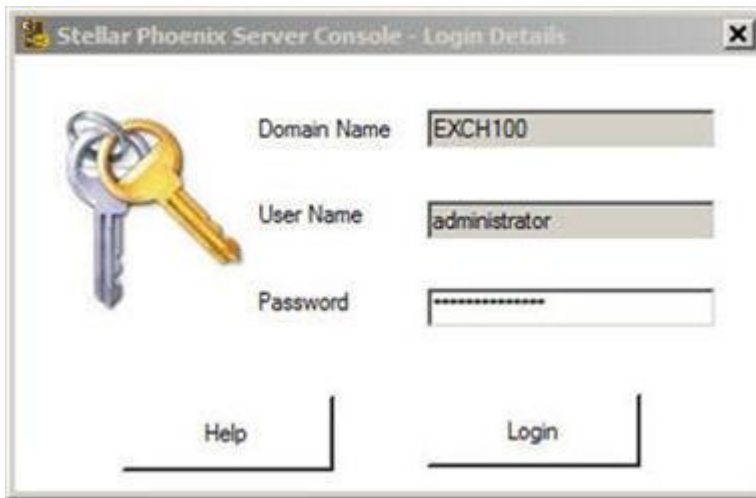
- After providing **Domain Name**, **User Name** and **Password**, you will get a window with list of mailboxes as shown below:
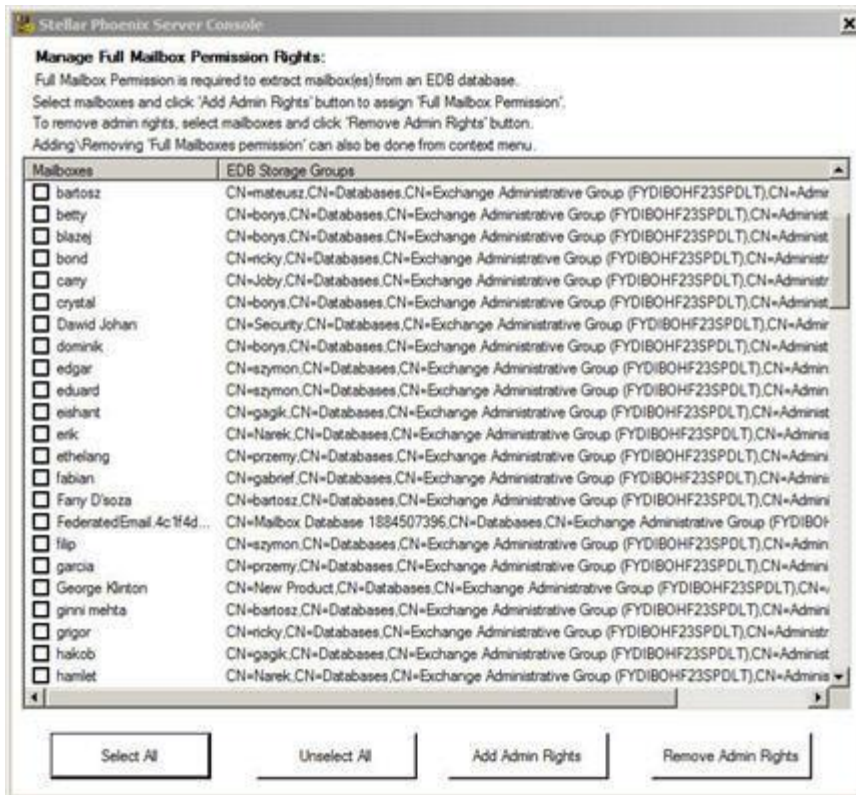
- To select all the mailboxes, press **Select All**.

- To deselect all the mailboxes, press **Unselect All**.

- To give Full Mailbox Rights to selected mailbox (s), press **Add Admin Rights**.

- To remove Full Mailbox Rights from the selected mailbox (s), press **Remove Admin Rights**.

*Note: .Net framework 3.5 should be installed on the 'Server' to run **Stellar Phoenix Server Console.exe**.*

Save & Load Scan Info

With **Stellar Mailbox Extractor for Exchange Server**, you can save the scan information of the converted files, in case you need to access it at a later stage.

To save the scan info:

- From **File Menu**, select **Save Scan Info**.

- Click **Browse** to select the destination where you want to save the scan info. Click **OK**.

To load the scan info:

- From **File Menu**, select **Load Scan Info**.

- Click **Browse** to select the .img file from which you want to load the scan info. Click **OK**.
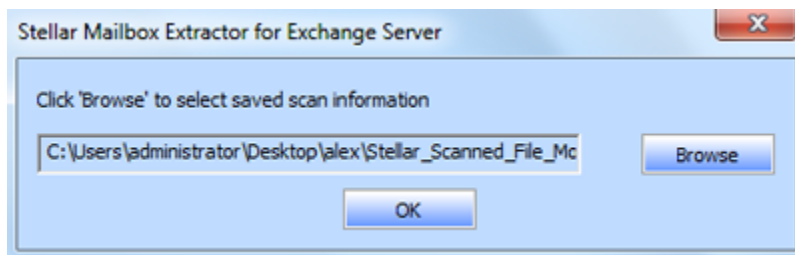
Save Converted Files

Stellar Mailbox Extractor for Exchange Server allows you to save the converted files in various formats like PST, MSG, EML, HTML, RTF, PDF and Office 365 or export them to an online exchange server.

To save the converted files:

- Click **Save** from **File Menu**.

- Select the required format and then select the destination where you want to save the file. Click **OK**.
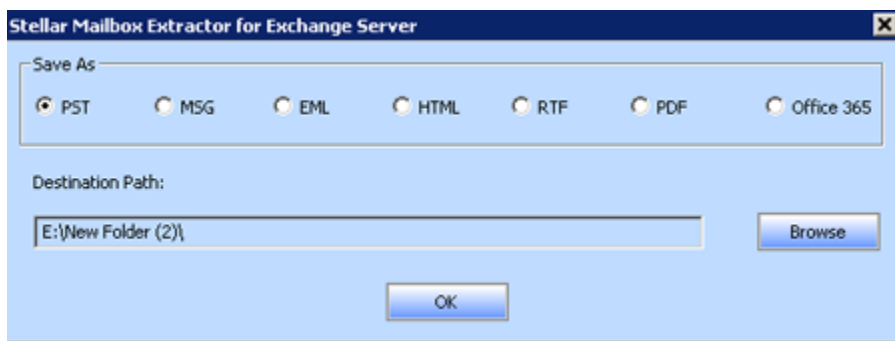

Using **Stellar Mailbox Extractor for Exchange Server**, you can save individual mailboxes in either of the given formats.

To save mailboxes individually, simply right-click on it and:

- Select Save as PST to save the mailbox in PST format.

- Select Save as MSG to save the mailbox in MSG format.

- Select Save as EML to save the mailbox in EML format.

- Select Save as HTML to save the mailbox in HTML format. (Attachments cannot be saved, however, their names are visible)

- Select Save as RTF to save the mailbox in RTF format. (Attachments cannot be saved, however, their names are visible)

- Select Save as PDF to save the mailbox in PDF format. (CC of the mails is not shown and attachments cannot be saved, however, their names are visible)

*Note: You can also right click on a message to save it individually in all formats **except PST**.*

You can export the converted file to an Exchange Mailbox as well, using the following steps:

- Right Click on the tree item which you want to export and select **Export to Exchange Mailbox**.

- In **Connect to Exchange Server Mailbox** dialog box, choose **Connect to single mailbox** or **Connect to all mailboxes on server**, based on your requirement.

- In Connect to Exchange Server Mailbox dialog box, select Connection Options (either **Connect to single mailbox** or **Connect to all mailboxes on server**) and then enter Microsoft Exchange Server Information details. Click **OK**.

- In Export To Mailbox dialog box, double click the mailbox to which you want to export the mails. Click **OK**.

Stellar Mailbox Extractor for Exchange Server also allows you to save only those messages, which you have searched for using **Search Criteria** option.

To save search results:

- Click **Save** from **File Menu**.

- Select **Save Search Results** and click **OK**.

- Select your preference from **Save Search Results** section, select the required format, and then select the destination where you want to save the file. Click **OK**.
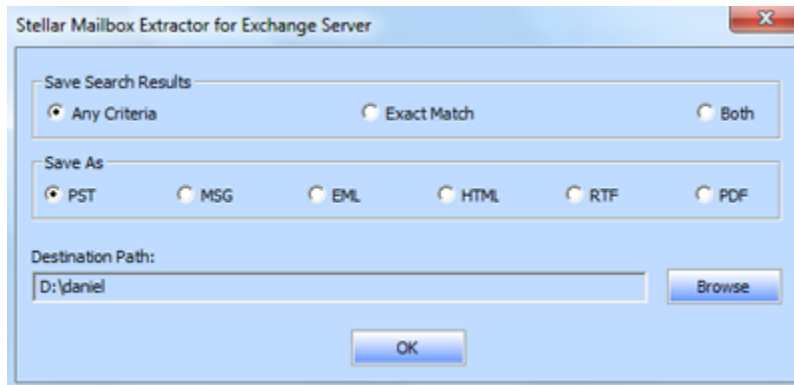
Note: After search is complete, you can right click on messages to save them individually.

Note: To save mailbox data in PST, MSG, EML, HTML, RTF, PDF format you need to install office 2003 / 2007 / 2010 / 2013 / 2016.

Import PST file in MS Outlook

To import PST file in Microsoft Outlook 2016 / 2013:

- Open Microsoft Outlook. From **File Menu**, select **Open & Export.**

- Select **Import / Export** option from the right pane.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File (.pst)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2010:

- Open Microsoft Outlook. From **File Menu**, select **Open** -> **Import**.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File (.pst)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2007 / 2003:

- Open Microsoft Outlook. From **File menu**, select **Import and Export**.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Personal Folder File (PST)**, click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Personal Folders** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

View Log Report

With **Stellar Mailbox Extractor for Exchange Server**, you can save the Log Report to analyze the conversion process at a later stage.

To save the log report:

- From **Logs** menu, select **Log Report**.

- In **Log Report** dialog box, click **Save Log**.

- In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

FAQs

1. **What is the difference between 'Online' and 'Offline' conversion of EDB to PST files?**

    In Online conversion, EDB files on running server are converted into PST files, while in Offline conversion, EDB files stored on a local machine are converted into PST files.

2. **What is the difference between an EDB file and a STM file?**

    The .EDB file is the main repository for the mailbox data. The STM or streaming media file is used in conjunction with the .EDB file to comprise the Exchange database. Both files together make up the database, and as such, they should always be treated as a single entity. Typically, if you perform an action on the EDB file, the STM file is automatically included. The purpose of the STM file is to store streamed native Internet content.

    When you install a new Exchange server in an organization, two data stores are created automatically: a default mailbox store and default public folder store. Two database files are associated with the default mailbox store:

    Priv1.EDB: A rich-text database file containing message headers, message text, and standard attachments.

    Priv1.STM: A streaming internet content file containing audio, video and other media that are formatted as streams of Multipurpose Internet Mail Extensions (MIME) data.

    The STM file houses Internet content message streams as defined in Request for Comments (RFC 822), and the EDB file contains messages that are in MAPI format (Rich Text Format).

    When an Internet mail message comes into the Exchange information store, the body of the message is saved in the STM file, and the header information (From, To, Cc, Time Sent, and so on) is converted to Rich Text Format (RTF), and then stored in the EDB file.

3. **Is the process of converting my EDB files on server into PST files same as the process of converting my EDB files on local machine?**

    No. To convert EDB files on server into PST, you have to first connect to mailbox(s) on server. After the connection is established, you can start the process of conversion. To know how to connect to mailboxes, see Connect to Single / All Mailboxes topic of this help. For Offline conversion, you simply need to select EDB file and start the process of conversion.

4. **I am not able to find my EDB file, how do I locate it?**

Use **Find EDB** option to search and locate the EDB files.

5. **I want to convert my Calendars and address book, how do I convert them using Stellar Mailbox Extractor for Exchange Server tool?**

First you need to convert mailboxes from the EDB file using the software. Then, import the PST file in Outlook and check your calendars and address book.

6. **Why do I require to convert EDB files into PST files?**

There are different scenarios when a user may want to convert EDB files to PST files:

- If a user wants to take backup of mailbox(s) of ex employee(s), before removing them from exchange server then user has to convert their mailbox(s) into PST file(s) by using **Stellar Mailbox Extractor for Exchange Server**.

- If a user needs to check mailbox of any employee for any reason, he has to first convert EDB file on server into PST file. Then open this PST file in Outlook to read mails.

- To take backup of selective mailboxes, a user has to convert EDB file into PST files first. These PST files can be used as backup.

Stellar OST to PST Converter - Technician 7.0

User Guide

Overview

Stellar OST to PST Converter - Technician offers a complete solution to convert OST files to MS Outlook (PST) files.

The software converts OST files and saves all its content such as e-mails, attachments, contacts, calendars, tasks, notes and journals. **Stellar OST to PST Converter - Technician** scans and extracts data from an OST file, converts it and then saves it as a new usable PST file format. To view the converted items, you need to import the new PST file into MS Outlook.

After converting the OST file, the software shows its original content. All folders from the original OST file are shown along with their content in a three-pane structure.
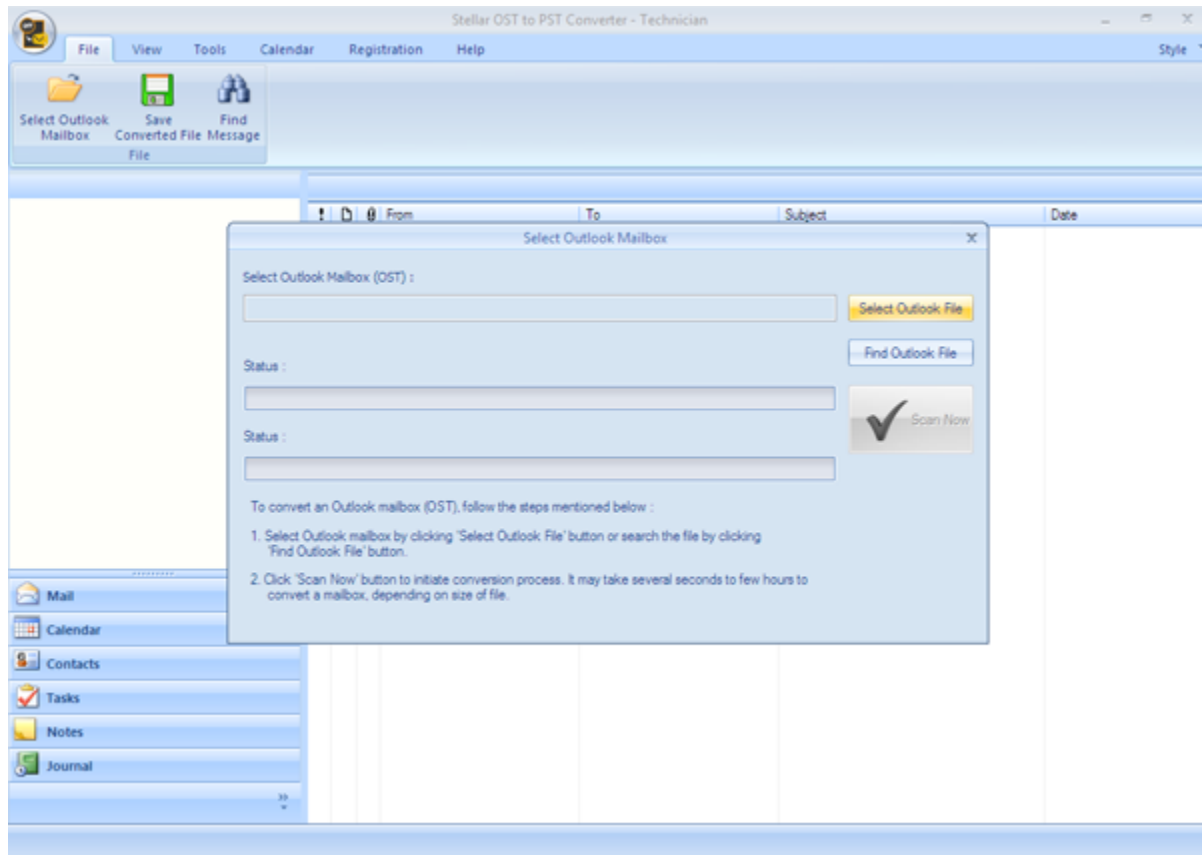
Key features:

- Option to save in DBX and MBOX format.

- Option to compact and save a PST file.

- Option to split and save a PST file.

- Enables you to view messages in a 3-view format.

- Selective recovery of mails.

- Find option to search mails faster.

- Converts e-mails, calendar entries, contacts, notes, tasks and journals from OST files.

- Restores formatting from RTF and HTML messages.

- Converts encrypted OST files.

- Support for MS Office 2016

- Support to transfer the license of the registered software to another computer.

- **Option to export PST files to live Exchange Server.**

- **Option to export PST files to existing Outlook profile.**

- **O**ption to save the converted file in Office 365 format.

- **Support to select naming convention to save files by desired names.**

- **Option to save all contacts in CSV file format.**

- **Option to save partial records in demo version.**

- Look and feel matches MS Office 2007 / 2010 / 2013 GUI.

- Converts MS Outlook 98 / 2000 / 2002 / 2003 / 2007 / 2010 / 2013 / 2016 OST files.

- Converted file is saved as a new PST file on any (including network) disk visible by the host operating system.

- Right-click option to save emails in any one of the following formats from preview section itself - MSG, EML, RTF, HTML, and PDF.

- Option to arrange scanned emails and messages as per Date, From, To, Subject, Type, Attachment, and Importance. You can also arrange the scanned emails in form of groups.

- Enhanced preview feature for calendars, tasks, journals, notes and contacts.

User Interface

Stellar OST to PST Converter - Technician has a simple and easy to use Graphical User Interface (GUI). The GUI of the software resembles the GUI of MS Office 2007 / 2010 / 2013 / 2016.

After launching the software, the main user interface appears as shown below:

The user interface contains menus and buttons that allow you access various features of the software with ease.

When you start **Stellar OST to PST Converter - Technician**, the **Select Outlook Mailbox** dialog box opens as shown below:
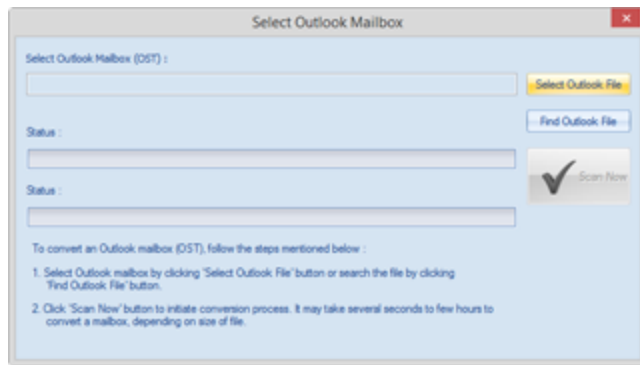
To select a OST file, click on **Select Outlook File** button. Select the OST file that needs to be converted and then click **Scan Now** to start the conversion process.

Stellar OST to PST Converter - Technician also allows you to search for OST files, in case you don't know the location of the source OST files you want to convert. Click on **Find Outlook File** button, **Find Mailbox** dialog box opens. Use **Look in** to specify the drive in which you wish to search for OST files, and then click **Start** to search for files.

Note: *Select Outlook Mailbox dialog box can also be opened by selecting Select Outlook Mailbox in File menu.*

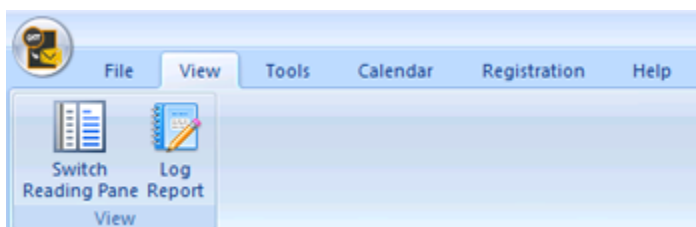# Menus
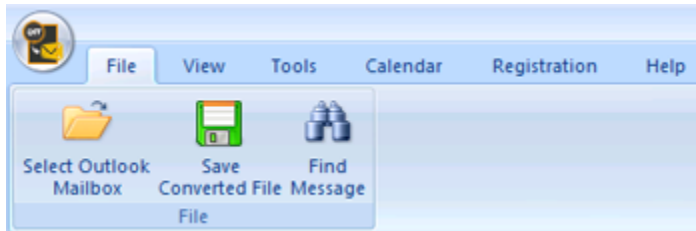
File Menu

File

Select Outlook Mailbox

Opens Select Outlook Mailbox dialog box, using which you can select / search for OST files.

Save Converted File

Saves the converted OST file at a specified location.

Find Message

Use this option to search for specific emails and messages from the list of the scanned emails.
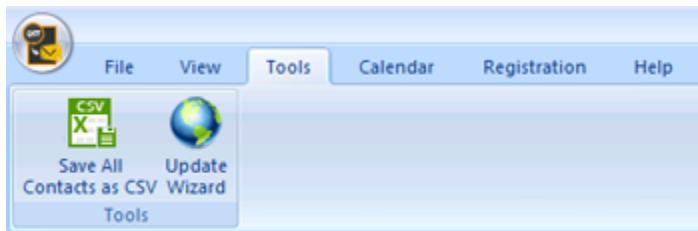

View Menu

View

Switch Reading Pane

Use this option to switch between horizontal and vertical views of the reading pane.

Log Report

Use this option to view the log report.

Tools Menu

Calendar Menu

Tools

Save All Contacts as CSV

Use this option to save all contacts in CSV file format.

Update Wizard

Use this option update your software.

Calendar

Day

Use this option to list all the entries of a particular day from the calendar.

Work Week

Use this option to list all the entries of a work week (from Monday to Friday).

Week

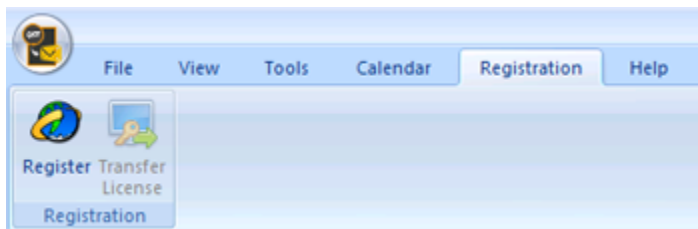Use this option to list all the entries of a week (from Monday to Sunday).

Month

Use this option to list all the

entries of a particular month.

GoTo

Use this option to list all the entries of the current date or any particular date.

Registration Menu

Registration

Register

Use this option to register the software after purchasing the software.

Transfer License

Use this option to transfer the license of the registered software to another computer.

Help Menu

Help

Help Topics

Use this option to open the help manual of the software.

Order

Use this option to [buy](#) **Stellar OST to PST Converter - Technician**.

Support

Use this option to visit the support page of stellarinfo.com

Knowledgebase

Use this option to visit the Knowledgebase articles of stellarinfo.com

Enquiry

Use this option to submit enquiry to stellarinfo.com

About

Use this option to read information about the software.

Style Menu

Style

Use this option to switch between various themes for the software, as per your choice. **Stellar OST to PST Converter - Technician** offers the following themes: **Office 2007** (**Blue**, **Black**, **Silver**, **Aqua**), **Office 2010** (**Blue**, **Black**, **Silver**), and **Office 2013 Theme**.
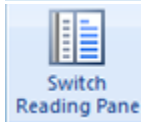
Buttons

Stellar OST to PST Converter - Technician toolbar has following buttons / options:
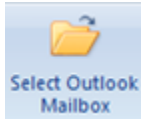
Click this button to open Select Outlook Mailbox dialog box.

Click this button to save the converted file to a location of your choice.

Click this button to switch between horizontal and vertical views of the reading pane. When you click on a folder in left-pane, by default, the right pane shows the details in horizontal columns position. You can click Switch Reading Pane icon to change the position to vertical columns.

Click this button to view the log report, which contains the details of the conversion process.

Click this button to open Find Message dialog box, using which you can search for specific emails using sender's email, recipient's email, subject, or date.

Click this button to save all contacts in CSV file format.

Click this button to update your software. Use this option to check for both, major and minor versions of the software.

Click this button to list all the entries of one particular day from the calendar.

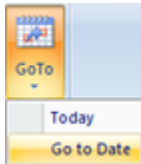Click this button to list all the entries of a work week (from Monday to Friday).

Click this button to list all the entries of a week (from Monday to Sunday).
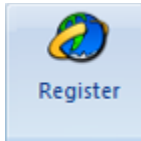
Click this button to list all the entries of a particular month.

Click this button to list all the entries of the current date.

Click this button to list all the entries of a particular day (any single day except the current date).

Click this button to register the software after purchasing.
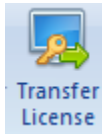
Click this button to transfer the license of the registered software to another computer.
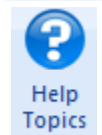
Click this button to open the help manual for **Stellar OST to PST Converter - Technician**.
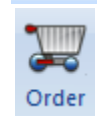
Click this button to purchase **Stellar Exchange Toolkit**.

Click this button to open Stellar Information Technology Private Limited's online support website.

Click this button to visit the knowledgebase articles of stellarinfo.com

Click this button to submit an enquiry to stellarinfo.com

Click this button to read more information about the software.

Transfer License

The software allows you to transfer the license of the registered software to another computer on which you want to run the software with full functionality. This operation deactivates the product on your current computer so it can be reactivated on the new computer.
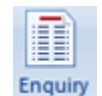
To transfer a software license from one computer to another, please follow the specific steps below:
On Target Computer:

1. Run demo version of the software.

2. In **Registration** Menu on Menu Bar, click **Register**. A new dialog appears.

3. From the *Register* window, select **Offline Registration**. Click **OK**.

4. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

On Source Computer:

1. Run registered version of the software.

2. In **Registration** Menu on Menu Bar, click **Transfer License**.

3. Copy the **Registration ID** displayed on the Target Computer in the field of Registration ID on the Source Computer.

4. To get your License Key, click **Transfer In** button on Source Computer. This will generate a License Key.

5. You can also save the License Key generated on the source computer. Click **Save to File** button to save the Registration ID and the License Key. In **Browse for Folder** dialog box, select the location where you want to save the details. Click **OK**.

6. ' *License Key has been saved successfully* ' message is displayed after the saving process is completed successfully. Click **OK**.

This will deactivate the product on Source Computer and you will no longer be able to use the software anymore on this computer.

On Target Computer:

1. Type the **License Key** which you have generated on the Source Computer in the provided field of License Key.

2. Click **Register** to complete the activation process.

3. ' *Activation Completed Successfully* ' message is displayed after the process is completed successfully. Click **OK**.

Find OST Files

Stellar OST to PST Converter - Technician allows you to search for OST files in your computer. Using the **Find Outlook File** option, you can search for the OST files in your computer's drives, folders and sub folders. However, you can only select one drive at a time to search for OST files.

To find OST files in drives:
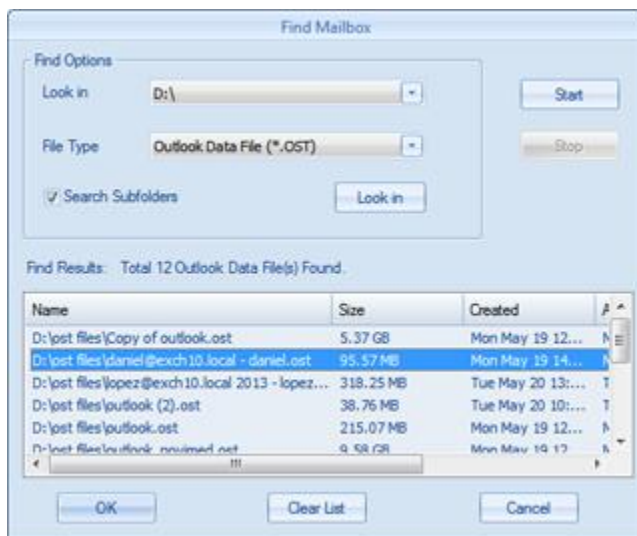
1. From **File menu**, click on **Select Outlook Mailbox** icon to open **Select Outlook Mailbox** dialog box.

2. Click **Find Outlook File** button. **Find Mailbox** dialog box opens.

3. From **Look in** field under **Find Options** section, select the drive you want to search for OST files. Click **Start**.

4. After the search is finished, a list of OST files found in the selected drive is shown in **Find Mailbox** dialog box, under the **Find Results** section.

To find OST files in folders and subfolders:

1. From **File menu**, click on **Select Outlook Mailbox** icon to open **Select Outlook Mailbox** dialog box.

2. Click **Find Outlook File** button. **Find Mailbox** dialog box opens.

3. In **Find Mailbox** dialog box, click **Find in folder** button. **Browse for Folder** dialog box opens.

4. Select the folder from which you want to search OST files. Click **Start**. Also, if you want to search subfolders within that folder, select **Search Subfolders** checkbox.

5. After the search is finished, list of OST files found in the selected drive is shown in **Find Mailbox** dialog box, under **Find Results** section.

Note: *Click **Clear List** button to clear the search result.*

Convert OST Files

If you know the location of OST files, then you can directly specify the location and start converting them. If you do not know the location, then you can search the required OST file by using the search functionality of **Stellar OST to PST Converter - Technician** software.

To convert OST files:

1. Run **Stellar OST to PST Converter - Technician** software. From the **Select Outlook Mailbox** dialog box, select / find the OST files that you want to convert. Click **Scan Now** to start scanning the selected OST file.

2. The time required for scanning depends on the size of the selected OST file. You can stop the scanning process by clicking **Stop** button, which appears during the scanning process.
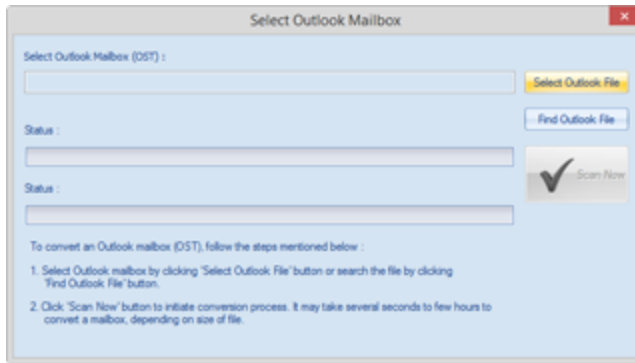
3. After completion of the scanning process, **Stellar OST to PST Converter - Technician** application window shows the preview of the OST file. The converted file, along with its original content is shown in a three-pane structure.

   All the folders with their files will be listed in the left-pane, under the root node. Click on a folder to view its emails. Click an email to view its content. In addition to emails, calendar, contacts, tasks, notes, and journals can also be viewed by clicking on their respective tabs.

   To switch between vertical and horizontal reading panes, click **Switch Reading Pane** icon in **View Menu**.

4. To save the converted OST file, click **Save Converted File** icon in **File Menu**. **Stellar OST to PST Converter - Technician** dialog box opens. Click **Browse.**

5. In **Browse for Folder** dialog box, select the location where you want to save the converted file. Click **OK**.
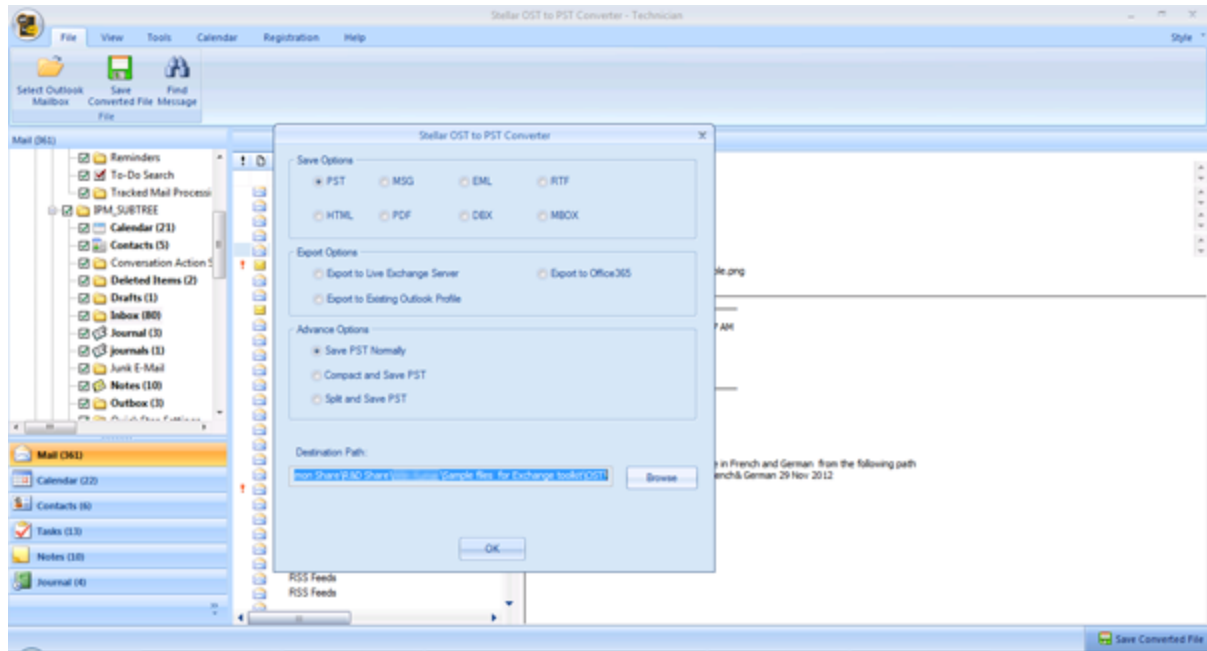
6. The converted file will be saved at your specified location. You will need to import the PST file to MS Outlook in order to use it.

Note: *You can stop the scan and conversion process individually. If you stop the scanning process, then no files will be converted. If you stop the conversion process, then those files will be shown, that were converted until the process was stopped. Also, Microsoft Outlook should be closed before saving the converted OST file.*

Find, View and Save a Single Message

Stellar OST to PST Converter - Technician allows you to find a particular message from the OST file. The software offers a **Find Message** feature, which helps you narrow the search using various search options. You can save a message directly from the search result in MSG, EML, RTF, HTML or PDF format.

To find messages:
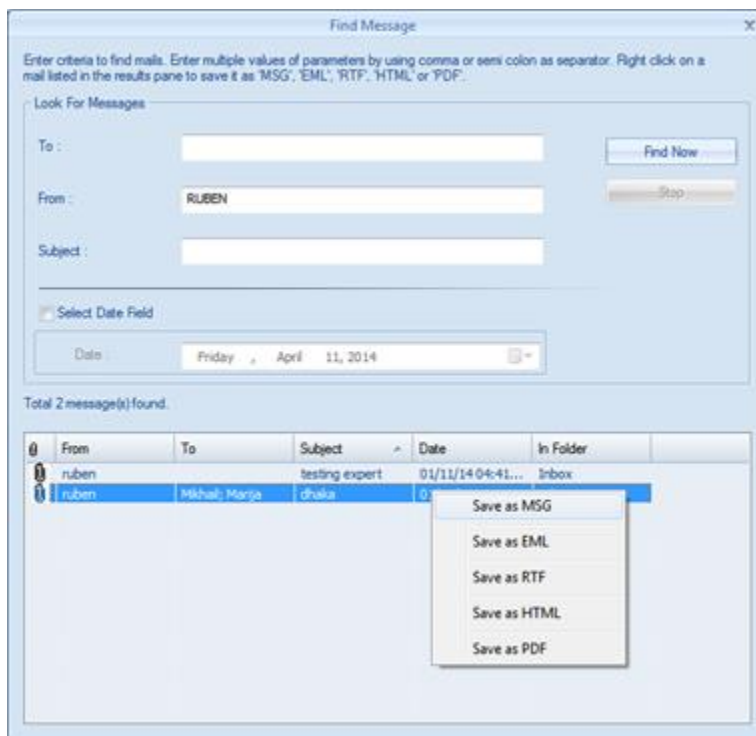
Find Message

1. Click on **Find Message** icon in **File Menu**. **Find Message** dialog box opens.

2. Specify the search criteria in **Find Message** dialog box.

   - In **To** field, specify all or few characters of email ids of recipients. Key words should be separated by a semicolon (;).

   - In **From** field, specify all or few characters of email ids of senders. Key words should be separated by a semicolon (;).

- In **Subject** field, specify the subject that you need to search.

- If you want to search for emails sent or received on a particular date, check **Select Date Field** checkbox, and select date from **Date** drop box.

3. Click **Find Now** button to start search.

To view messages:

1. After the search is complete, a list of emails that match the search criteria is shown.

2. Double-click on an email to open it in a new window.

To save messages:

- To save any message from the search result list, simply right-click on it and:

  o Select **Save as MSG** to save the message in MSG format.

  o Select **Save as EML** to save the message in EML format.

  o Select **Save as RTF** to save the message in RTF format.

  o Select **Save as HTML** to save the message in HTML format.

o   Select **Save as PDF** to save the message in PDF format.

Or,

- Select an appropriate format from **Stellar OST to PST Converter - Technician** to save the message and click **OK**.

  o   Select **Save as MSG** to save the message in MSG format.

  o   Select **Save as EML** to save the message in EML format.

  o   Select **Save as RTF** to save the message in RTF format.

  o   Select **Save as HTML** to save the message in HTML format.

  o   Select **Save as PDF** to save the message in PDF format.

  o   Select **Save as DBX** to save the message in DBX format.

Note: *DBX files will be saved at the default location of **Outlook Express** with original tree hierarchy. Launch **Outlook Express** to view the converted data from the newly created DBX files. Also the default location of **Outlook Express** must have free space more than that of the original file. The files created at the destination path selected by you will have temporary files which you can remove later on.*

  o   Select **Save as MBOX** to save the message in MBOX format.

You need to import the PST file in MS Outlook in order to view it.

Note: *Demo version allows you to save partial records only. You need to register the software to save complete data.*

Arrange Scanned Emails

Stellar OST to PST Converter - Technician allows you to arrange mails as per date, from, to, subject, type, attachment, and importance. This feature helps you to sort and organize the messages into pre-defined groups.

The software provides seven pre-defined, standard arrangements that you can choose from. They are available in the pane listing all the scanned emails / messages.

To arrange scanned email and messages:

1. Run **Stellar OST to PST Converter - Technician**.

2. Select the OST file from which you want to arrange the scanned emails.

3. After scanning, the application will list all the emails from the OST file in the preview pane.
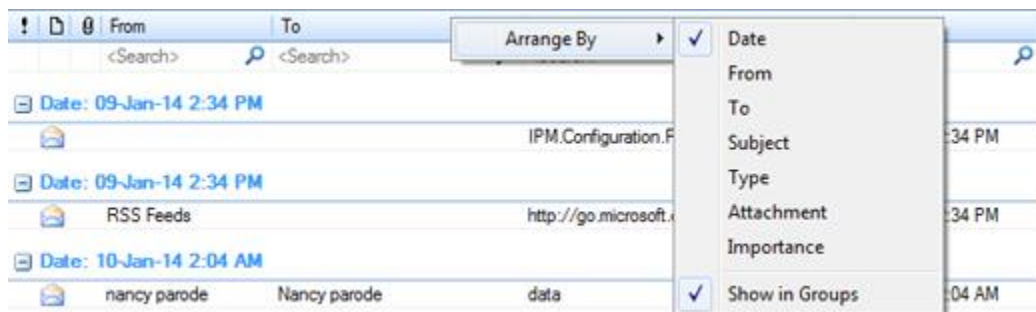
4. Right-click on email grid column headers and you will get the **Arrange By** option.

5. Select either of the following properties from the **Arrange By** list to list the emails as per the selected criteria:

   o **Date**

   o **From**

   o **To**

   o **Subject**

- o **Type**

- o **Attachment**

- o **Importance**

- o **Show in Groups**

Search e-mails option at mail grid

You can search for specific emails from preview pane itself. Once the OST file appears in the preview pane, you can enter the search text in the column header search box to search for emails in a given column. This search is performed on a single column only.

To search for e-mails in preview pane, follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** application.

2. Select the OST file from which you want to search for emails.

3. After scanning, the application will list all the emails from the OST file in the preview pane.

4. Enter search text in any of mail grid search box. You can enter text in **From**, **To**, **Subject**, and **Date** mail grid column headers only.

5. The application will show all the emails and messages fulfilling the search criteria.

Import PST file in MS Outlook

To import PST file in Microsoft Outlook 2016 / 2013:

- Open **Microsoft Outlook**. From **File** Menu, select **Open & Export**.

- Select **Import / Export** option from the right pane.

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File** (.pst), click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2010:

- Open **Microsoft Outlook**. From **File** Menu, select **Open** -> **Import**. (For MS Outlook 2013, select Open and Import from File Menu)

- From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Outlook Data File** (.pst), click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.

- In Import **Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2007 / 2003:

- Open **Microsoft Outlook**. From **File** menu, select **Import and Export**.

- From **Import and Export** Wizard window, select **Import from another program or file**, click **Next**.

- In **Import a File** dialog box, select **Personal Folder File** (PST), click **Next**.

- Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click Next.

- In **Import Personal Folders** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

Read MSG, EML, RTF, HTML and PDF Files

To read an e-mail saved as a MSG file:

1. Navigate to the location where MSG file is saved or click on the link displayed in success message dialog box.

2. Double-click to open the file as a regular e-mail in MS Outlook window.

To read an e-mail saved as an EML file:

1. Navigate to the location where EML file is saved or click on the link displayed in success message dialog box.

2. Double-click to open the file as a regular e-mail in MS Outlook window.

To read an e-mail saved as a RTF file:

1. Navigate to the location where RTF file is saved or click on the link displayed in success message dialog box.

2. Double-click to open the file in Wordpad.

To read an e-mail saved as a HTML file:

1. Navigate to the location where HTML file is saved or click on the link displayed in success message dialog box.

2. Double-click to open the file in your default browser.

To read an e-mail saved as a PDF file:

1. Navigate to the location where PDF file is saved or click on the link displayed in success message dialog box.

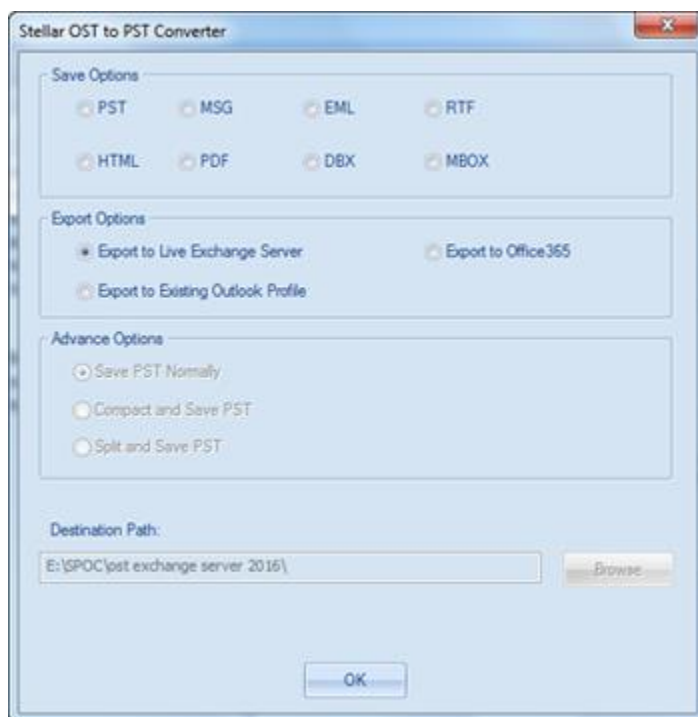2. Double-click to open the file in a PDF file reader.
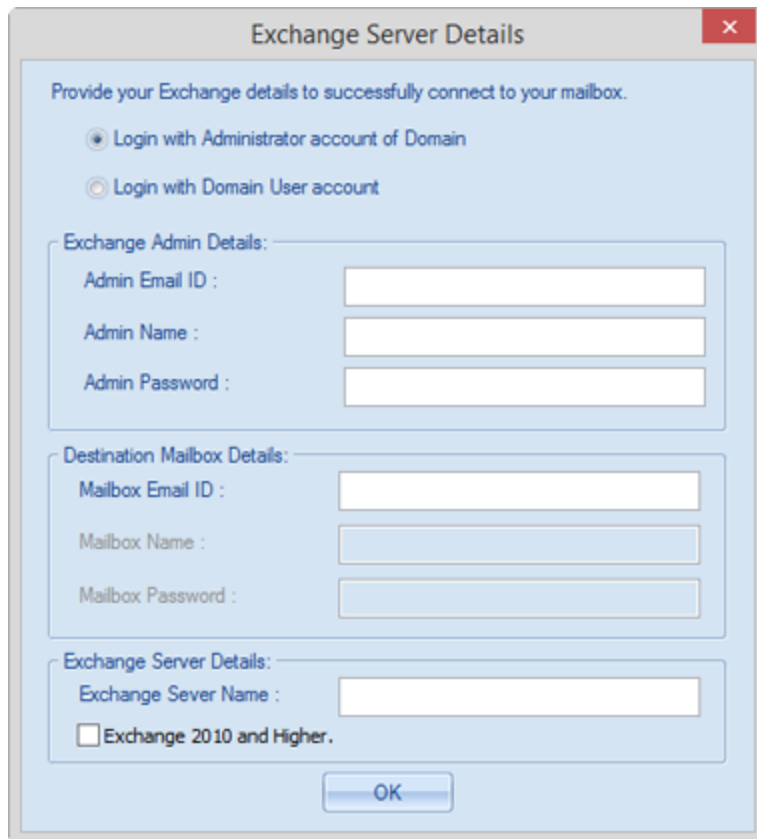
Export PST file to Live Exchange Server

Using **Stellar OST to PST Converter - Technician** you can export the converted PST files to a live exchange server.

To export PST files to live Exchange Server:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From **Export Options** section, choose **Export to Live Exchange Server** option.

5. **Exchange Server Details** dialog box opens.

6. Enter the required Exchange Mailbox details in their respective fields to connect
    to your mailbox on the exchange server.

7. Click **OK**.

*Note: The system, from which you want to export PST files to the exchange server,
must be a member of the server domain.*

Export PST file to Existing Outlook Profile

To export PST files to Existing Outlook profile:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From **Export Options** section, choose **Export to Existing Outlook Profile** option.

5. A **MS Outlook Profiles Details** dialog box is displayed. Select an Outlook profile from the list of MS Outlook profiles shown.
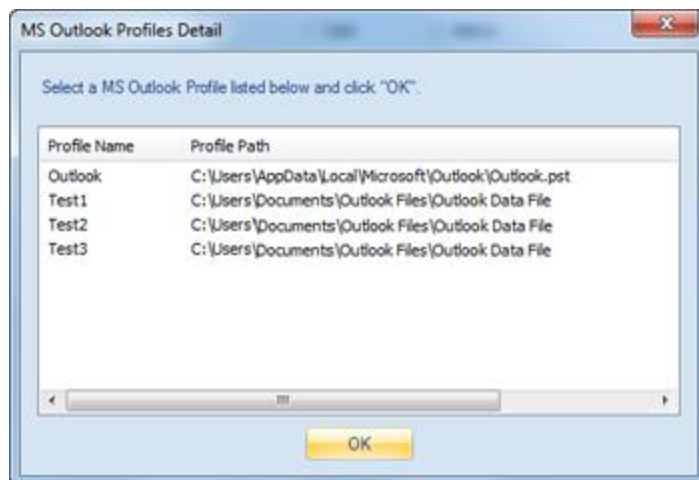
6. Click **OK**.

Compact and Save PST File

Compact and Save PST File

Stellar OST to PST Converter - Technician software compresses the new PST files and decreases the size acquired by them in the disk. This enhances greater use of memory and also saves PST files from being corrupted.

To compact a PST file, follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX or MBOX**) in which you want to save the data from the scanned **OST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Compact and Save PST** option. Another dialog box will open.
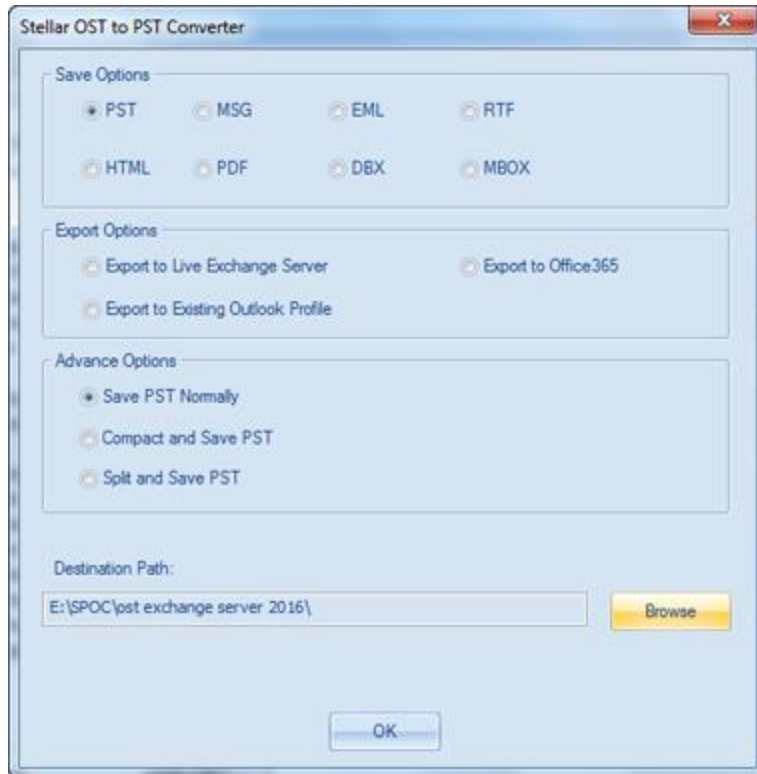
6. From **Compact Options** section of the dialog box, select any one from the following four options:

- **Compress all attachments in new PST**
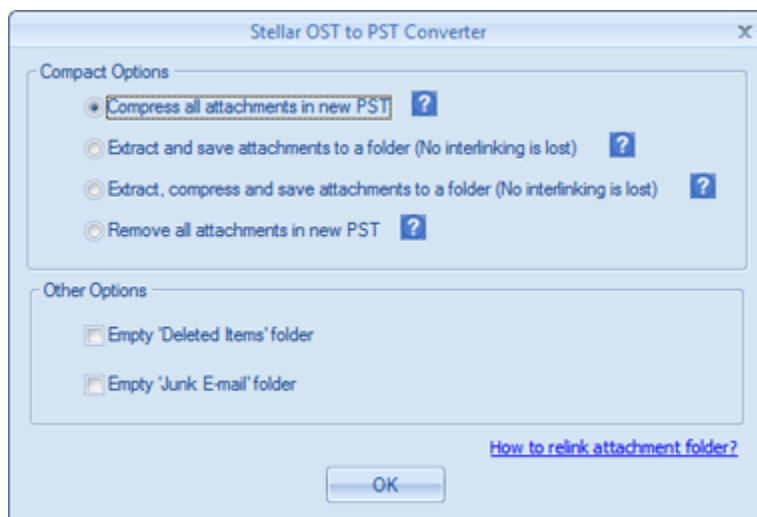
You can use this option to compress all the attachments of the mails in the new PST file. The compressed attachments are left in the PST file.

- **Extract and save attachments to a folder (No interlinking is lost)**
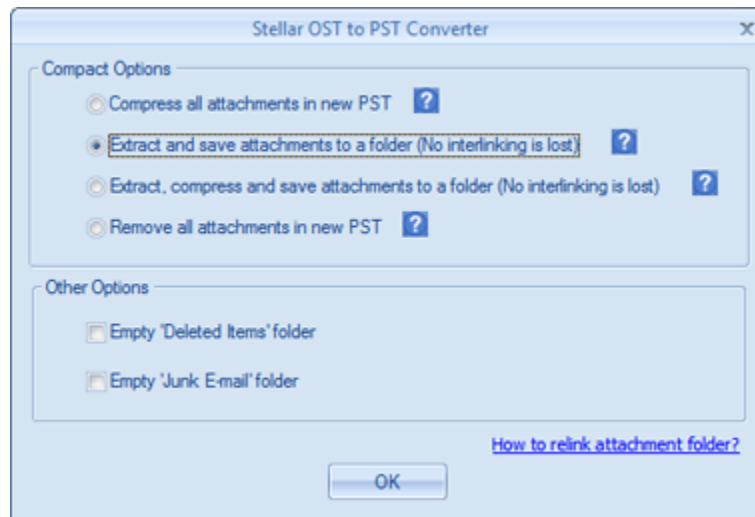
You can use this option to extract attachments from the PST file and then save them in a new folder in their original form. A shortcut to the extracted attachments is left in the PST file. This option will extract attachments to a new folder without making any changes to the content or the attachments of the PST file.

- **Extract, compress and save attachments to a folder (No interlinking is lost)**

You can use this option to extract attachments from the PST file, compress them and then save them in a new folder in compressed format. A shortcut to the extracted attachments is left in new PST file.

- **Remove all attachments to new PST**
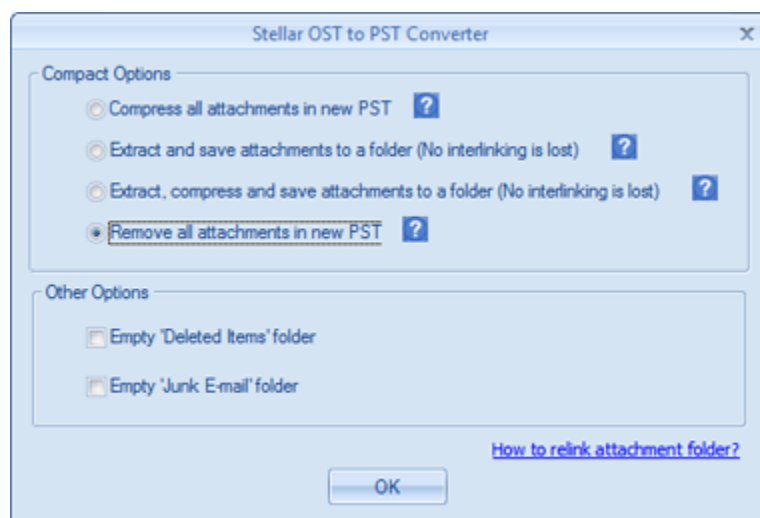
You can use this option to remove all the attachments from the PST file. This option retains only the mail but not any of its attachments. No changes are made to the original file.

7. From **Other Options** section of the dialog box, select

- **Empty 'Deleted Items' folder** check box - If you want to delete all the mails permanently from the **Deleted Items** folder.

- **Empty 'Junk E-mail' folder** check box - If you want to delete all the mails permanently from the **Junk E-mail** folder.

8. Click **OK** and you will go back to the previous dialog box.

9. Select a **Destination Path** using **Browse** button to specify where to save the new PST file.

10. Click **OK**. A progress dialog box will indicate the status of compaction process. You can click on **Stop** button anytime to abort the process.

11. On successful completion of compact process, a message box displays the newly created PST file's location. Click **OK**.
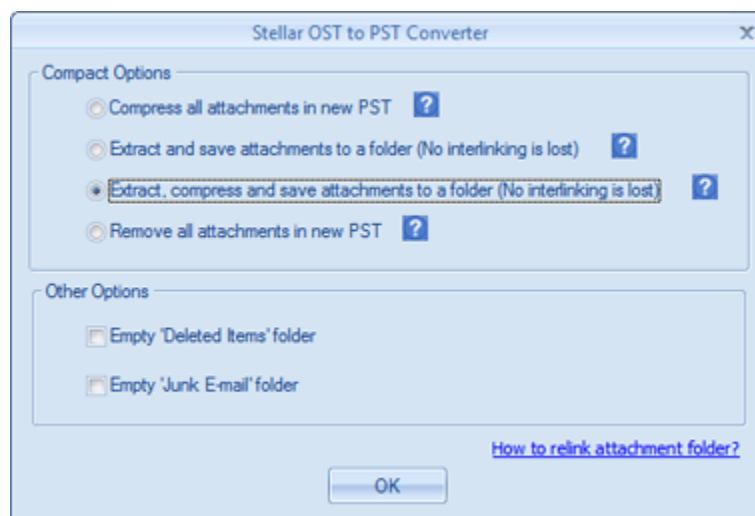
Compress all attachments in new PST

You can use this option to compress all the attachments of the mails in the new PST file. The compressed attachments are left in the PST file.

To compress all attachments in a new PST file, follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX or MBOX**) in which you want to save the data from the scanned **OST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Compact and Save PST** option. Another dialog box will open.

6. From **Compact Options** section of the dialog box, select **Compress all attachments in new PST** option,

7. From **Other Options** section of the dialog box, select

- **Empty 'Deleted Items' folder** check box - If you want to delete all the mails permanently from the **Deleted Items** folder.

- **Empty 'Junk E-mail' folder** check box - If you want to delete all the mails permanently from the **Junk E-mail** folder.
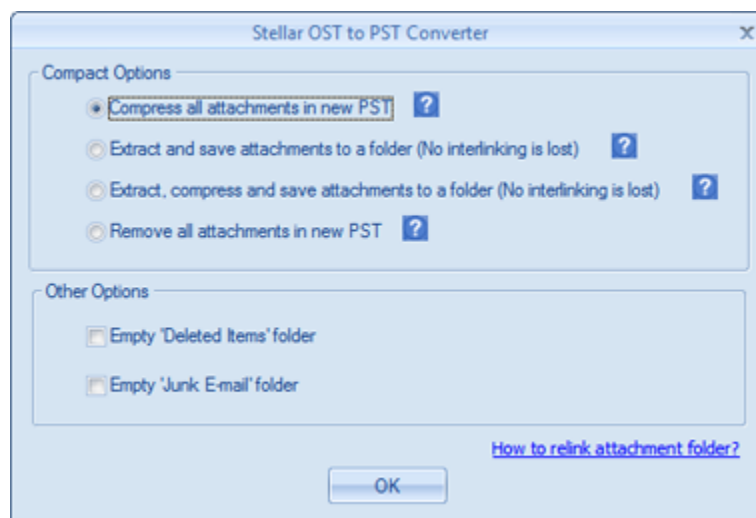
8. Click **OK** and you will go back to the previous dialog box.

9. Select a **Destination Path** using **Browse** button to specify where to save the new PST file.

10. Click **OK**. A progress dialog box will indicate the status of compaction process. You can click on **Stop** button anytime to abort the process.

11. On successful completion of compact process, a message box displays the newly created PST file's location. Click **OK**.

Extract and save attachments to a folder (No interlinking is lost)

You can use this option to extract attachments from the PST file and then save them in a new folder in their original form. A shortcut to the extracted attachments is left in the new PST file. This option will extract attachments to a new folder without making any changes to the content or the attachments of the original file.

To extract and save attachments of a PST file to a folder (No interlinking is lost), follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX or MBOX**) in which you want to save the data from the scanned **OST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Compact and Save PST** option. Another dialog box will open.

6. From **Compact Options** section of the dialog box, select **Extract and save attachments to a folder (No interlinking is lost)** option

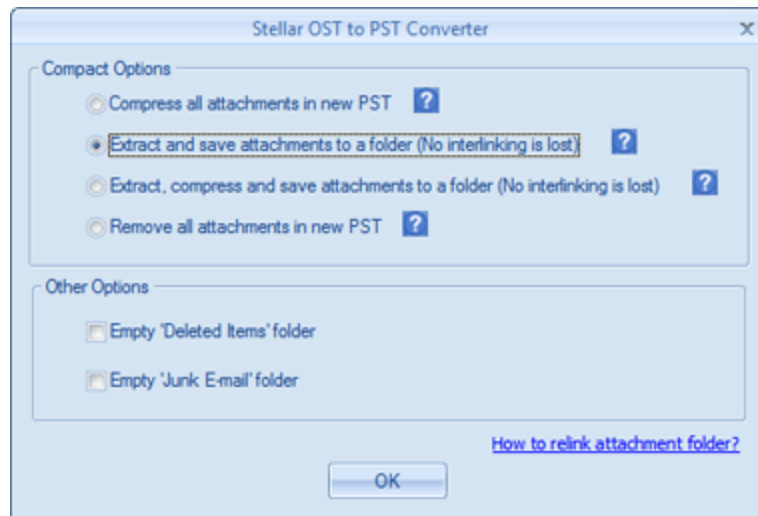7. From **Other Options** section of the dialog box, select

   - **Empty 'Deleted Items' folder** check box - If you want to delete all the mails permanently from the **Deleted Items** folder.

   - **Empty 'Junk E-mail' folder** check box - If you want to delete all the mails permanently from the **Junk E-mail** folder.

8. Click **OK** and you will go back to the previous dialog box.

9. Select a **Destination Path** using **Browse** button to specify where to save the new PST file.

10. Click **OK**. A progress dialog box will indicate the status of compaction process. You can click on **Stop** button anytime to abort the process.

11. On successful completion of compact process, a message box displays the newly created PST file's location. Click **OK**.

Extract, compress and save attachments to a folder (No interlinking is lost)

You can use this option to extract attachments from the PST file, compress them and then save them in a new folder in compressed format. A shortcut to the extracted attachments is left in new PST file.

To extract, compress and save attachments of a PST file to a folder (No interlinking is lost), follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX or MBOX**) in which you want to save the data from the scanned **OST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Compact and Save PST** option. Another dialog box will open.

6. From **Compact Options** section of the dialog box, **Extract, compress and save attachments to a folder (No interlinking is lost)** option

7. From **Other Options** section of the dialog box, select

   - **Empty 'Deleted Items' folder** check box - If you want to delete all the mails permanently from the **Deleted Items** folder.

   - **Empty 'Junk E-mail' folder** check box - If you want to delete all the mails permanently from the **Junk E-mail** folder.

8. Click **OK** and you will go back to the previous dialog box.

9. Select a **Destination Path** using **Browse** button to specify where to save the new PST file.

10. Click **OK**. A progress dialog box will indicate the status of compaction process. You can click on **Stop** button anytime to abort the process.

11. On successful completion of compact process, a message box displays the newly created PST file's location. Click **OK**.
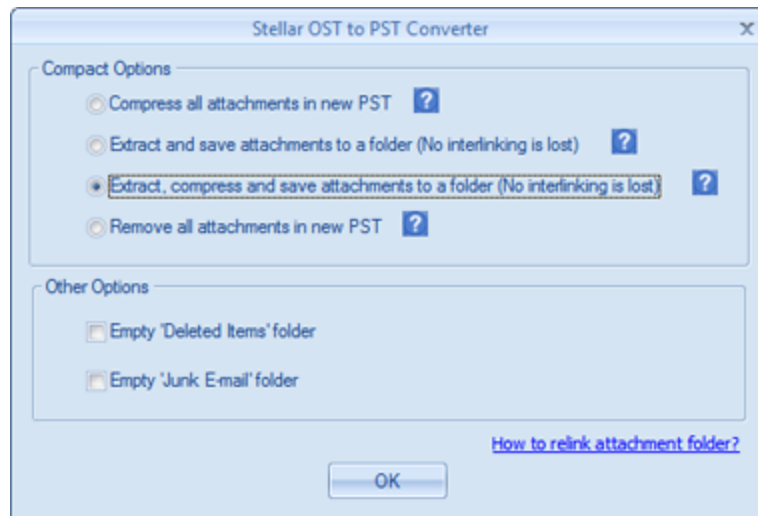
Remove all attachments in new PST

You can use this option to remove all the attachments from the new PST file. This option retains only the mail but not any of its attachments. No changes are made to the original PST file.

To remove all attachments from the new PST file, follow the steps given below:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX or MBOX**) in which you want to save the data from the scanned **OST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Compact and Save PST** option. Another dialog box will open.

6. From **Compact Options** section of the dialog box, select **Remove all attachments in new PST** option.
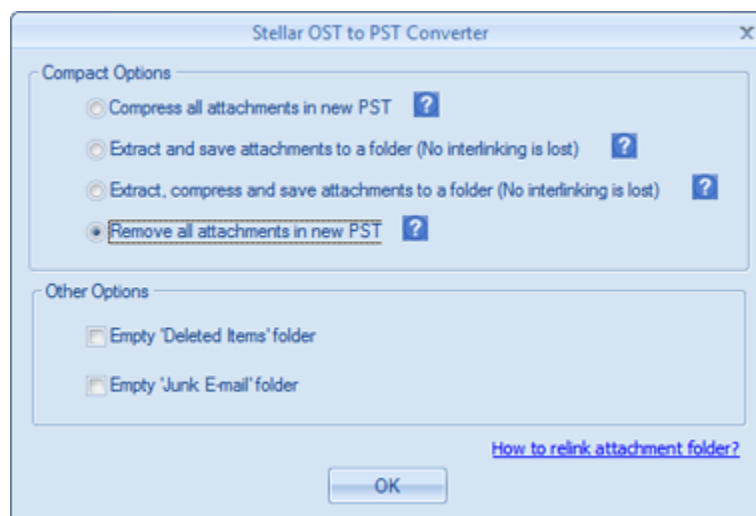

7. From **Other Options** section of the dialog box, select

- **Empty 'Deleted Items' folder** check box - If you want to delete all the mails permanently from the **Deleted Items** folder.

- **Empty 'Junk E-mail' folder** check box - If you want to delete all the mails permanently from the **Junk E-mail** folder.

8. Click **OK** and you will go back to the previous dialog box.

9. Select a **Destination Path** using **Browse** button to specify where to save the new PST file.

10. Click **OK**. A progress dialog box will indicate the status of compaction process. You can click on **Stop** button anytime to abort the process.

11. On successful completion of compact process, a message box displays the newly created PST file's location. Click **OK**.

Save Files to Office 365 format

To save PST file to Office 365 format:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.
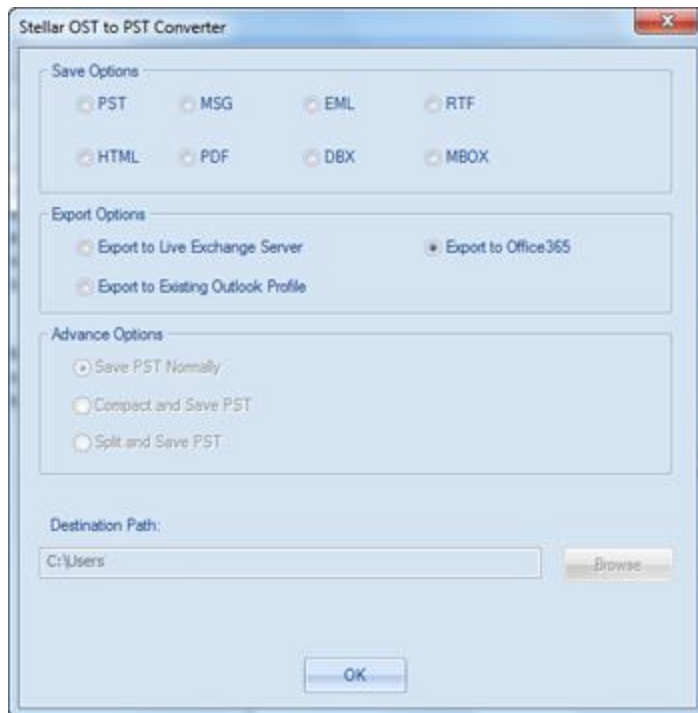
4. From the **Export Option**s section select **Export to Office 365** radio button and click **OK**. A **Office 365** Details dialog box opens.

5. Enter Mail ID and Password in **Office 365 Details** dialog box. Click **OK** to continue.

Note:

- *You need to have a Microsoft Office 365 user account for exporting data to office 365 format.*

- *To save mailbox data in office 365 format you need to install MS Office. MS Office 2013 and MS Office 2010 should be installed with service pack2.*

- *For Domain systems, you cannot export offline data to office 365.*

- *Online mailbox data cannot be exported to office 365. You can only export your offline mailbox data to office 365.*

Save Files using Naming Convention

Stellar OST to PST Converter - Technician allows you to save the repaired files in MSG, EML, RTF, HTML and PDF formats. The repaired PST files can be saved with specific details like subject of the email, date of the email etc, using the **Naming Convention** option provided by the software.

To save the repaired files:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **MSG**, **EML**, **RTF**, **HTML** or **PDF)** in which you want to save the data from the converted PST file, from the **Save Options** section.
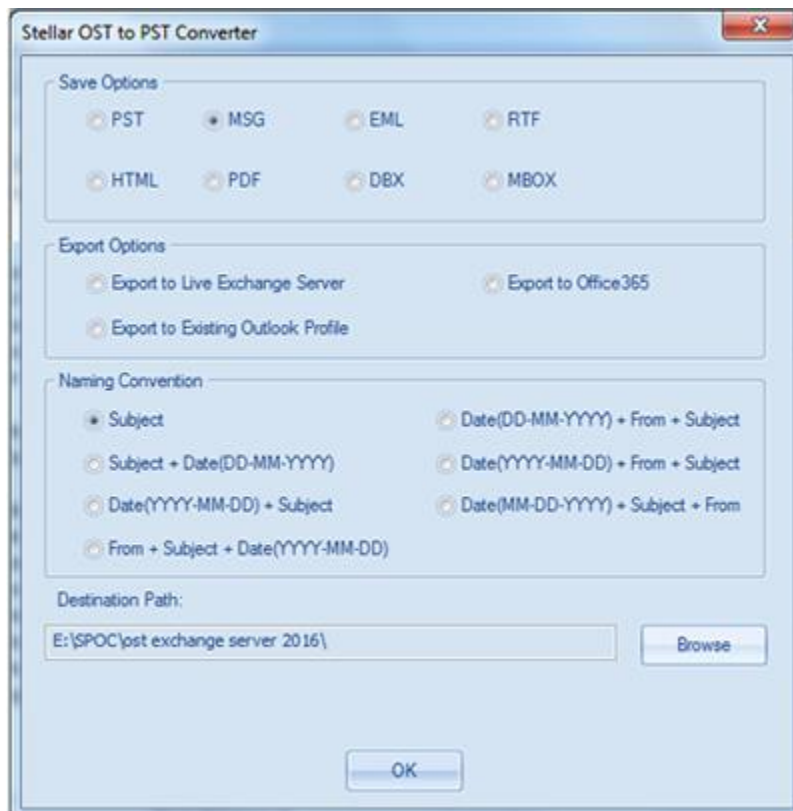
5. From **Naming Convention** section, select any one from the following options:

- **Subject -** The repaired PST file will be saved with the name as the respective email message's subject.

- **Subject + Date(DD-MM-YYYY) -** The repaired PST file will be saved with the name as the respective email message's subject and date.

- **Date(YYYY-MM-DD) + Subject -** The repaired PST file will be saved with the name as the respective email message's date and subject.

- **From + Subject + Date(YYYY-MM-DD) -** The repaired PST file will be saved with the name as the respective email message's sender, subject and date.

- **Date(DD-MM-YYYY) + From + Subject -** The repaired PST file will be saved with the name as the respective email message's date, sender and subject.

- **Date(YYYY-MM-DD) + From + Subject -** The repaired PST file will be saved with the name as the respective email message's date, sender and subject.

- **Date(MM-DD-YYYY) + Subject + From -** The repaired PST file will be saved with the name as the respective email message's date, subject and sender.

6. Select a **Destination Path** using **Browse** button to specify where to save the repaired PST file.

7. Click **OK**.

Save all contacts as CSV

To save all contacts in CSV file:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After all the folders and their items are listed, click on **Save all contacts as CSV** button from **Tools** menu.

    4. A dialog box opens. Using **Browse** button, select a desired location to save the CSV file.

    5. Click **OK**. The file will be saved in the desired format.

Relink Attachment Folder

Once you install **Stellar OST to PST Converter - Technician** software, you also get a software called **Stellar Attachment Links Updater - Technician**. You will need this software to relink the attachment folder when you move it after using **Extract and save attachments to a folder (No interlinking is lost)** or **Extract, compress and save attachments to a folder (No interlinking is lost)** option.

Note: *You can move the attachments folder to a different location on the same local machine or you can move both the converted PST file and the attachments folder to another machine. This software will link the attachments folder to the PST file in both these scenarios.*

In these two cases, you can use **Stellar Attachment Links Updater - Technician** software to relink the attachments to the mails.

Follow the steps given below to update the attachment links of the converted emails:

1. Go to **Start -> Programs -> Stellar OST to PST Converter - Technician -> Stellar Attachment Links Updater - Technician**. A **Relink Attachment Folder** dialog box will appear.
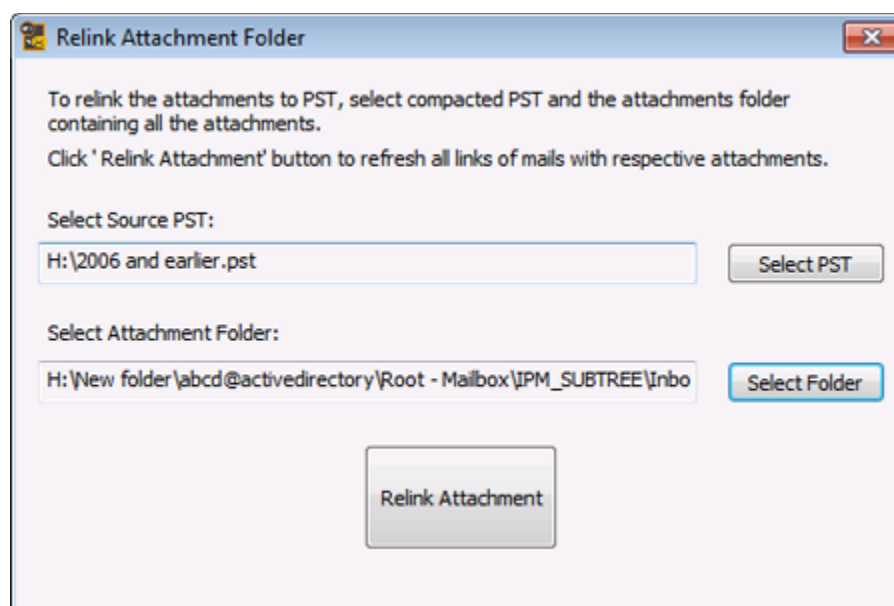
2. Click on **Select PST** and **Select Folder** button to browse to and select the new PST file and it's attachment folder.

3. Click on **Relink Attachment** button to relink the attachments to the mails.

Split and Save PST Files

You can split a PST file according to mail ids, date and/or size. Splitting a PST file according to mail ids or date will create a single PST file which will have data as per the criteria selected by you. Splitting a PST file by size means that you can split a PST file into many PST files of preset size. You can also split a large PST file by pre-defined sizes of 500 / 1000 / 1500 or 2000 MB files.

For splitting **By Mail ID** option, you must always select at least one mail Id for splitting the PST file.

To Split PST files:

1. Run **Stellar OST to PST Converter - Technician** software.

2. Select an **Outlook Mailbox** (**OST** file) and click **Scan Now**.

3. After the folders and their items are listed, click on **Save Converted File** button from **File** menu. A dialog box with various saving option appears.

4. From the dialog box, choose a format (either **PST**, **MSG**, **EML**, **RTF**, **HTML**, **PDF**, **DBX** ,**MBOX or Office 365**) in which you want to save the data from the scanned **PST** file, from the **Save Options** section.

5. From **Advance Options** section, choose **Split and Save PST** option. Another dialog box will open.

6. From **Split PST File** dialog box,

   - in **By Mail ID** section, select e-mail ids under **Mail ID** scroll box to split the PST file according to e-mail ids. Alternatively, you can also use the **Select All** / **Unselect All** buttons to select / unselect all the email ids. All selected email ids will be stored in the new PST file and no change is made to the source file.

- in **By Date Range** section, select **Split By Date Range** checkbox and then select either of the two options:

  - Select **in the last** radio option if you want to split the PST file according to months. All e-mails that are send and received in the specified months will be stored in the new PST file.

  - Select **between** radio option if you want to split the PST file according to a specific time period. All e-mails from the specific time period will be stored in the new PST file. Select the start and end date from the list boxes.

- in **By Size** section, select **By Size** checkbox and then select a size from the **Select Size** drop down list to split the PST file according to preset sizes. By using this option you will get multiple split PST files. You can choose the split file size to be either 500, 1000, 1500 or 2000 MB.

Note: *In case you select all the three split option check boxes (**By Mail Id, By Date Range** and **By Size**), application will queue them and will split PST files using all the three methods.*

7. Click **Apply Settings** and you will go back to the previous dialog box.

8. Select a **Destination Path** using **Browse** button to specify where to save the new created PST file.

9. Click **OK**. A progress dialog box will indicate the status of split process. You can click on **Stop** button anytime to abort the process.

10. On successful completion of split process, a message box displays the new PST file's location. Click **OK**.

Save Log Report

With **Stellar OST to PST Converter - Technician**, you can save the **Log Report** to analyze the conversion process at a later stage.

To save log report:

1. From **View menu**, select **Log Report**.

2. In **Stellar OST to PST Converter - Technician** dialog box, click **Save Log**.
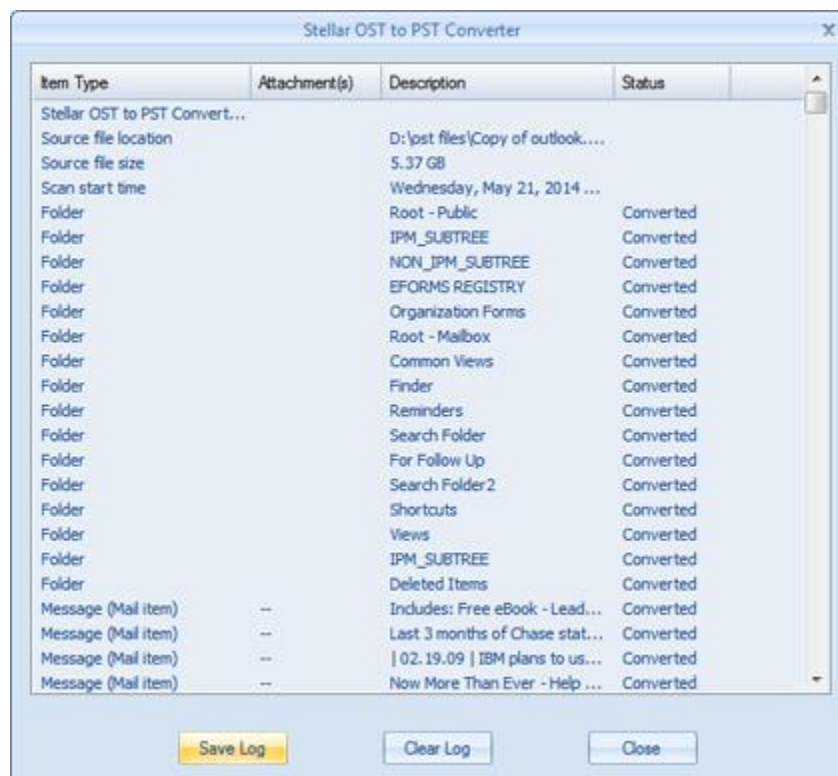
3. In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

To clear log report:

1. From **View menu**, select **Log Report**.

2. In **Stellar OST to PST Converter** dialog box, click **Clear Log**.

FAQs

1. **Can I save the converted OST files in any other format?**

   Yes absolutely, **Stellar OST to PST Converter - Technician** can save messages in MSG, EML, RTF, PDF, HTML, DBX and MBOX formats as well.

2. **I have forgotten the path of my OST file. Can this application search it for me?**

   Yes, the application can look for the OST file on your system and find it for you easily. There is a dedicated Find OST option in the application through which you can locate a particular OST and convert it.

3. **I had run demo and can see preview correctly in convert OST window. Do I need to rescan the file?**

   Not at all, through the Demo version you can preview the converted file after scanning. This special feature has been included in the tool to make sure that you are able to first preview the conversion results of your OST file and only after you are satisfied with the results, you should decide on making the purchase and saving your converted files.

4. **I converted my OST file, but I'm unable to open my Outlook file after the conversion. How can I solve this problem?**

   That can happen but we are sure if you follow the steps below you can easily resolve this:

   - Open Windows -> **Control Panel**.

   - Double click **Mail**. In **Mail Setup** dialog box, select **E-mail Accounts** to configure your email account.

   - After configuring, close the dialog box and open **MS Outlook**.

- To view the newly created PST file, you can either select **Open** -> **Outlook Data File** from **File Menu** or, Import the PST file in MS Outlook.

5. **How much time will Stellar OST to PST Converter - Technician software take to convert an OST file?**

The scanning time depends upon the size of the OST file. If the process is running that means that software is still scanning the OST file and you have to wait for this scanning process to complete. Once scanning has been completed you will be able to save the converted file at a desired location.

6. **I have converted my old OST file. But I'm unable to find my contacts. How can I find them?**

You can easily locate and access your contacts by following these simple steps:

- Import your converted OST file (the new PST file) into **MS Outlook**.

- Open **MS Outlook**.

- Then press "**Ctrl+Shift+F**".

- "**Find Message / Advanced Find**" window will open. Please select "**Contacts**" under "**Look For**" tab.

- Click on the "**Browse**" button and select the imported PST file.

- Then, click "**Find Now**".

- Now you will be able to see all the contacts that you were able to preview with the software's Demo Version. You may select the entire contacts listed and drag it to your original contacts list, so that you may use it further.

7. **Can I convert an OST file of size more than 2 GB?**

Absolutely yes, this tool is capable of converting OST files having size greater than 2 GB. Please download the demo version and scan your OST file. You can

preview all emails and other mailbox items which can be converted through this tool.

8. **I want to analyze the conversion process. Can I see the log report at a later stage?**

   Certainly. The application gives you an option to save and view log reports at any point of time. To view and save log reports just follow the following steps:

   - On **View** menu, select '**View Log Report**'.

   - In **Stellar OST to PST Converter - Technician** dialog box, click '**Save Log**' and save it at a desired location for viewing it anytime.

9. **What does the compact feature of Stellar OST to PST Converter - Technician do?**

   As the name suggests, the compact feature of **Stellar OST to PST Converter - Technician** application helps in reducing the size of converted OST files (that is, the PST file) and attachments on MS Exchange Server. It has various options for attachments of mails that can be selected for compaction and extraction.

10. **Why do I need to compact the PST files?**

    MS Outlook stores all data like e-mails, personal data, calendar, tasks, etc. in a PST file. Eventually the file becomes over sized. Such PST files are prone to corruption, so you need to compact them. **Stellar OST to PST Converter - Technician** has a compaction feature using which you can compact the PST file.

11. **Can I extract all my attachments in a separate folder while compacting the PST file?**

    Yes, you can extract the attachments in a separate folder. To do this, choose the **Extract attachments and leave shortcuts in mails** in **Compacting Option** before starting the compact process. The attachments are left as shortcut links in the mails.

12. **Can I restore the links of attachments to the PST file?**

Yes, you can restore the links by using the **Stellar Attachment Links Updater - Technician** application which is installed with **Stellar OST to PST Converter - Technician** software. You will use this option when you separate or move either the PST file or its attachments folder.

13. **I want to extract and compact the software on select folders of the PST file. Can I choose some selected mailbox folders in the application?**

Yes, you can apply extraction and compaction settings on only the selected folders of the PST file.

14. **In how many ways can I split a PST file using Stellar OST to PST Converter - Technician software?**

There are three ways in which you can split a PST file using **Stellar OST to PST Converter - Technician** software. They are as follows:

- **By Mail Id** - You can select e-mail ids under **Mail Ids** scroll box to split the PST file according to e-mail ids. Alternatively, you can also use the **Select All** / **Unselect All** buttons to select / unselect all the email ids. All selected email ids will be stored in the new PST file and no change is made to the source file.

- **By Date Range** - You can select **Split By Date Range** checkbox and then select either of the two options:

  o Select **in the last** radio option if you want to split the PST file according to months. All e-mails that are send and received in the specified months will be stored in the new PST file.

  o Select **between** radio option if you want to split the PST file according to a specific time period. All e-mails from the specific time period will be stored in the newly created PST file. Select the start and end date from the list boxes.

- **By Size** - You can select **By Size** checkbox and then select a size from the **Select Size** drop down list to split the PST file according to preset sizes. By using this option you will get multiple split PST files. You can choose the split file size to be either 500, 1000, 1500 or 2000 MB.

Note: *In case you select all the three split option check boxes (**By Mail Id, By Date Range** and **By Size**), application will queue them and will split PST files using all the three methods.*

15. **What is an OST File ?**

If you use Outlook as an Exchange Server client and do not use PST file to store your data (instead store your data on the Exchange Server), OST file allows you to work offline. OST file acts essentially as an offline copy of your data store on the Exchange Server. When you're working offline, all changes that you make to contacts, messages, and other Outlook items and folders occur in the offline store. When you go online again, Outlook synchronizes the changes between offline store and your Exchange Server store.

Stellar
Mailbox Extractor for Exchange Backup 8.0

Overview

Stellar Mailbox Extractor for Exchange Backup facilitates extraction of the Offline mailboxes from MS Exchange Backup (Exchange Database) and saves them as PST, MSG, EML, HTML, RTF, PDF and MS Office 365 files.

Stellar Mailbox Extractor for Exchange Backup is an advanced Exchange mailbox extractor which saves all the content, such as e-mails, attachments, contacts, calendars, tasks and journals, of the Offline mailboxes on the MS Exchange Backup (Exchange Database) and saves them in PST, MSG, EML, HTML, RTF, PDF and MS Office 365 format.

In order to extract Offline mailboxes from the database the application uses the backup file (.vhdx or .bkf).

Key features of Stellar Mailbox Extractor for Exchange Backup:

- Search particular mails from the extracted file.

- Save extracted data in PST, MSG, EML, HTML, RTF, PDF and MS Office 365 format.

- Export extracted file to an Exchange Mailbox.

- User-friendly and secure software.

- Provides preview of mailboxes and mailbox items such as - E-mails, Contacts, Calendar, Notes, Sent items etc.

- Compatible with MS Exchange Server 2016, 2013, 2010, 2007, 2003.

- Support for Unicode characters.

- Supports MS Office 2016, 2013, 2010, 2007, 2003.

- Compatible with Windows 10 / Windows 8.1 / 8 / Windows 7 / Windows Vista / Windows Server 2012 / Windows Server 2008 / Windows Server 2003.

User Interface

Stellar Mailbox Extractor for Exchange Backup software has a very easy to use Graphical User Interface. The user interface contains features required for extracting the backup file.
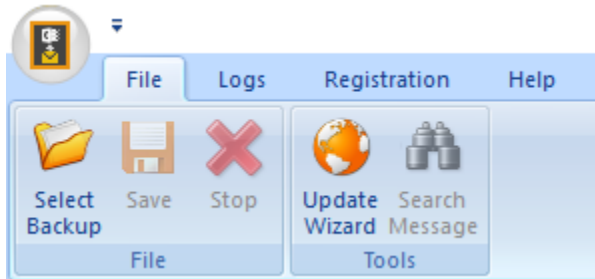
After launching the software, you will see the main user interface as shown below:
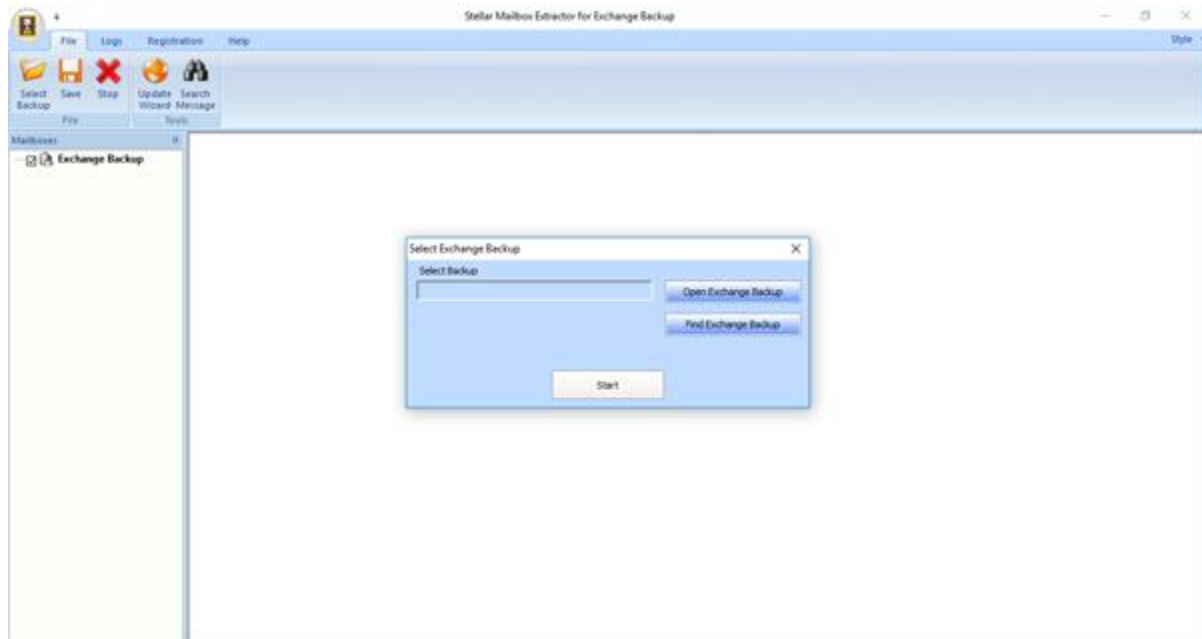
The user interface contains Menus and Buttons that let you access various features of the software with ease.

Menus

File Menu

Select Backup

Use this option to select the Backup file which you want to extract.

Save

Use this option to save the extracted file.

Stop

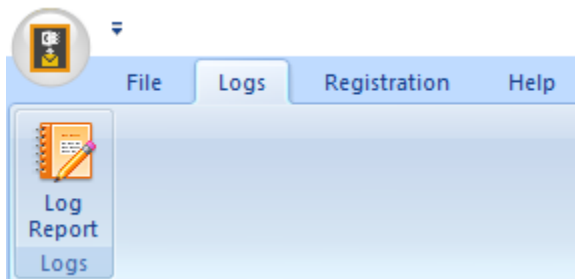Use this option to stop the currently running process.

Update Wizard

Use this option to check for both, latest, minor and major versions available online.

Search Message

Use this option to search for particular mails from the extracted mailbox.
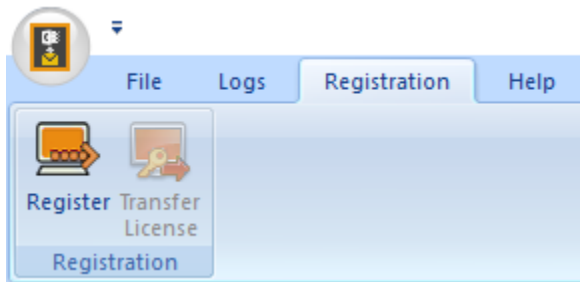
Logs Menu

Log Report

Use this option to view / save the log report.
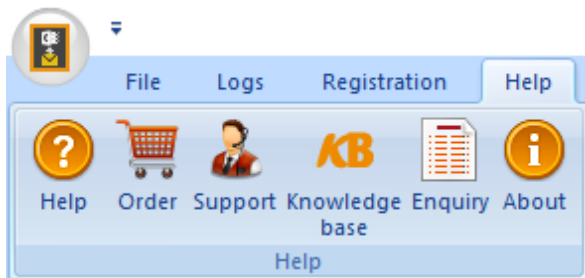
Registration Menu

Register

Use this option to register the software after purchasing.

Transfer License

Use this option to transfer the license of the registered software to another computer

Help Menu

Help

Use this option to view the help manual for the software.

Order

Use this option to buy **Stellar Mailbox Extractor for Exchange Backup** software.

Support

Use this option to view the support page of stellarinfo.com

Knowledgebase

Use this option to visit Knowledgebase articles of stellarinfo.com

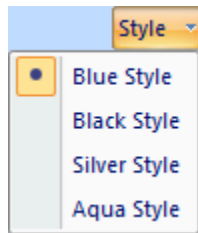**Enquiry**

Use this option to submit enquiry to stellarinfo.com

About

Use this option to read information about the software.

Style Menu

Style
Use this option to switch between various themes for the software, as per your choice.

Buttons

Click this button to select the Backup file from which you want to extract.

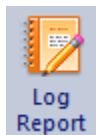Click this button to save the extracted file.

Click this button to stop the currently running process.
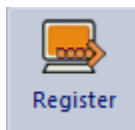

Click this button to check for both, latest minor and major versions available online.

Click this button to search for particular mails from the extracted mailbox.

Click this button to view / save the log report.

Click this button to register the software after purchasing.

Click this button to transfer the license of the registered software to

another computer.

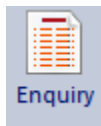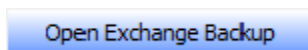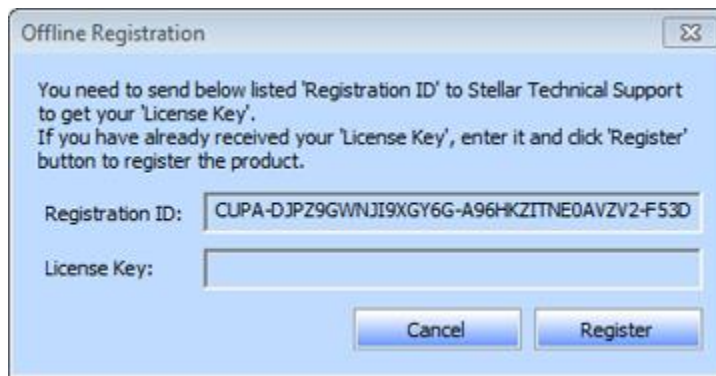|	
Help	Click this button to view the help manual for the software.
Order	Click this button to buy **Stellar Exchange Toolkit** software.
Support	Click this button to view the support page of stellarinfo.com.
Knowledge base	Click this button to visit Knowledgebase articles of stellarinfo.com.
Enquiry	Click this button to submit enquiry to stellarinfo.com.
About	Click this button to read information about the software.
Open Exchange Backup	Click this button to open any Backup file.
Find Exchange Backup	Click this button to find the Backup files in the system.
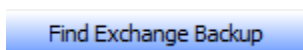
Transfer License

The software allows you to transfer the license of the registered software to another computer on which you want to run the software with full functionality. This operation deactivates the product on your current computer so it can be reactivated on the new computer.

To transfer a software license from one computer to another, please follow the specific steps below:
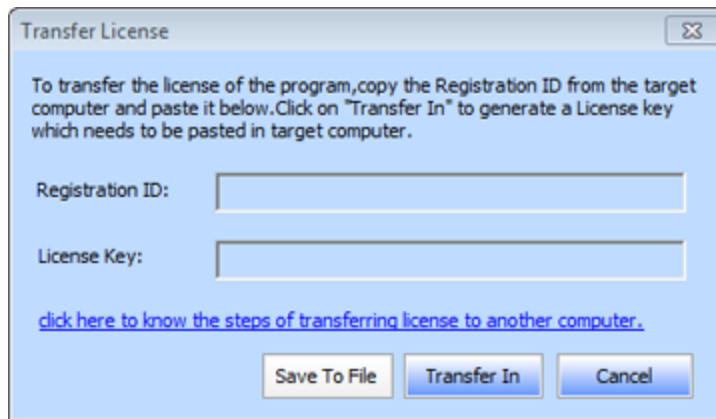
On Target Computer:

1. Run demo version of the software.

2. In **Registration** Menu on Menu Bar, click **Register**. A new dialog appears.

3. From the *Register* window, select **Offline Registration**. Click **OK**.

4. An **Offline Registration** dialog box will appear displaying **Registration ID** in its respective field.

On Source Computer:

1. Run registered version of the software.

2. In **Registration** Menu on Menu Bar, click **Transfer License**.

3. Copy the **Registration ID** displayed on the Target Computer in the field of Registration ID on the Source Computer.

4. To get your License Key, click **Transfer In** button on Source Computer. This will generate a License Key.
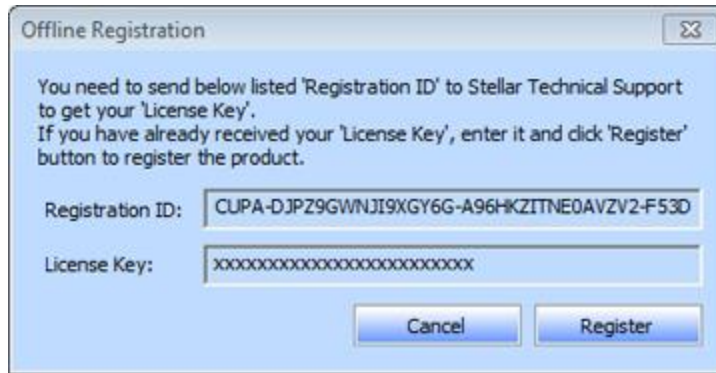

5. You can also save the License Key generated on the source computer. Click **Save to File** button to save the Registration ID and the License Key. In **Browse for Folder** dialog box, select the location where you want to save the details. Click **OK**.

6. ' *License Key has been saved successfully* ' message is displayed after the saving process is completed successfully. Click **OK**.

This will deactivate the product on Source Computer and you will no longer be able to use the software anymore on this computer.

On Target Computer:

1. Type the **License Key** which you have generated on the Source Computer in the provided field of License Key.

Offline Registration

You need to send below listed 'Registration ID' to Stellar Technical Support to get your 'License Key'.
If you have already received your 'License Key', enter it and click 'Register' button to register the product.

Registration ID: CUPA-DJPZ9GWNJI9XGY6G-A96HKZITNE0AVZV2-F53D
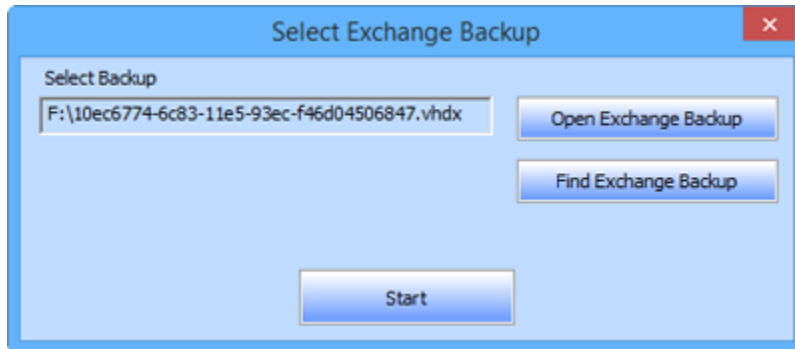
License Key: xxxxxxxxxxxxxxxxxxxxxxxxx

Cancel   Register

2. Click **Register** to complete the activation process.

3. ' *Activation Completed Successfully* ' message is displayed after the process is completed successfully. Click **OK**.

Select Exchange Backup File

To Select an **Exchange Backup**:

- Click **Select Backup** from **File Menu**. **Select Exchange Backup** dialog box opens.

- Click **Open Exchange Backup** to select the Exchange Backup that you want to extract.

- Click on **Start** button.

Stellar Mailbox Extractor for Exchange Backup also allows you to search for Exchange Backup in your computer's hard drive, in case you don't know their location.

To Find an Exchange Backup:

- Click **Find Exchange Backup** in **Stellar Mailbox Extractor for Exchange Backup** dialog box. **Find Exchange Backup File** dialog box opens.

- From **Find Options** section, select the required drive from the **Look in** list box or click **Look in** to search for Exchange Backup File within a specific folder. Click **Start** to start searching for Backup files.

- After the search is complete, list of Backup files found in the selected drive / folder, are displayed in a table as below:

Find Exchange Backup File

Find Options

Look in   C:\

File Type   Backup File (*.VHDX)

☑ Find in Subfolders   Look in

Start

Stop

Find Results: Total 7 Exchange Data Files Found.

Name	Size	Created	Accessed
D:\WindowsImageBackup\PC16\Backup 20...	293.00MB	Thu Jan ...	Thu Jan 28 12:...
C:\Users\Administrator\Desktop\asd - Cop...	68.00MB	Wed Fe...	Wed Feb 03 14...
C:\Users\Administrator\Desktop\asd.vhdx	68.00MB	Wed Fe...	Wed Feb 03 14...
C:\Users\Administrator\Desktop\Edb.vhdx	228.00MB	Wed Fe...	Wed Feb 03 14...
C:\Users\Administrator\Desktop\EdbPst.vhdx	292.00MB	Wed Fe...	Wed Feb 03 14...
C:\Users\Administrator\Desktop\new-dyna...	100.00MB	Wed Fe...	Wed Feb 03 14...
C:\Users\Administrator\Desktop\New-Dyna...	293.00MB	Wed Fe...	Wed Feb 03 14

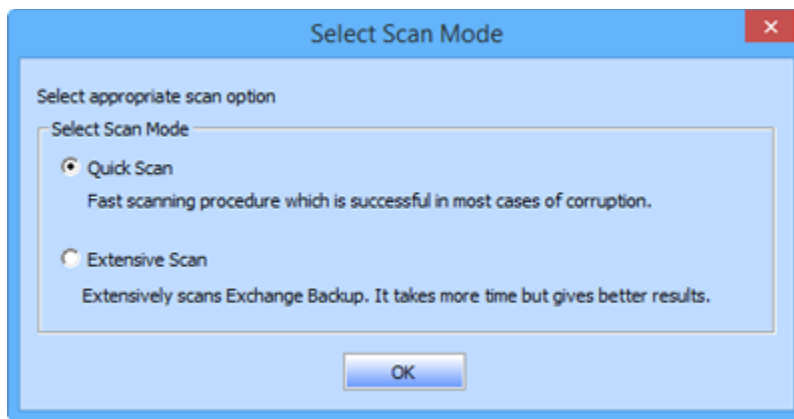OK   Clear List   Cancel

- Select the file you wish to extract from this list and click **OK**.

Scan Exchange Backup File

- After selecting the Backup file that you want to extract, click **Start**. **Select Scan Mode** dialog box opens.

- If you want to quickly scan the corrupt Backup file, select **Quick Scan**, which is a fast mode to scan and extract corrupt Backup file. Or, If you want to scan the corrupt Backup file extensively for better results, select **Extensive Scan**. Click **OK** to start the scanning process.
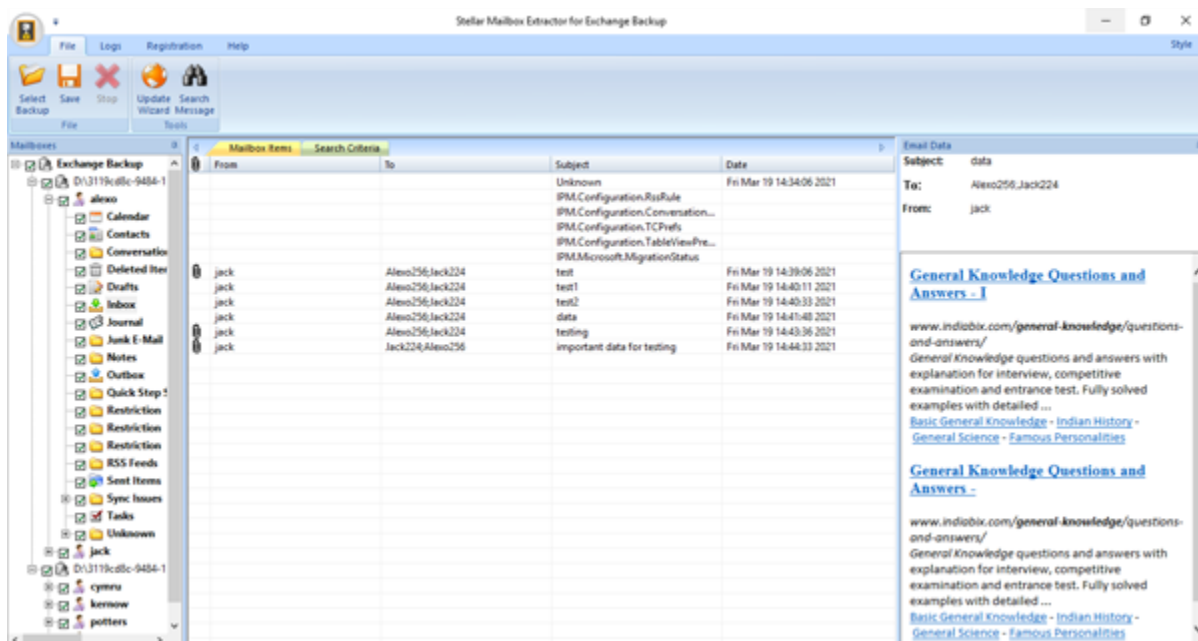
- Once scanning is complete, you can preview the scanned file.

Left pane displays selected Backup filename under Root node in a tree like structure while the Middle pane displays the list of extracted mails. Click on any mail in the middle pane to see its content, which is displayed in right pane as shown below:
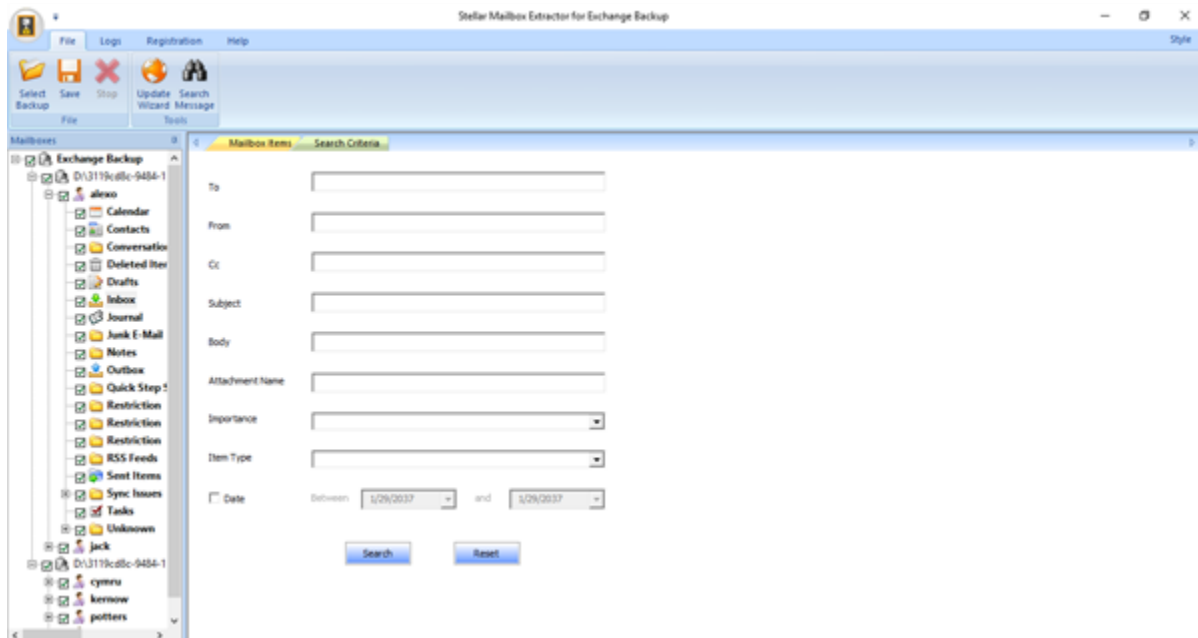
Stellar Mailbox Extractor for Exchange Backup also allows you to search for particular mails from the scanned file.

Search Messages

Stellar Mailbox Extractor for Exchange Backup also allows you to search for particular mails from the extracted Exchange Backup file.

To search for a particular mail:

- Click on **Search Message** button in the preview mode from **File menu**.

- Enter any of the given parameters as per your requirement and click on **Search** to begin the search process.

- Click on **Reset** to clear the parameters and start a fresh search.

Note: You can only select one EDB from Exchange Backup File at a time to search for mails.

After the search is completed the results are displayed under the **Result** tab in the preview mode.
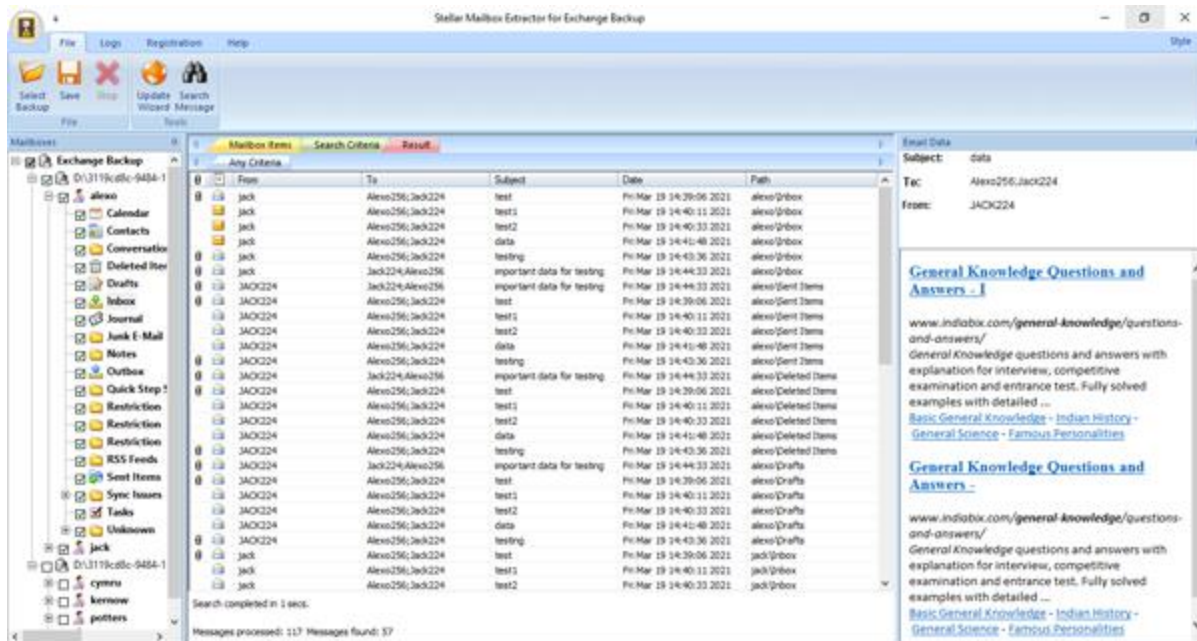
The search results are divided into two categories:

- **Any Criteria:**
All the mails that correspond to any of the search parameters entered are displayed under this tab.

- **Exact Match:**
Only those mails which match all of the entered search parameters are displayed under this tab.

Stellar Mailbox Extractor for Exchange Backup also allows you to save only those messages, which you have searched for using Search Criteria option.

To save search results:

- Click **Save** from File Menu.

- Select **Save Search Results** and click **OK**.

- Select your preference from **Save Search Results** section, select the required format, select the destination where you want to save the file and then click **OK**.

- To save results based on matching any criteria check the relevant **Any Criteria** or **Exact Match** option in the **Save Search Results** section.

- To save all the results check **Both** option in the Save Search Results section.

Alternatively,
.

- Right click on the particular item you want save.

- From the given list, select the format in which you want to save the item.

- Chose the destination where you want to save the item and click on **OK**.
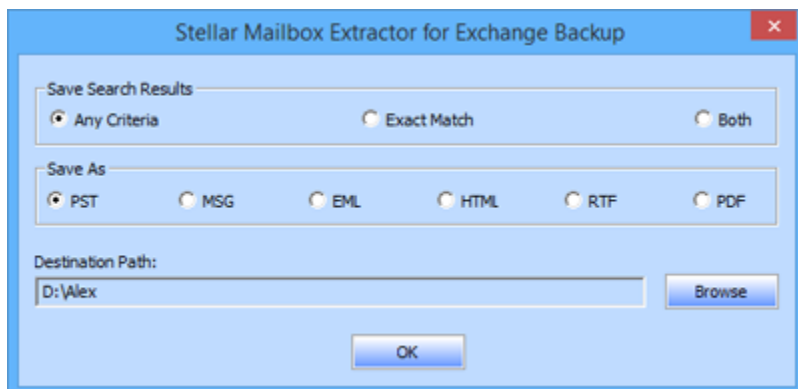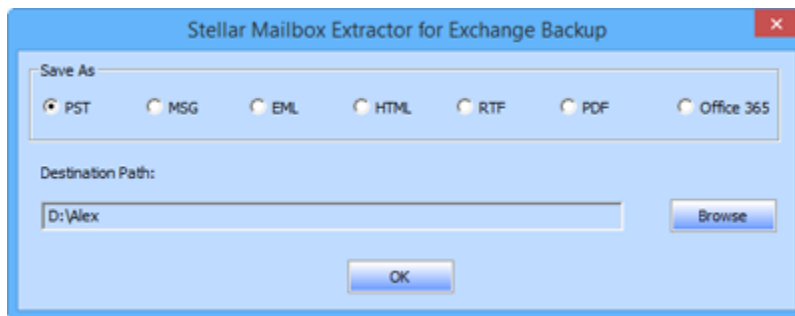
Save Extracted Files

Stellar Mailbox Extractor for Exchange Backup allows you to save the converted files in various formats like PST, MSG, EML, HTML, RTF, PDF and Office 365 or export them to an online exchange server.

To save the converted files:

- Click **Save** from **File Menu**.

- Select the required format and then select the destination where you want to save the file. Click **OK**.

Using **Stellar Mailbox Extractor for Exchange Backup**, you can save individual mailboxes in either of the given formats.
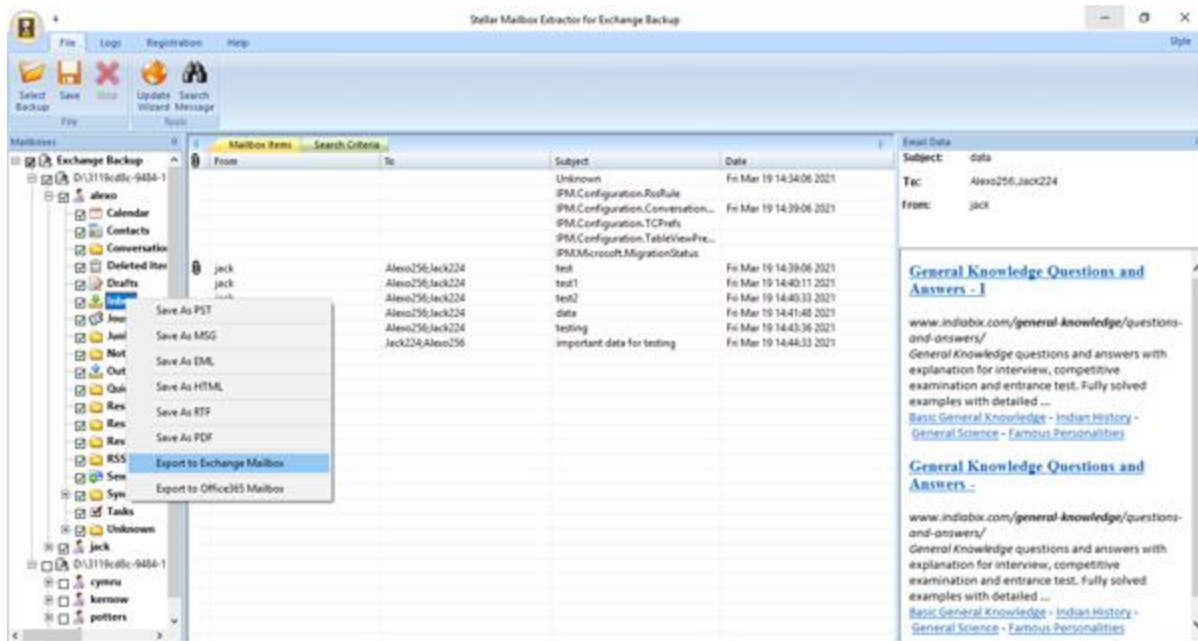
To save mailboxes individually, simply right-click on it and:

- Select Save as PST to save the mailbox in PST format.

- Select Save as MSG to save the mailbox in MSG format.

- Select Save as EML to save the mailbox in EML format.

- Select Save as HTML to save the mailbox in HTML format. (Attachments cannot be saved, however, their names are visible)

- Select Save as RTF to save the mailbox in RTF format. (Attachments cannot be saved, however, their names are visible)

- Select Save as PDF to save the mailbox in PDF format. (CC of the mails is not shown and attachments cannot be saved, however, their names are visible)
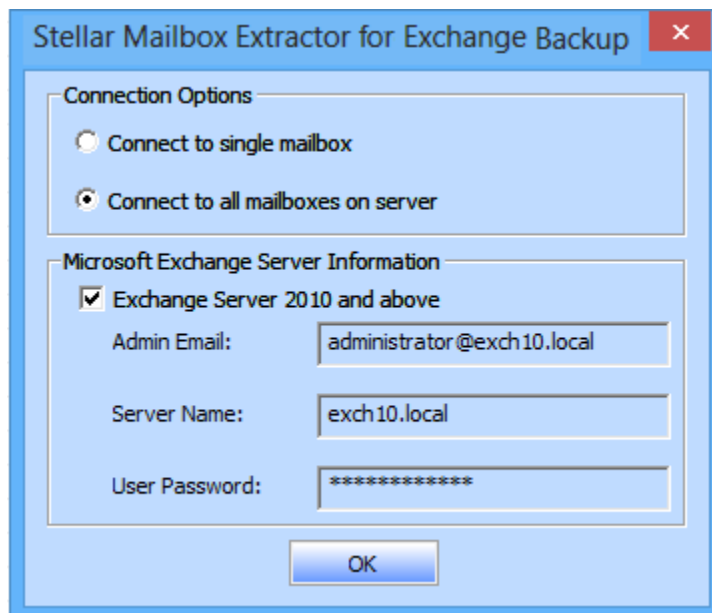
Note: You can also right click on a message to save it individually in all formats except PST.

You can export the converted file to an Exchange Mailbox as well, using the following steps:

- Right Click on the tree item which you want to export and select **Export to Exchange Mailbox**.
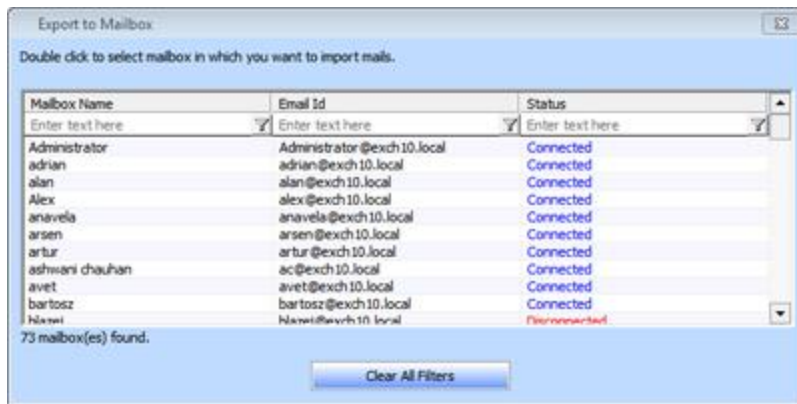
- In **Connect to Exchange Server Mailbox** dialog box, choose **Connect to single mailbox** or **Connect to all mailboxes** on **server**, based on your requirement.

- In Connect to Exchange Server Mailbox dialog box, select Connection Options (either **Connect to single mailbox** or **Connect to all mailboxes on server**) and then enter Microsoft Exchange Server Information details. Click OK.

- In Export To Mailbox dialog box, double click the mailbox to which you want to export the mails. Click **OK**.

Note: *To save mailbox data in PST, MSG, EML, HTML, RTF, PDF format you need to install office 2003 / 2007 / 2010 / 2013 / 2016.*

Import PST file in MS Outlook

To import PST file in Microsoft Outlook 2016 / 2013:

- Open Microsoft Outlook. From File Menu, select Open & Export.

- Select Import / Export option from the right pane.

- From Import and Export Wizard window, select Import from another program or file, click Next.

- In Import a File dialog box, select Outlook Data File (.pst), click Next.

- Click Browse to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click Next.

- In Import Outlook Data File dialog box, select the folders that should be imported in Microsoft Outlook. Click Finish.

To import PST file in Microsoft Outlook 2010:

- Open Microsoft Outlook. From File Menu, select Open -> Import. (For MS Outlook 2013, select Open and Import from File Menu)

- From Import and Export Wizard window, select Import from another program or file, click Next.

- In Import a File dialog box, select Outlook Data File (.pst), click Next.

- Click Browse to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click Next.

- In Import Outlook Data File dialog box, select the folders that should be imported in Microsoft Outlook. Click Finish.

**To import PST file in Microsoft Outlook 2007 / 2003:**

- Open Microsoft Outlook. From File menu, select Import and Export.

- From Import and Export Wizard window, select Import from another program or file, click Next.

- In Import a File dialog box, select Personal Folder File (PST), click Next.

- Click Browse to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click Next.

- In Import Personal Folders dialog box, select the folders that should be imported in Microsoft Outlook. Click Finish.

View Log Report

With **Stellar Mailbox Extractor for Exchange Backup**, you can save the Log Report to analyze the entire process at a later stage.

To save the log report:

- From **Logs** menu, select **Log Report**.

- In **Log Report** dialog box, click **Save Log**.
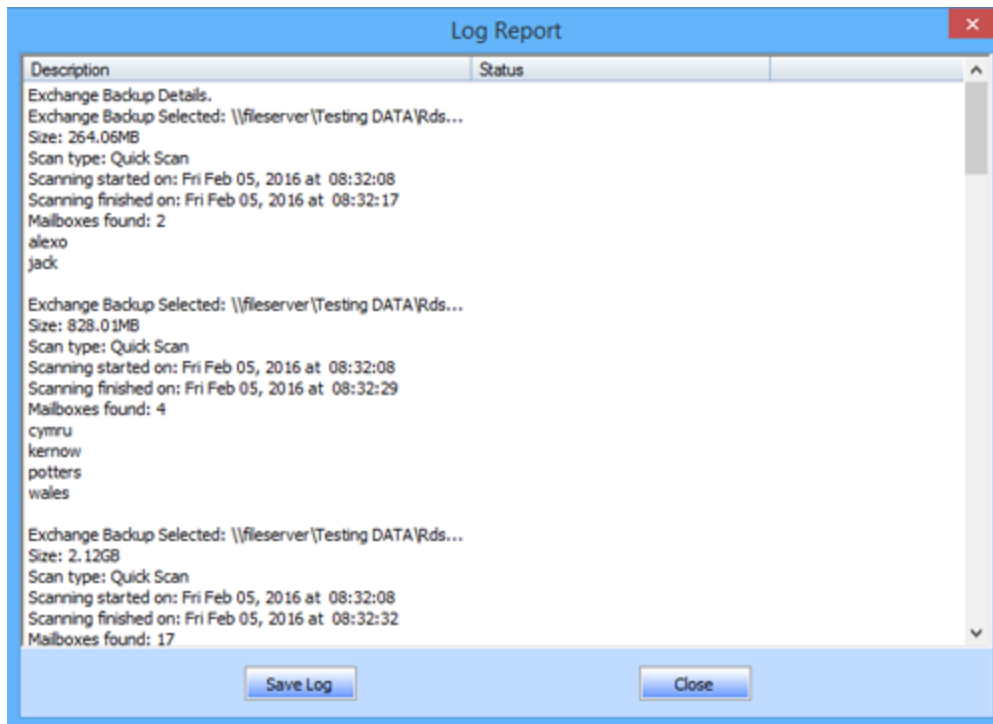
- In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

FAQ's

1. **I am not able to find my Backup files, how do I locate it?**

    Use Find Exchange Backup option to search and locate Backup files.

2. **What is difference between Quick Scan and Extensive Scan?**

    Quick Scan mode is a fast mode to scan and extract corrupt Backup file. If you are not satisfied with the Quick Scan mode, then you can try Extensive Scan mode. Extensive Scan mode of scanning an Backup file is slow but more effective process. This mode is more powerful than Quick Scan mode. It is able to recover even highly corrupted Backup files.

3. **Can I export my extracted data at exchange server from the Stellar Mailbox Extractor for Exchange Backup?**

    Yes, you can export your extracted data at the exchange server by:

    *   Right click on the extracted file.

    *   Select Export to Exchange Server.

    *   Enter the relevant details.

4. **Can I extract mailboxes from corrupt exchange backup file?**

    Yes, you can extract mailboxes from corrupt exchange backup file with the help of **Extensive scan**.

5. **Can I search any particular mails from the extracted mailboxes?**

   Yes, you can search any particular mail from the extracted mailboxes with the help of **Search messages** button in **File menu**.

6. **Can I save single mail item in the given formats?**

    Yes, you can save any particular item by right clicking on it and selecting the particular format

7. **What can we do in demo version?**

    In demo version you can extract the backup files and only see the preview of those files.
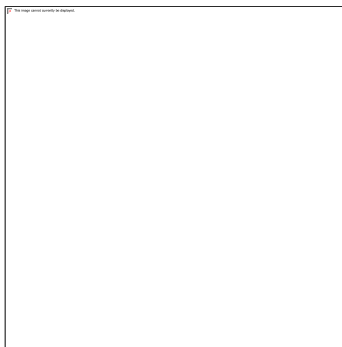
Stellar Phoenix Password Recovery For MS Exchange

Version 8.0

User Guide

Overview

Stellar Phoenix Password Recovery for MS Exchange is a powerful application that helps you reset a Windows Server password when you do not remember your current password.

It can reset Microsoft Windows 2000 Server, 2003 Server, 2008 Server and 2012 Server passwords. **Stellar Phoenix Password Recovery for MS Exchange is fully capable of resetting password of servers acting as Domain Controllers**.

Requirements to prepare application boot disc are listed below:

- A working computer where bootable image of this application can be downloaded.
- CD Writer to burn image on to a CD
- Recordable CD
- CD writing software

Requirements to reset server password are listed below:

- CD Drive to boot server using application boot disc.

Note: You also get a link to download a PDF document containing steps for resetting password of Microsoft Windows Server. It is strongly advised that you take a print of this document. It makes the process of resetting the password very much easy.

Steps to Reset Password

You need to follow steps mentioned below to successfully reset MS Exchange Password:

- Download **Bootable ISO Image** from the download link.

- Download PDF document containing all steps required to reset password.

- Take a print of PDF document

- Burn bootable image of application on to a CD

- Make changes in Server BIOS to boot from CD

- Make changes in Server UEFI mode to boot from CD

- Follow steps for resetting server password.

Steps to Prepare Boot CD

Stellar Phoenix Password Recovery for MS Exchange comes as an bootable ISO image. This image needs to be written on to a recordable CD in order to use this application. In order to successfully prepare a bootable disc from ISO image you need to make sure that you have a recordable CD, a CD writer drive and CD burning software installed in your computer.

Steps to burn image on to a CD are described below (these steps are generic and may differ from the steps of your CD writing software):

- Insert a blank CD in your system's C-RW or DVD-RW drive.
- Right-click on **ISO** file and select the option **'Open With**'. Select the CD burning software from the list displayed.
- Select the CD-RW or DVD-RW recorder
- Select writing speed.
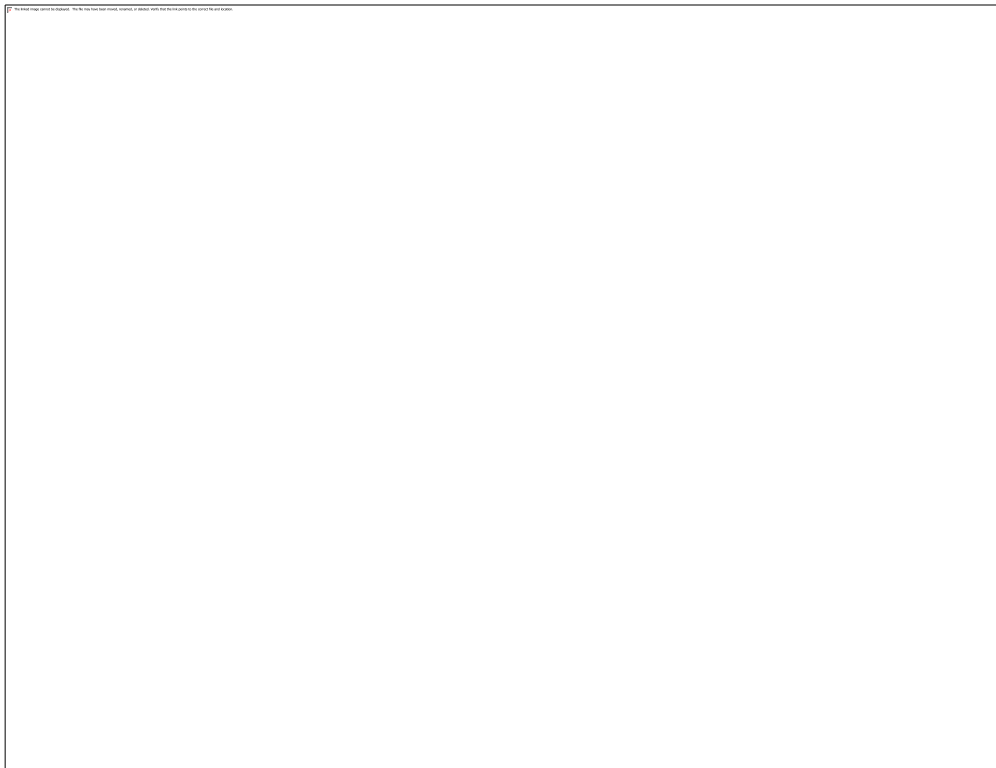- Click CD Burning button of the software.

Steps to Make Changes in BIOS

Once you have prepared your bootable disc of **Stellar Phoenix Password Recovery for MS Exchange**, you need to boot your server using this disc.
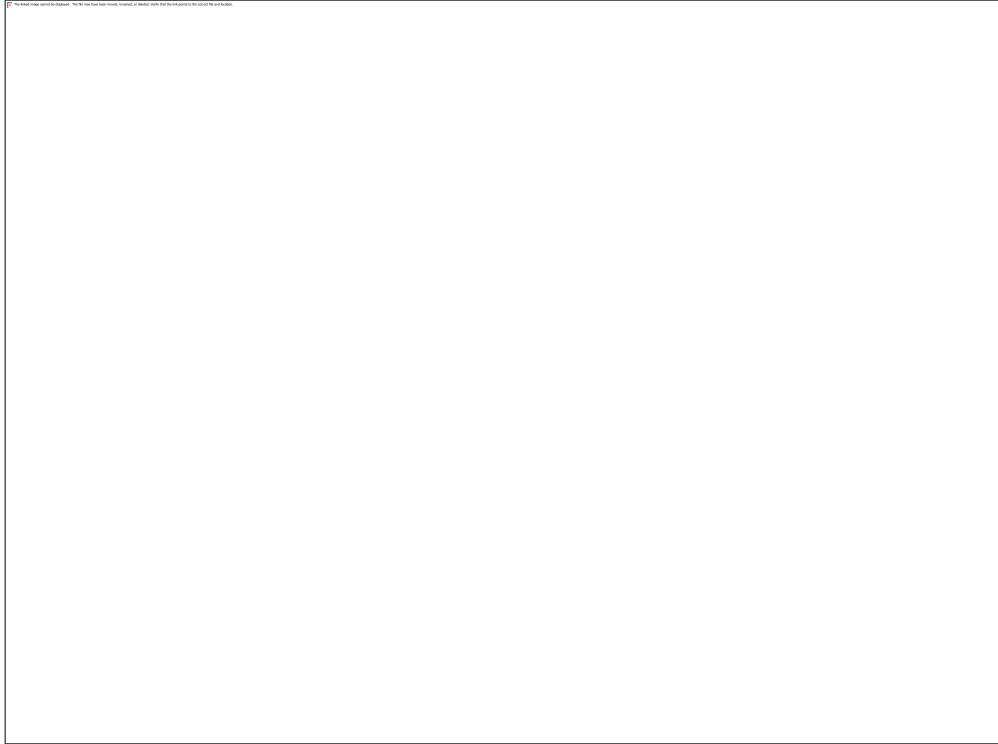
You need to make sure that all required settings in the BIOS have been made in order to boot computer from the bootable disc of **Stellar Phoenix Password Recovery for MS Exchange**.

Follow the steps mentioned below to make changes in BIOS for booting the server from CD/DVD. These steps may vary in different versions of BIOS. Make sure to follow steps of your server BIOS for making changes.

- When power is switched on you get to see the first screen as shown below:

- Press **\<F2\>** function key as shown in the screen to enter **BIOS settings**. Some BIOS versions require user to press **\<Del\>** to enter BIOS. You will always get to see on the first screen about the key that needs to be hit in order to enter BIOS.

- Once you enter BIOS, you get to see many '**Menus**' on top of the screen. Go to '**Boot**' menu as shown in the screen below:

The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

- Make required changes in the section **'Boot Device Priority**' and hit **<F10>** function key to save changes and exit BIOS.

- Now your server is ready to boot from bootable disc.

Steps to Make changes in UEFI Mode

Once you have prepared your bootable disc of **Stellar Phoenix Password Recovery for MS Exchange**, you need to boot your server using this disc.

You need to make sure that all required settings in the UEFI have been made in order to boot computer from the bootable disc of **Stellar Phoenix Password Recovery for MS Exchange**.

Follow the steps mentioned below to make changes in UEFI for booting the server from CD/DVD. These steps may vary in different versions of UEFI. Make sure to follow steps of your server UEFI for making changes.

- When power is switched on you get to see the first screen as shown below:
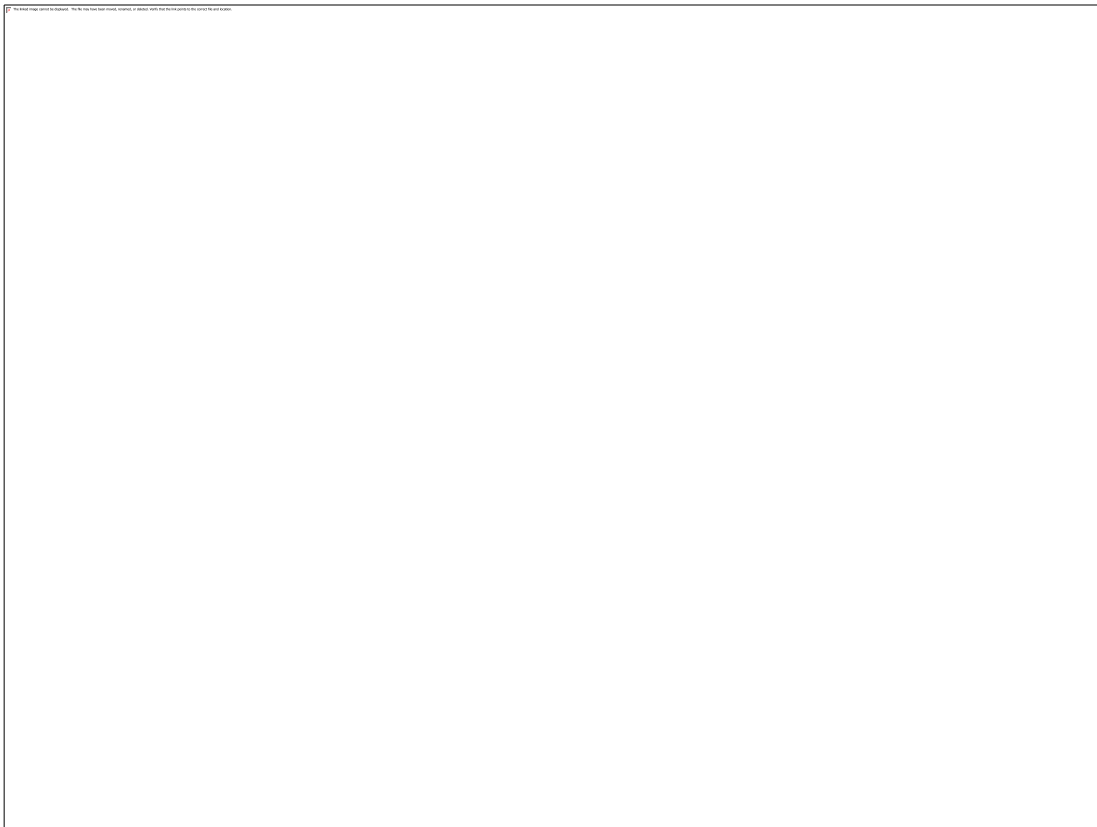

- Press **<F2>** function key or **<Del>** as shown in the screen to enter **UEFI settings**. You will always get to see on the first screen about the key that needs to be hit in order to enter **UEFI**.

- Once you enter **UEFI**, a screen is displayed as shown below:
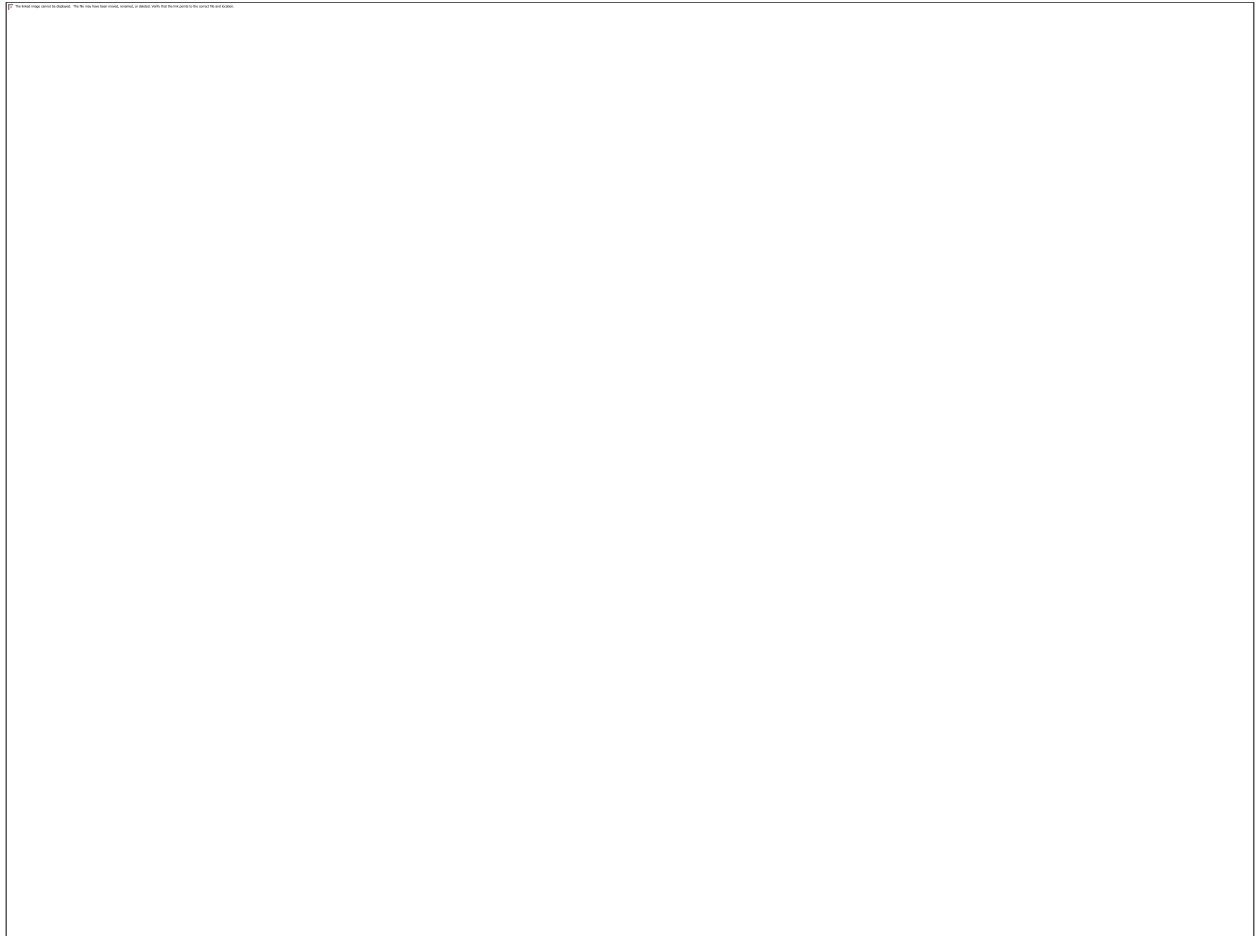
- Click on **Advanced Mode** button or press **<F7>** function key to enter **Advanced Mode. Advanced Mode** screen is displayed as shown below:
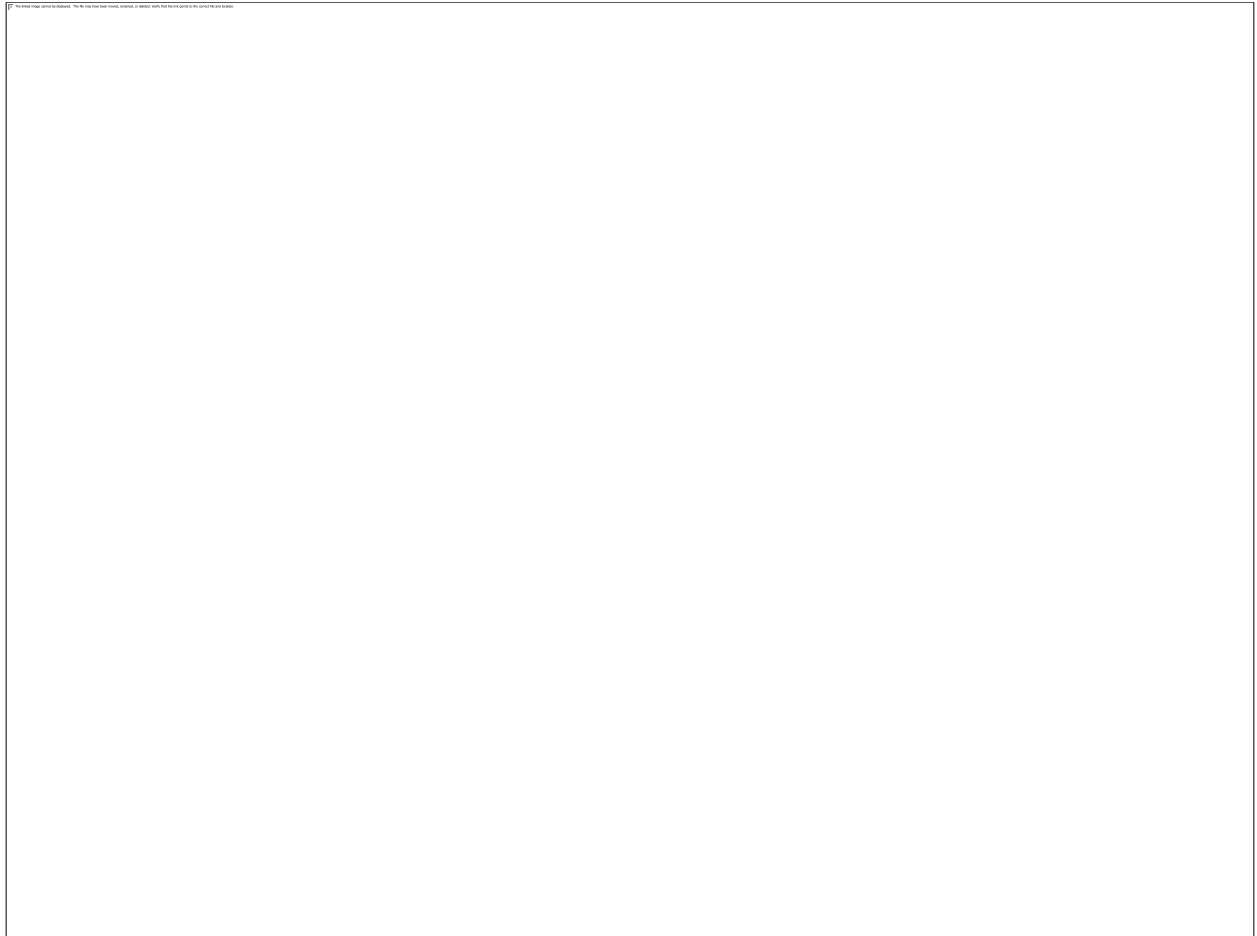
- In the above mentioned screen, click on **Boot** option. **Boot** menu screen is displayed as shown below:
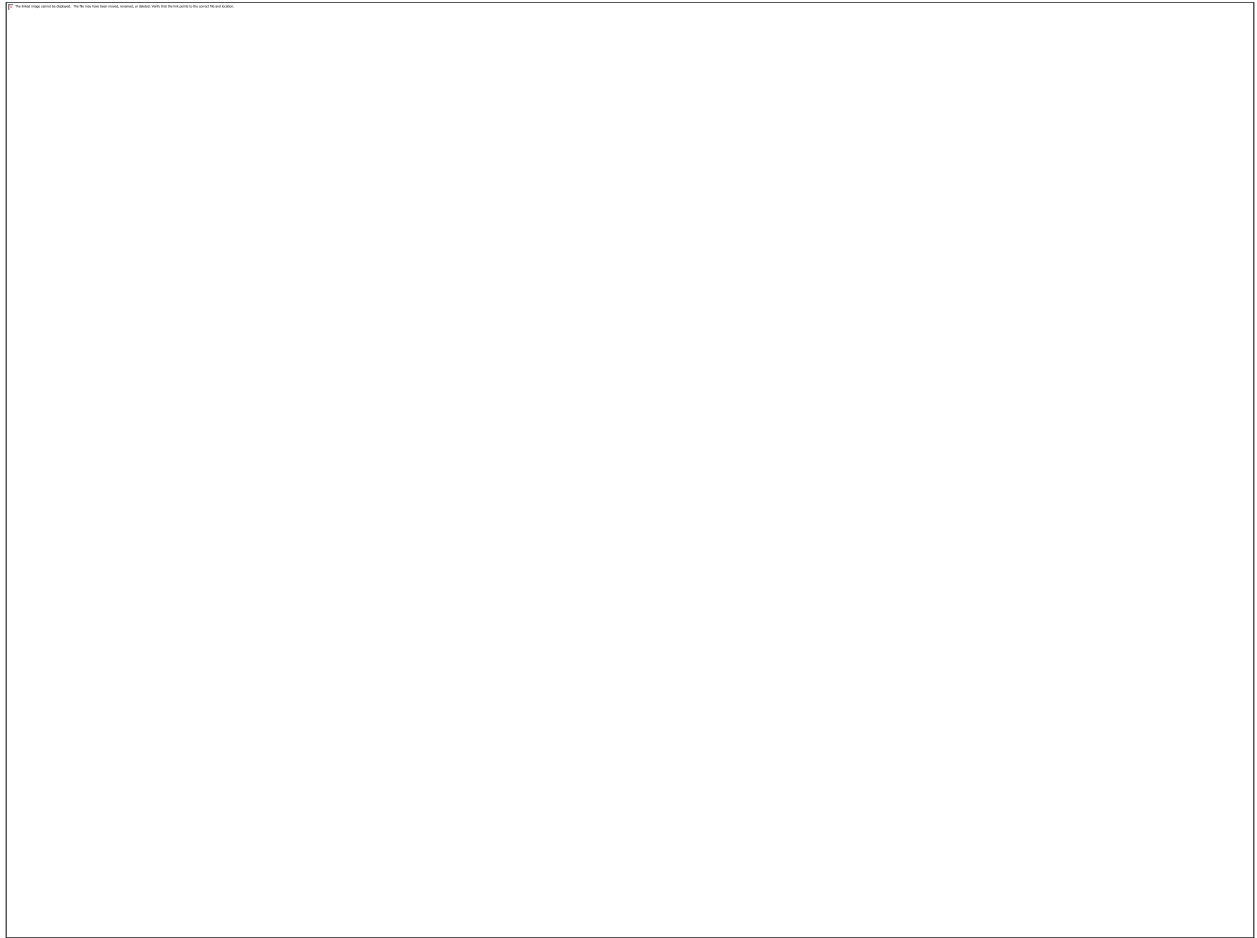
- In the **Boot** menu, go to **Boot Option Priorities** section and set **CD/DVD ROM** as the first priority option to boot from CD/DVD.
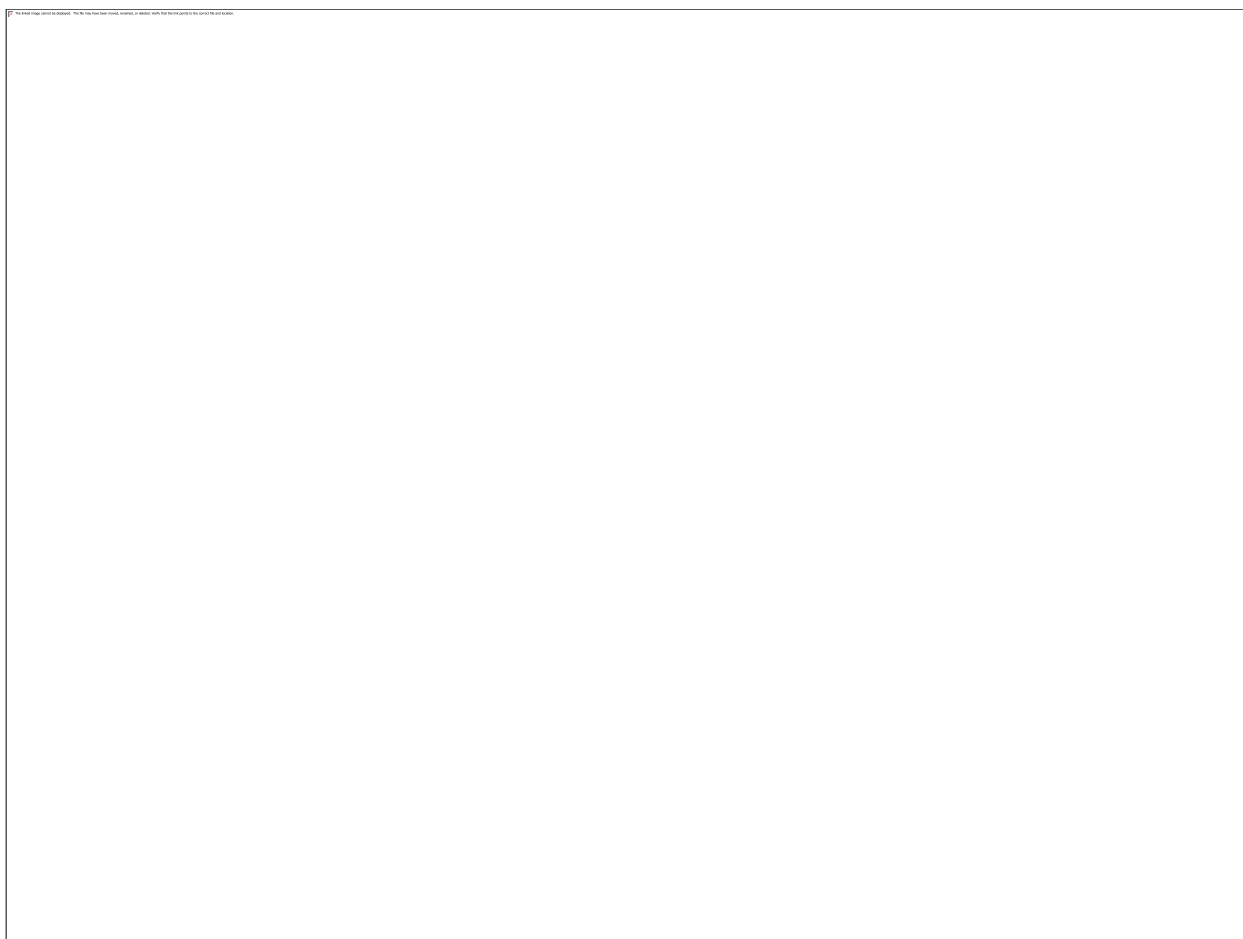
- After making the required changes in the section **'Boot Option Priorities**', hit **<F10>** function key to save changes and exit **UEFI**.

- Now your server is ready to boot from bootable disc.

Steps to Reset Server Password

Note: Before going through the steps mentioned below, make sure that you have made changes in the BIOS / changes in the UEFI to boot your server using bootable disc of application.

**To reset the password of your server, you need to follow the steps mentioned below:**

- Place the bootable disc in the CD/DVD drive of the server and restart it in order to boot server from boot CD.
- When server restarts you will see the screen as displayed below.
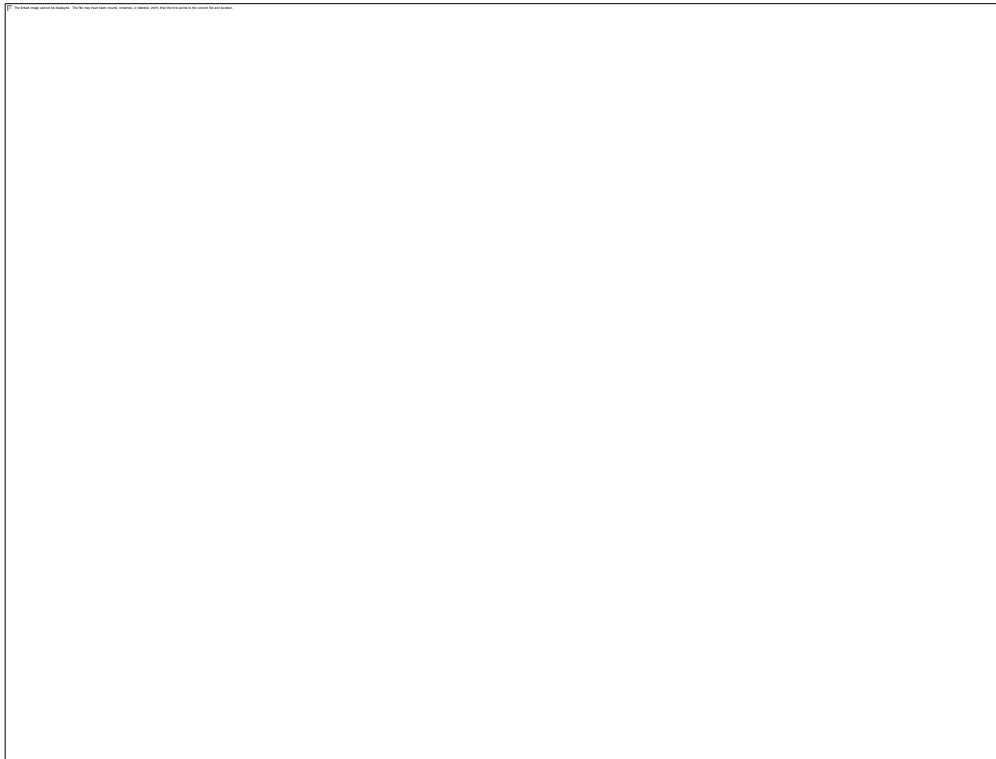
- After booting process completes, you will see the first screen of **Stellar Phoenix Password Recovery for MS Exchange**. Select the version of your server operating system to start process of password reset.

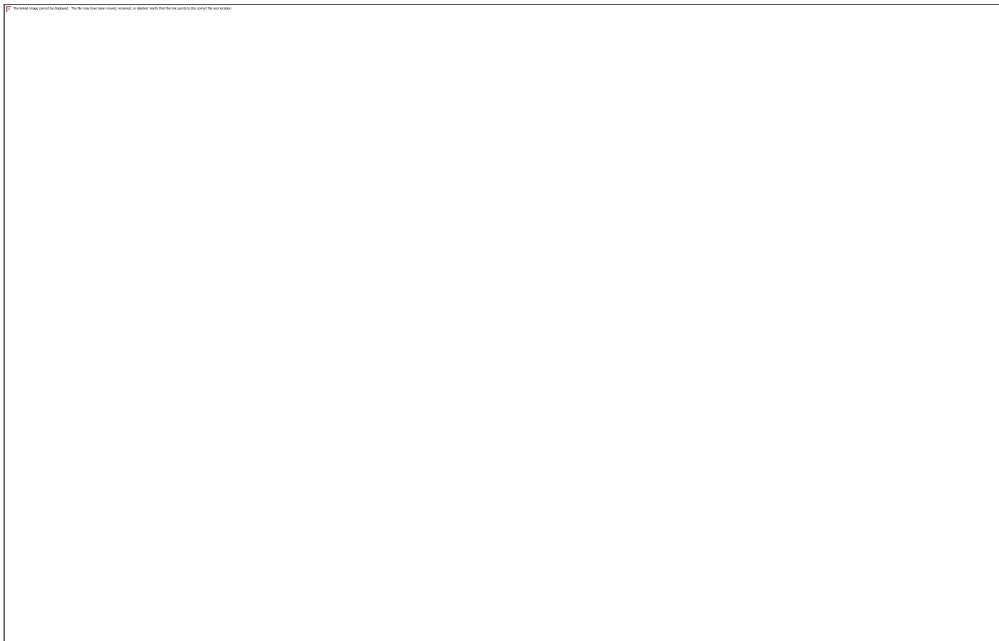First screen of application is shown below:
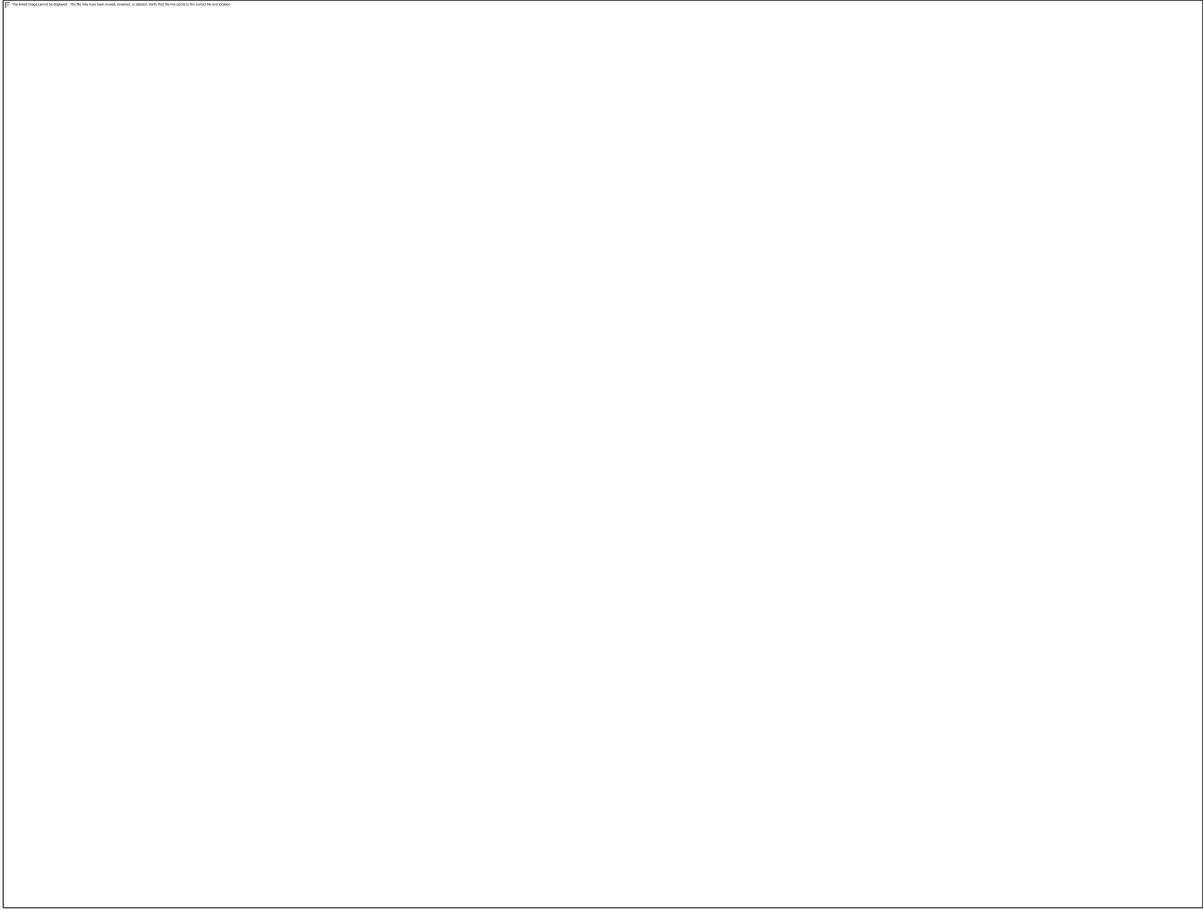
- Select the operating system. If your server has a **RAID array** and it is not listed in the Select Server list, follow the [Steps to Install RAID Card Driver](). After installing the drivers, select the Server in the **Select Server** list.

The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

- After selecting operating system of server from the drop-down list, you need to click '**Reboot**' button. This will show a window as displayed below:

The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

- **Note down all the steps mentioned in this dialog and also the path of ResetPassword.exe that needs to be run after reboot.** Onwards this you need to click '**OK**' button. A new confirmation dialog pops up to make sure that you have all the steps written on to a piece of paper If you have not downloaded the PDF document having all the steps. If you have attached a removable storage device, you can click **Save Steps** button to save the steps in it as text.
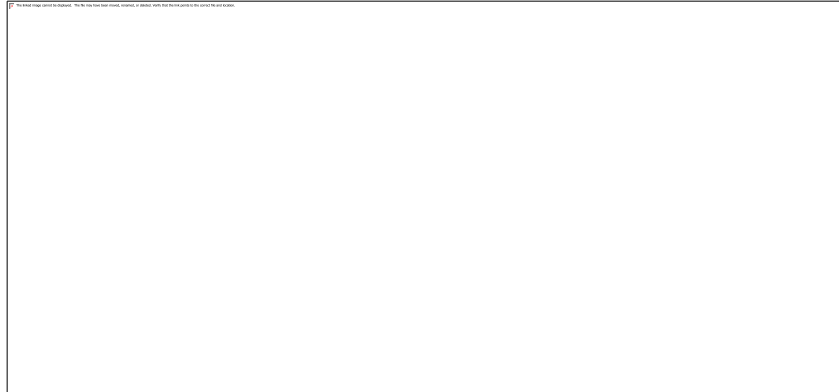
- Check the option '**I have recorded all the steps**' and click '**OK**'. In case you have not recorded steps and you do not have the PDF document having all the steps either then click '**Steps**' button to take note of all the steps.
- Remove CD or any other bootable media from the drive and press **<F8>** function key to enter '**Advanced Boot Options**' screen as shown below:
- Select the option '**Directory Services Restore Mode**' for **Windows Server 2008** and hit **<Enter>**.
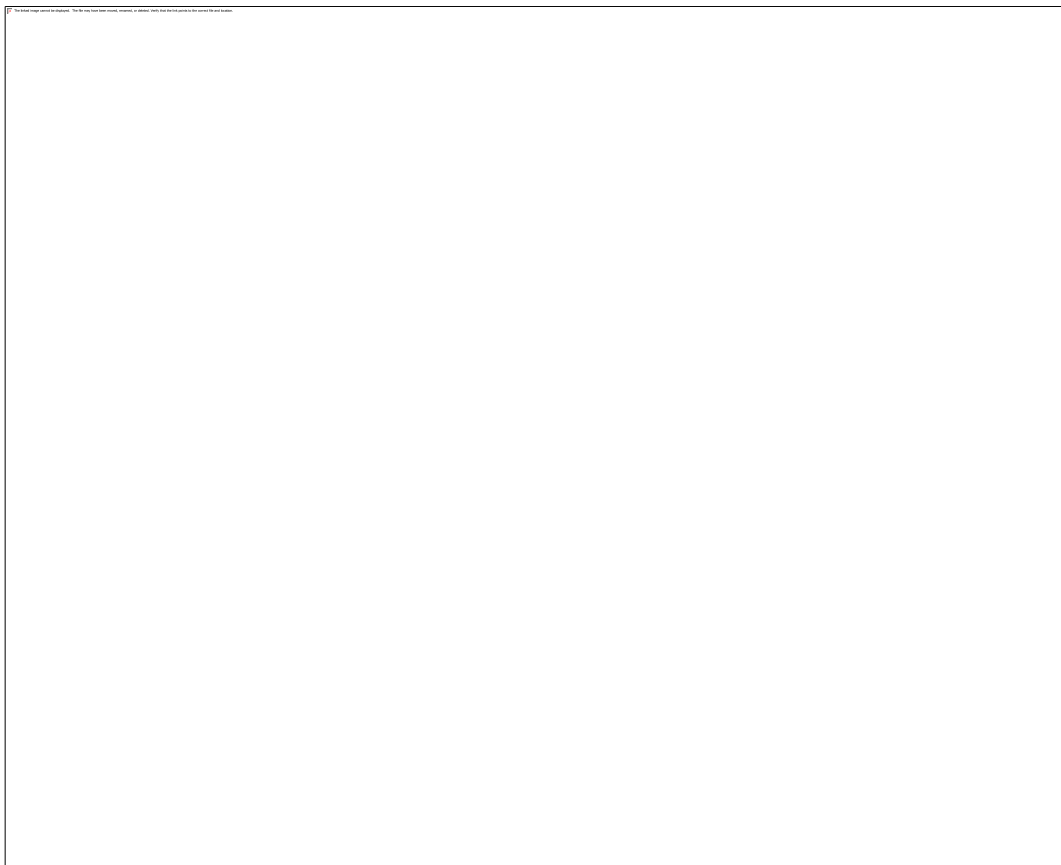
- **Select 'Directory Services Repair Mode' for Windows Server 2012** and hit **<Enter>**.
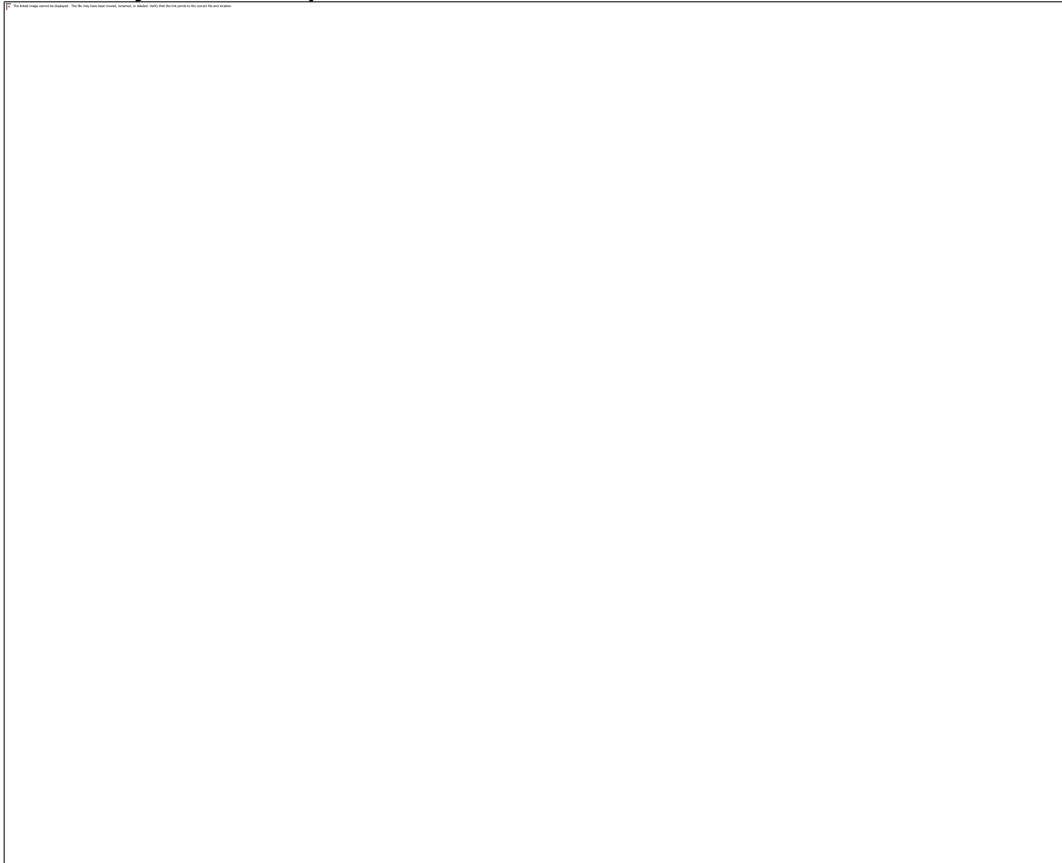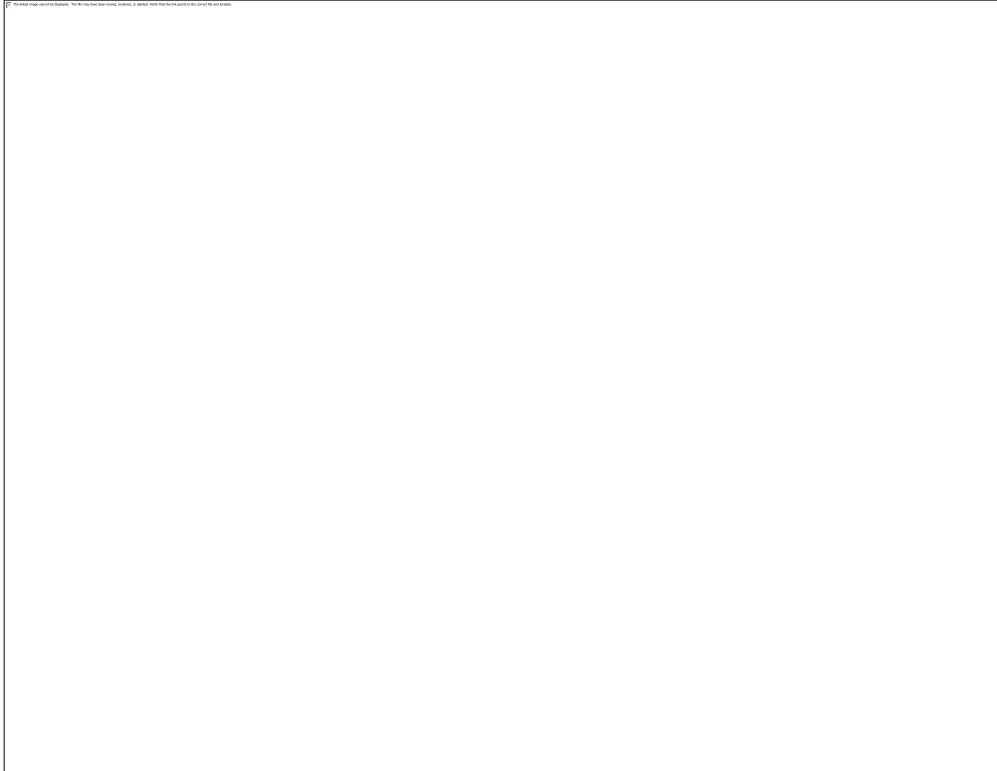

- If you are using **Windows Server 2000** or **Windows Server 2003**, press **Ctrl-Alt-Del** key combination and then enter following details to login:

    Username: Administrator
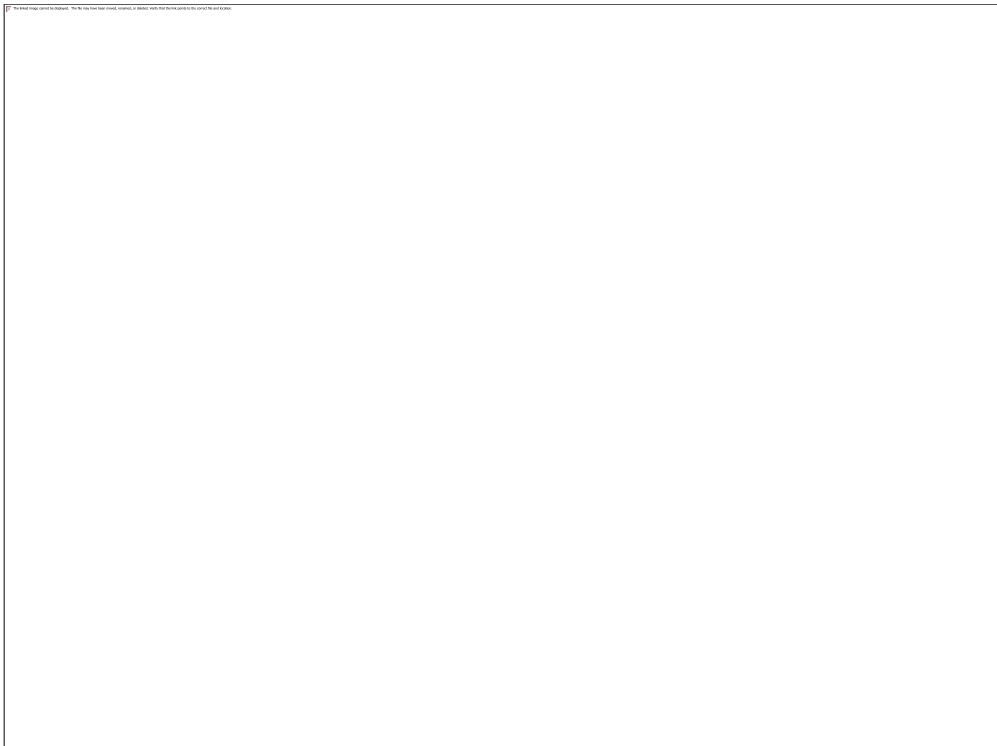   **Password**: (No password to be given)

- If you are using **Windows Server 2008** or **Windows Server 2012** then on operating system login screen, click '**Switch User**'. Screen is displayed below:

- On the 'Switch User' login screen as shown below enter following details to login:

	Username: Administrator
	Password:			(No password to be given)

- Once boot process is complete, browse to the location where **ResetPassword.exe** has been copied and double click on the executable file. This executable is copied to the root of your selected operating system drive.
- Once executable is run, following screen is displayed (screen shown below may take some time to come up to desktop due to some processing being done in the background):

- Enter the new password as per the security policy of your Windows Server. Default policy states that server password must be at least 7 characters long with at least 1 special character, 1 numeric and 1 upper case letter.
- Re-type the password to confirm.
- Now you need to click on '**Reboot**' button. This will show you a new dialog as shown below:

- Click on '**OK**' and when system reboots, you need to login to your domain server with the new password that you supplied while resetting it.

Steps to Install RAID card Driver

If your server has raid array, it may not be listed in the **Stellar Phoenix Password Recovery for MS Exchange** application. You will have to install the **RAID card driver** to reset its password.

If the operation system is not listed in Select Server list, follow the underlying steps:

- Click on **Click here** hyperlink to install RAID driver. Insert RAID card drivers CD or DVD in the CD drive. If you have stored the drivers in a removable storage device, attached the device.

- Click **Browse** to located the driver.

- Click **Install** button to start installation of RAID card driver. After the drivers are installed successfully your operating system will be shown in the **Select Server** list. Continue with the steps to recover the password.

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Stellar Exchange Toolkit

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About Stellar

Stellar Data Recovery is a global leader in providing data recovery, data migration and data erasure solutions for the past two decades. **Stellar Data Recovery** is a customer centric, critically acclaimed, global data recovery, data migration & erasure solutions provider with cost effective solutions available for large corporates, SMEs & Home Users. **Stellar Data Recovery** is headquartered in New Delhi, India and has a strong presence across USA, Europe & Asia.

Product line:

Data Recovery

A widest range of data recovery software that helps you recover your valued data lost after accidental format, virus problems, software malfunction, file/directory deletion, or even sabotage!. More Info >>

File Recovery

The most comprehensive range of file undelete and unerase software for Windows and MS office repair tools. More Info >>

E-mail Recovery

A wide range of mail recovery, mail repair and mail conversion applications for MS Outlook, MS Outlook Express and MS Exchange useful in instances of data loss due to damages and corruption of E-mail. More Info >>

Data Protection

A wide range of Prevent Data Loss, Data backup and Hard Drive Monitoring Applications to ensure complete data protection against hard drive crash. More Info >>

Data Sanitization

Data cleanup and file eraser utility can delete selected folders, groups of files, entire logical drives, System Traces & Internet traces. Once the data have been removed using Stellar Wipe - Data File eraser utility, it is beyond recovery limits of any Data Recovery Software or utility. More Info >>

Data Erasure

Stellar Data Erasure software under the brand BitRaser help businesses & consumers permanently erase confidential data beyond the scope of data recovery. You can perform high speed bulk data erasure & generate erasure certificates for audit trail purpose.

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